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General Services Administration  
Office of Inspector General

# Report to the Congress

April 1, 1980 - September 30, 1980

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Made Pursuant to Section 5 of Public Law 95-452  
November 1, 1980



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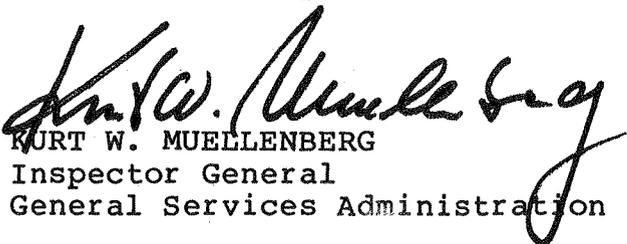
## INTRODUCTION

This is the fourth semiannual report of the Office of Inspector General, General Services Administration (GSA), submitted pursuant to the Inspector General Act of 1978 (P.L. 95-452). It covers the period April 1, 1980 to September 30, 1980, and includes, as required by the Act:

1. A description of significant problems, abuses, and deficiencies in agency programs;
2. Recommendations for corrective action;
3. A report on the status of significant items previously reported;
4. A summary of matters referred to prosecutive authorities; and
5. A listing of all audit reports issued.

I believe this report reflects the dedication and professionalism of the many auditors, investigators, inspectors and lawyers who are personally committed to an aggressive posture on behalf of this Office in the detection of fraud, abuse and mismanagement. I extend my personal appreciation to each and every one of these employees whose work is only generally reflected in this brief report. Much of the work performed by this organization has not been included in this report simply due to space limitations; however, I believe that the numerous reports which are not specifically referenced in this semiannual report are also truly indicative of a strong professional commitment on behalf of all Inspector General employees.

I would also like to acknowledge the continued excellent support received from Administrator Freeman in carrying out the responsibilities of my Office.

  
KURT W. MUELLENBERG  
Inspector General  
General Services Administration

## EXECUTIVE SUMMARY

Some of the more significant activities of the reporting period are as follows:

- Referred 27 cases to the Department of Justice for prosecution consideration.
- Referred 10 cases to the Department of Justice for civil recovery.
- Collected \$205,721 as the result of settling GSA claims against individuals who defrauded the Government.
- Participated in the filing of 5 fraud-related civil actions seeking a total recovery of approximately \$2 million.
- Referred 18 suspension actions and 29 debarment actions to appropriate GSA officials.
- Referred 81 cases to GSA management for administrative action and 38 for informational purposes only.
- Issued 53 subpoenas.
- Issued 168 internal audit reports and 234 contract audit reports, the latter recommending savings in excess of \$23 million.
- Conducted inspections of 222 leases, construction projects, contracts and work orders.
- Issued 38 inspection reports recommending actions which could result in total savings of more than \$1.4 million.
- Opened 256 and closed 223 investigative cases.
- Participated in numerous inter-Inspector General projects regarding legislation, suspension and debarment, and consultant contracts.

REPORTING REQUIREMENTS OF  
THE INSPECTOR GENERAL ACT

LOCATION IN THIS  
REPORT

Section 4(a)(2)-Review of  
Legislation and Regulations

Section V

Section 5(a)(1)-Significant  
Problems, Abuses and  
Deficiencies

Section III

Section 5(a)(2)-Recommendations  
for Corrective Action with  
Respect to Significant  
Problems, Abuses and  
Deficiencies

Section III

Section 5(a)(3)-Status of  
Items Previously Reported as  
Significant Problems

Section II

Section 5(a)(4)-Summary of  
Matters Referred to  
Prosecutive Authorities and  
Convictions Resulting  
Therefrom

Sections VI, VII

Section 5(a)(5)-Summary of  
Reports Made to the  
Administrator under the  
Provisions of Section  
6(b)(2)

No such reports were  
made this reporting  
period.

Section 5(a)(6)-Listing of  
Audit Reports

Appendix I

OFFICE OF INSPECTOR GENERAL  
GENERAL SERVICES ADMINISTRATION

Inspector General  
Deputy Inspector General

Office of the  
Executive Director

Office of  
Special Projects

Office of  
Audits

Office of  
Inspections

Office of  
Investigations

Field Audit Offices

Boston	Kansas City
New York	Fort Worth
Philadelphia	Denver
Washington	San Francisco
Atlanta	Auburn
Chicago	

Area Inspections  
Offices

Washington
Atlanta
Chicago
San Francisco

Field Investigations  
Offices

Boston	Kansas City
New York	Fort Worth
Washington	Denver
Atlanta	San Francisco
Chicago	Auburn

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I. ORGANIZATION AND STAFFING

On July 6, 1980, Brian M. Bruh was appointed Assistant Inspector General for Investigations. Mr. Bruh was formerly employed by the Internal Revenue Service (IRS) as Chief, Criminal Investigation Division in Boston, Massachusetts.

At the close of this reporting period, the Office of Inspector General had 544 employees either on-board or committed. See Figure 1. This figure indicates a 98-person increase during this reporting period. We have entered into an agreement with the Office of Personnel Management (OPM) authorizing us to establish and operate a Special Examining Unit (SEU). The SEU will review and rate applicants for criminal investigator and auditor positions at the GS-9 through 15 levels. The personnel who will staff this unit have been designated and have received initial OPM training for operating an SEU. We anticipate that the establishment of our own SEU will greatly facilitate future staffing efforts.

DISTRIBUTION OF STAFF OFFICE OF INSPECTOR GENERAL			
	<u>On-Board 3/31/80</u>	<u>On-Board and Committed 9/30/80</u>	<u>FY 1980 Ceiling</u>
Inspector General	6	6	6
Offices of:			
Audits	239	286	291
Inspections	52	78	82
Investigations	114	136	150
Special Projects	23	22	27
Executive Director	12	16	16
	—	—	—
Total	446	544	572

Figure 1

II. STATUS OF ITEMS REPORTED AS SIGNIFICANT PROBLEMS, ABUSES, OR DEFICIENCIES IN PREVIOUS REPORTS

A. INSPECTOR GENERAL REPORT OF NOVEMBER 1, 1979

1. Otisville Federal Correctional Institution Construction Project

As indicated in the 2 preceding reports, this Office undertook a broadly-based review of the entire Otisville Federal Correctional Institution construction project. Each of the 4 components of this Office--the Office of Audits, the Office of Inspections, the Office of Investigations, and the Office of Special Projects--played a part in this review, each contributing to the review its own particular expertise. As noted in the preceding report and discussed below, this review resulted in a number of recommendations for administrative action and new management policies. In addition, during this reporting period it resulted in a referral to the United States Attorney for the Southern District of New York for further investigation of those areas in which there may have been violations of federal criminal law and in which there is the potential for significant civil recoveries. We are continuing to provide that office with additional assistance in connection with the investigation and any possible future litigation.

A final audit report on the Otisville project was issued during this reporting period. It recommended that the Regional Public Buildings Service (PBS) Construction Management Division take the following corrective actions: withdraw the contracting authority of those employees who demonstrated incompetence in the administration of this project, institute disciplinary actions where warranted, provide additional training for contract administrators, and refer to the Office of Inspector General any evidence of irregularities not addressed in the report.

The Regional Administrator declined to follow the first 2 recommendations. He stated that, owing to extenuating circumstances connected with the Otisville project, there is no basis for either removing the contracting authority of, or taking disciplinary action against, any GSA employee involved with the project. With regard to the other 2 recommendations, the Regional Administrator took the position that no formal action is required since an effective training program is already in place and there is an established policy of referring evidence of irregularities to the Office of Inspector General. In addition, the Regional Administrator announced the formation of a special Architect/Engineer Committee for the Federal Correctional Institution, Otisville, New York, Project. Composed of PBS personnel not otherwise connected with the project, the Committee is to examine Architect/Engineer responsibility under the Otisville construction contract.

The Commissioner, PBS, has received the final audit report and the Regional Administrator's response but has not yet submitted an action plan. When such a plan is submitted, this Office will review it and determine whether additional action is necessary.

In accordance with its normal practice, PBS has also issued a final inspection report on the Otisville project in September 1980. This report contained technical analyses of several of the points made in the final audit report and confirmed many of these points.

Our Office of Inspections is continuing to review the Otisville project. It is in the process of completing an inspection report which will evaluate the entire PBS performance.

## 2. Non-competitive Award of Guard Contracts

The preceding report stated that as of March 25, 1980, the National Capital Region (NCR) had yet to award 24 of the 54 security guard contracts which had been formally advertised. (The advertising of new contracts in this area was undertaken in response to significant losses suffered by the Government as the result of multiple extensions of guard contracts.) At the close of this reporting period, all but 6 of the 54 formally advertised contracts had been awarded. However, because performance has not yet commenced under several of the awarded contracts, some security guard contractors are still performing under non-competitive contract extensions.

## 3. Term Contracts

The preceding report stated that this Office had issued an interdisciplinary report which outlined weaknesses in the award and administration of term contracts and recommended ways of remedying them. During this reporting period a number of the report's recommendations were accepted and implemented. PBS did not accept our specific recommendations to

- limit the scope of term contract projects,
- assure independent secondary inspection of work done under these contracts, and
- restrict the procurement of non-scheduled items.

However, PBS is taking steps which may achieve the intent of these recommendations.

We are continuing to review and, where appropriate, to recommend that action be taken against specific term contractors. For example, during this reporting period we participated in the filing of a civil action for approximately \$500,000 under the

False Claims Act against a term contractor in New Jersey. In addition, we conducted an extensive inspection with the Federal Bureau of Investigation (FBI) of a large term contract for alterations of a federal building in Washington, D.C. Some 125 work orders with a total value of approximately \$2,180,000 were reviewed. We concluded that approximately \$725,000 had been paid for work not performed. The case was recently referred for criminal prosecution.

## B. INSPECTOR GENERAL REPORT OF MAY 1, 1980

### 1. Unoccupied Leased Space and Other Leasing Problems

The preceding report stated GSA was paying in excess of \$2 million in rent for a total of approximately 186,000 square feet of unoccupied space. At the close of this reporting period, most of this space was occupied or will be occupied in the near future, as the following 2 examples illustrate. The first example is the Bicentennial Building in Washington, D.C., which at the close of the preceding reporting period contained approximately 100,052 square feet of unoccupied space. As of August 1980, however, only 10,000 square feet remained vacant. If the renovations now taking place are completed on schedule, this space will be occupied by January 1981. The second example is Lefrak Plaza. Although that building is now fully occupied, we concluded that space in that building had remained vacant for an unreasonable length of time, i.e. 21 months of a 34-month lease, and that disciplinary action should be considered. The Regional Administrator disagreed. He stated, and the Commissioner, PBS, affirmed, that owing to circumstances which had surrounded the subleasing process, the delay in full occupancy was not unreasonable. We reaffirmed the conclusion stated in our report and referred the matter to the Administrator for consideration of possible disciplinary action.

The Office's involvement in assessing problems of unoccupied space was recently expanded in order to respond adequately to an audit request submitted by Representative Elliott Levitas. He asked that we analyze the validity of other agencies' requests for space and determine whether currently unoccupied space could be used in meeting these requests. In response to Representative Levitas' inquiry, this Office initiated a review of those requests for space recently submitted by the 4 agencies that are the greatest users of space. Coordinated by our Office of Audits, this review is being conducted by audit personnel from these 4 agencies as well as by GSA auditors. In parallel with this project, we have undertaken a nationwide review of vacant Government-owned space in excess of 10,000 square feet and vacant Government-leased space in excess of 5,000 square feet to determine how much of it could be used to meet current space requirements. The results of both lines of inquiry will be furnished to Representative Levitas in a consolidated report by January 31, 1981.

In the preceding report we referred to 2 other recommendations regarding leased space. One was accepted and one was not. The recommendation which was accepted was that a specific lease prospectus which had been submitted to the U.S. Senate Committee on Environment and Public Works be withdrawn. The one which was not was that GSA make improvements in a building it was leasing rather than terminate the lease at a cost of approximately \$4.4 million. The Administrator concurred in PBS's conclusion that the building's fire hazards mandated immediate termination of the lease and that correcting fire safety deficiencies was not feasible under all the circumstances of the particular case.

## 2. Construction Program Problems

The preceding report revealed 3 problems relating to PBS construction programs. The first involved several questionable contracts, all being administered by the same Contracting Officer. Although that individual has recently resigned from GSA, investigations of a number of the contracts which he administered are continuing.

The second problem concerned the Federal Building in Helena, Montana, which was a GSA lease-construction project, i.e. one in which a private contractor constructs a building in compliance with GSA specifications and then leases the completed space to the agency. As noted in the preceding report, our review indicated that many of the problems in the building's construction stemmed from specifications which were not sufficiently precise. We recommended that in all future lease-construction projects PBS use detailed specifications, those allowing little latitude in construction, rather than the more general performance specifications. Another recommendation was that the specifications be reviewed by qualified personnel. In response to our recommendations, the Commissioner, PBS, adopted a plan which should be completed in November 1980. Under the plan, PBS lease-construction projects will utilize modified performance specifications which are more specific than general performance specifications but not so rigid as detailed specifications. This part of the plan meets the intent of our recommendation. We will evaluate its effectiveness after it has been put in operation. Two other points of the plan -- more frequent construction inspections and review of specifications by qualified personnel -- are also responsive to our recommendations.

With regard to the Federal Building in Helena, Montana, we also recommended that the agency recover approximately \$52,000 in fire watch labor costs from the lessor. The lessor is now in receivership, but a bill for this amount was presented to the receiver. PBS is monitoring the region's progress in collecting the money.

The third PBS construction program problem identified in the preceding report related to the Architect/Engineer (A/E) Term Contract Program in one of the regions. A report issued on the program included several recommendations for correcting

abuses in this area. These recommendations were submitted to the Assistant Regional Administrator, PBS, who accepted all of the recommendations except one. This was that A/E term contractors not perform any services -- soil testing and roof inspecting were 2 examples given -- which are not directly related to the design project. We have reviewed the Assistant Regional Administrator's rationale on this point and reaffirmed our recommendation. It was submitted to the Commissioner, PBS, and he is expected to respond to it in the very near future.

### 3. Multiple Awards

As noted in the preceding report, the Commissioner, Federal Supply Service (FSS), initiated a management review project to correct the problems associated with multiple award contracting. The Multiple Award Schedules Task Force, which was organized this spring, had initial responsibility for the project. As of August 1980, the Task Force had reviewed 23 out of the 113 supply schedules, representing \$487.6 million out of the \$1.2 billion worth of sales made through all the schedules. As a result of this review, the Task Force cancelled 13 schedules, which included 182 contracts worth a total of \$85 million. Most items which had been on these schedules are now purchased through the competitive procurement process. FSS has undertaken the Task Force's review as part of its regular program function.

### 4. Audits of Furniture Procurement and Management

On July 24, 1980, this Office issued an interagency report on furniture procurement and management. Audits conducted by each of the Executive agencies in accordance with our audit guide and under our supervision formed the basis of the report. Among the significant findings included in the report were the following:

- Through its sales-oriented supply system, GSA had made it too easy for agencies to obtain new furniture while good, usable items were in storage.
- Owing to the absence of any effective restraints, office furniture procurement exceeded \$1 billion over the past 9 years.
- Justifications for furniture procurement were generally not prepared.
- The furniture repair and rehabilitation program was rarely used.
- There was a general lack of control over furniture storage and furniture disposal.

The report recommended that GSA take the following actions to correct these problems:

- cease advocating the procurement of one line of furniture to replace another,
- discontinue all projects for systems furniture until space saving and cost justifications are fully documented,
- establish a furniture redistribution center, and
- revise the Federal Property Management Regulations to require agencies to prepare annual plans for furniture purchases and to conduct regular furniture inventories.

After coordinating its efforts with our Office, the General Accounting Office made recommendations similar to ours in a report dated July 28, 1980.

At approximately the time our report and the GAO report were issued, Congress rescinded \$220 million which had been appropriated for furniture procurement in FY 1980. This rescission followed a "freeze" on furniture procurement instituted by the Administrator and a later and more inclusive "freeze" instituted by the Office of Management and Budget (OMB).

GSA has either implemented or taken preliminary steps toward implementing all of our recommendations. The agency no longer promotes the use of one line of furniture to replace another; instead, it has adopted a policy of encouraging the reuse of furniture. It has also suspended the procurement of systems furniture. As the Administrator stated in a letter to OMB, such procurements will be suspended "until adequate data has been collected and management controls are in place to ensure that only cost effective applications of systems furniture are pursued."

As to the other recommendations, the Administrator has charged the Commissioner, FSS, with the implementation of a Furniture Reform Plan. Its purpose is to reform the various agencies' furniture procurement and management practices. Included in the plan are the following elements: validation of agencies' respective furniture requirements, establishment of a network of federal agency property management officers, development of federal agency furniture retirement and expense plans for FY 1981, development of a better product line of furniture to increase standardization, and reduction of the number of available furniture items.

##### 5. Federal Property Resources Service (FPRS) Donation Program

During this reporting period we continued our review of state distribution of federal surplus property. We added reviews of 5 additional states to those completed during the preceding reporting period. The same types of problems were identified in both

the earlier and recent reviews. Among these problems are failure to comply with state as well as federal regulations, ineligible donees, improper utilization and disposal of surplus property, and weak inventory controls. Some specific instances of donee noncompliance with applicable laws and regulations are now under further investigation.

FPRS has initiated a number of corrective actions in response to these audits. It has revised its operational procedures and the FPRS operations handbook to correct identified weaknesses and has reaffirmed with the appropriate state agencies their responsibilities as to eligibility determination, approved utilization, and proper accountability. FPRS has also taken action in specific cases to correct problems relating to surplus disposal. For example, steps have been taken in several instances to recover property from suspended donees. And in California, the eligibility of 2 donees has been suspended, and an investigation for possible suspension of the eligibility of a third donee has commenced.

## 6. Energy

A report we issued during the preceding reporting period stated that, with regard to 6 buildings surveyed, 20 to 30 percent energy savings (approximately \$2.5 million) could be realized with little, if any, outlay of funds. The Commissioner, PBS, advised that he would prepare a full response to this report by October 15, 1980. During the interim, we have contacted the regions in which these 6 buildings are located and learned that the regions themselves have initiated energy surveys and have already implemented many of the recommendations of our report.

We have begun an intensive examination of the energy problems of other large Government-owned buildings, and we have identified areas of waste and ineffective management and recommended specific procedural revisions which would result in significant energy savings. For example, during this reporting period we completed inspections of 6 more buildings and recommended operating procedure adjustments which would save between \$82,000 and \$116,000 annually. Also, a joint GSA/IRS inspection of a large leased IRS Data Center indicated that with a small investment of time and money, annual energy and cost savings of between \$200,000 and \$300,000 could be realized. In the coming months we will expand our energy conservation program to include "follow-up" inspections to confirm that corrective actions have in fact been taken.

The Administrator has given his fullest support to our energy conservation efforts, and he has requested that this Office continue its special energy surveys.

## 7. Other

### a. Review of Year-End Obligations

During the preceding reporting period our review of year-end spending at the close of FY 1979 indicated that Regions 5 and 9 had failed to obligate funds to cover accrued costs under lease escalation clauses, and had their rental accounts been adjusted to reflect these unrecorded obligations, the rental appropriation would not be sufficient. Reviews of other regions were initiated on this point during the present reporting period. Those reviews which have been completed indicate that the problem is not confined to Regions 5 and 9. All of these reviews will be included in a consolidated report to be issued by the end of this year.

After issuance of the interim audit report which addressed its rental account, Region 9 adjusted its account to reflect the obligations for accrued escalation costs. Its rental account was not deficient, however, because a PBS analysis disclosed that Region 9 had adequate rental funds available to cover this increase. On the other hand, Region 5 refused to adjust its rental account on the ground that its leases did not require that the particular escalation costs in question be accrued. The issue is now being considered by Central Office Finance and PBS officials.

### b. Review of Controls Over Federal Buildings Fund Payments

The preceding report noted that an audit had disclosed that in Region 4 the failure to enter utility bills into the system promptly was resulting in a \$13,000 loss to the Government and that controls over vendor payments were weak. The audit report made specific recommendations to remedy this situation. Since that time, the region has accepted the recommendations and begun implementing them. Consequently, the problems noted above should be in the process of being corrected.

III. DESCRIPTION OF SIGNIFICANT PROBLEMS, ABUSES, AND DEFICIENCIES AND RECOMMENDATIONS FOR CORRECTIVE ACTION

A. CONSULTANT CONTRACTS

Before this reporting period began, we had formulated and initiated a plan for reviewing a considerable number of consultant contracts. The first consultant contracts subject to review were 7 which had been awarded by the National Archives and Records Service (NARS), Office of Records and Information Management. We identified the following problems in the procurement and administration of these contracts: little or no use was made of contract products, 86 percent of FY 1977 budget for contract services was spent in the last 45 days of the fiscal year, questionable award procedures were used, improper payments were made to contractors, and monitoring of consultant contracts was ineffective. In response to these problems we recommended that use of consultants be determined by a pre-existing policy, that proper contracting procedures be followed, and that sole source awarding of contracts to former employees be avoided. The Administrator and Archivist agreed with these recommendations, and the Archivist has made a commitment to put them into effect.

OMB directed that GSA, as well as other agencies, submit "a proposal . . . detailing its management control system for procurement practices," particularly those relating to consultant service contracts, and that our Office review and evaluate the system. Consequently, GSA drafted and we submitted preliminary comments on a revised GSA order (ADM 2800.12A) governing the award and administration of consultant service contracts. After the order was further reviewed and forwarded to OMB, we submitted to OMB final comments which supported the new order. See Section V. OMB approved GSA's entire management control system on September 11.

In addition, at the further direction of OMB, an interagency group with representatives from 5 agencies was established to develop a Government-wide guide for auditing consultant contracts. Members of our Office represented GSA. The guide has been completed and distributed Government-wide. This guide will be the basis for our continuing review of selected consultant contracts awarded by GSA.

During this reporting period we submitted comments on 3 bills concerned with consultant contracts. They were H.R. 4717 and H.R. 7674 and its identical Senate counterpart, S. 2880. See Section V.

## B. PENALTY GUIDE

Recent investigations of violations of contracting procedures in the metropolitan Washington, D.C. area led us to evaluate the effectiveness of the GSA Penalty Guide which had been issued in May 1973. Its twin purposes were to deter employees from performing improper acts or disregarding established orders, regulations, and procedures and to ensure reasonable uniformity among supervisors in administering disciplinary actions.

We found that the Penalty Guide lacked specificity, was not sufficiently broad in its coverage, and was in many ways outdated. For example, it did not specifically address the following types of abuses relating to contracting for goods and services: accepting incomplete work, falsifying inspection reports, destroying contract files prematurely, incomplete recordkeeping, and splitting contracts to avoid maximum order limitations.

A group of senior members of each component of this Office participated in the development of recommendations for revisions of the Penalty Guide. The purpose of these recommendations was to make the penalties more consistent, effective, and appropriate to the specific offenses. The recommendations address a significantly greater number of actions which might justify a disciplinary response. Diverse units within GSA reviewed and commented upon the recommended revisions. With only minor changes, the recommendations were adopted and incorporated in a revised Penalty Guide.

## C. PROCUREMENT OF COAL

In FY 1979, FSS purchased coal to be used in the Washington, D.C. heating plant. We reviewed the coal procurement and determined that: the Defense Fuel Supply Center (DFSC), not GSA, has the authority to purchase coal; the award of a \$3.7 million contract was not in compliance with federal regulations and was not in the best interests of the Government; and there were many questionable procurement practices connected with the contract, e.g., paying \$278,000 above the competitive price for coal and guaranteeing the contractor a large minimum purchase. Our review also disclosed that despite the objections of key GSA officials, the contract was nonetheless awarded.

We recommended that GSA abide by the delegation to DFSC and not procure coal in the future. We further recommended that should the agency make a management decision to purchase coal again, it comply with proper procurement procedures.

#### D. DONATED REAL PROPERTY

As a follow-up to a report issued by GAO, our Office reviewed controls over the management of donated surplus real property disposal. This review confirmed GSA's earlier finding that approximately 78 percent of the donated real property is misused, underutilized, or leased for commercial purposes. The agencies involved in approving the "use plans" for this property have failed to enforce compliance with conveyance agreements, and FPRS has taken the position that GSA is not authorized to enforce compliance. To resolve the stalemate, this Office recommended that GSA seek clear statutory authority to monitor and enforce compliance with the terms of conveyance agreements by real property donees. The Administrator and Commissioner, FPRS, agreed. The agency is now preparing draft legislation on this point.

#### E. EMBEZZLEMENT FROM THE NATIONAL AUDIOVISUAL CENTER (NAC) OF NARS

Based upon information provided by agency officials, we conducted an investigation into indications that a former GSA employee in charge of accounts receivable for NAC had manipulated NAC bank account transactions. Through the use of the customer records access provisions of the Right to Financial Privacy Act of 1978 (12 U.S.C. 3401 *et seq.*), we confirmed that the ex-employee had converted NAC funds to his own use by depositing checks made payable to NAC into a personal bank account he had established under the NAC name. It was estimated that the funds thus converted over a period of years amounted to in excess of \$150,000. As a result of our efforts, the case was referred to the Department of Justice, and the individual pled guilty to a charge of embezzlement. The individual has also made partial restitution.

The conversion of funds had been possible because internal financial controls over the NAC account were non-existent. Consequently, we recommended that strict financial accounting controls, including specific controls over the receipt and deposit of negotiable instruments, be established over NAC finances. In response to this recommendation, GSA operational officials stated that an interim accounts receivable system was being developed by the Office of Finance for use at NAC. However, in the 6 months since our recommendation was made, implementation of the system has been repeatedly delayed. The result of these delays is that no effective financial accounting controls have yet been implemented with regard to the accounts receivable of NAC.

#### F. DOCUMENT ACCOUNTABILITY AT THE NATIONAL ARCHIVES

In the course of investigating 2 thefts of historical documents from the National Archives, it was determined that the Archives does not have an adequate cataloging or accountability system for historical documents. It does not have the capability of retrieving or even verifying the existence of many historical documents. Consequently, documents of great historical and

monetary value can be lost or misfiled in the course of normal archival operations, or can be stolen with little chance of recovery or even detection of the theft. Furthermore, if a stolen document is recovered, the absence of an official record showing that the document was part of the National Archives severely limits the ability of the Government to prosecute the case successfully.

We recommended that the National Archives perform a complete inventory of significant historical documents and that these documents be cataloged as part of a permanent retrieval system. We further recommended the establishment of a strict charge-out accountability system for highly sensitive and invaluable historical documents which may be susceptible to theft. Because these recommendations were made late in the reporting period, agency officials have not yet had sufficient time to respond.

#### G. PRICE REDUCTION AND DEFECTIVE PRICING CLAUSES

Our Office has focused considerable attention on the price reduction and defective pricing clauses in multiple award contracts. Under these clauses, a potential contractor is required to provide GSA with complete and accurate information as to its prices and discounts and, after the contract is awarded, to notify the agency of any changes in these prices and discounts. The clauses provide that violation of either requirement may result in a reduction of the contract price as of the time of the violation. Consequently, by the time such a violation is discovered, the contractor may owe the Government a significant refund.

Fourteen contract audit reports issued during this reporting period addressed possible violations of the price reduction and/or defective pricing clauses. Many of these reports recommended substantial refunds be paid to the Government. For instance, a price reduction/defective pricing review of a multiple award contract for test equipment resulted in a recommended refund of \$1.3 million to the Government. Our recommendation was based upon the contractor's failure to disclose at the time of negotiation the existence of certain contract arrangements and its reduction of prices offered certain customers to levels below those disclosed during negotiations. We are monitoring the progress of FSS in collecting these recommended refunds. In addition, in those cases in which there are indications of fraud in connection with clause violations, we have initiated investigations into possible criminal conduct.

FSS recently announced an interest in revising both clauses. We have already participated in preliminary discussions as to the revision, and, drawing from our experience with the present and past clauses, we will continue to provide input into the revision process.

#### IV. SPECIAL EFFORTS TO CONTROL FRAUD, WASTE, AND MISMANAGEMENT

##### A. IMPLEMENTATION OF THE CONTRACT DISPUTES ACT OF 1978

The Contract Disputes Act of 1978 (41 U.S.C. 601 et seq.) became effective on March 1, 1979. The Act mandated many changes in Government contracts. Of most concern to this Office are those relating to claim certifications and false claims. In June 1979 we issued to all GSA Contracting Officers a directive to refer immediately to the Office of Inspector General any claim suspected of being fraudulent and to make no settlement, compromise, or payment on any portion of such claim.

Since the directive was issued, we have assisted PBS and the Office of General Counsel in analyzing an \$8.3 million delay claim submitted under a contract for the construction of a federal building and courthouse in San Diego, California. Audit and technical reviews have questioned the validity of \$7 million of the claim. This Office assisted the Contracting Officer in requiring certification under the Act of the amount claimed. We are now engaged in an interdisciplinary analysis of the claim to determine whether fraud was involved.

##### B. CONTRACTOR RESPONSIBILITY

GSA is required by federal statute (41 U.S.C. 253(b)) and regulation (41 C.F.R. Part 1-1.12) to award contracts only to responsible bidders. However, our experience indicated that, despite these mandates, GSA regulations and policy did not provide GSA Contracting Officers with either the means for obtaining all the information necessary for a valid responsibility determination or adequate guidance in documenting a determination of non-responsibility. The result was that in many instances Contracting Officers were not aware of adverse information regarding contractor responsibility and, consequently, awarded contracts to non-responsible contractors. In other instances Contracting Officers had received adverse information but did not know how to document it in order to support a finding of non-responsibility. Given the number of individuals and business concerns which have been connected with crimes involving the award and performance of GSA contracts, this Office felt it was essential that a system be established to prevent the award of contracts to unscrupulous contractors.

Our Office has undertaken a 4 part approach to achieve this end. Each part is addressed separately below:

(1) Based upon our recommendation GSA adopted regulations which require prospective bidders to certify specific information regarding past indictments, convictions, suspensions, debarments, and contract defaults. This information should be a critical part of the informational bases upon which Contracting Officers make responsibility determinations.

(2) Within our own Office we are establishing and implementing a policy whereby contractor responsibility information developed during the course of an audit, inspection or investigation is immediately transmitted to those Contracting Officers throughout the agency who might benefit from it. This policy ensures that information developed in one region can be directly transmitted to another where it can be used in making a contractor responsibility determination. In this regard, we have encouraged GSA officials to maintain and disseminate contractor responsibility information on a nation-wide basis. And, where appropriate, Office of Inspector General personnel will conduct nation-wide surveys of on-going procurements in order to compile and disseminate contractor responsibility information to the regions.

(3) Whenever a Contracting Officer determines that a small business is non-responsible, the determination must, by statute, be referred to the Small Business Administration (SBA) for review. In many instances in the past, determinations of non-responsibility were reversed by the SBA because the Contracting Officers in question had not properly developed and documented the information necessary to support their findings. To remedy this situation, we have provided information and guidance to Contracting Officers engaged in making determinations regarding the responsibility of small business contractors.

(4) The ultimate sanctions for contractor non-responsibility are suspension and debarment. During this reporting period our Office referred 47 cases for suspension/debarment to appropriate agency officials, and 15 firms and 16 individuals were actually debarred or suspended. (Some of these had been referred during earlier reporting periods. See Section VI.C.) This Office has assisted in restructuring the agency's suspension/debarment process. We are also coordinating a Joint Inspectors General Project for the review and improvement of the suspension and debarment process used throughout the Government. As a preliminary part of this project, a representative of our Office worked directly with OMB in drafting proposed revisions to the Government-wide suspension/debarment regulations in connection with the Federal Acquisition Regulations project. The proposed regulations are due to be circulated for comment to procuring agencies and the Inspectors General. They are also serving as a working document for a debarment review/reform project being undertaken by a committee of the American Bar Association.

### C. SELF-SERVICE STORES

Our reviews of individual self-service stores have indicated that these stores still have a great potential for fraud and mismanagement. This conclusion was confirmed in a report by GAO which was issued on August 28. In response to these continuing problems, we instituted a study which will evaluate partial or complete alternatives to the self-service store concept. A preliminary step in the study is a survey of user agency procurements in the San Francisco area. The results of the survey are now being analyzed. We have already begun to communicate our preliminary findings in this area to FSS.

### D. MOTOR POOLS

GSA motor pools, operated by the Transportation and Public Utility Service (TPUS), provide motor vehicles to the Executive agencies and the Judicial and Legislative branches. There are approximately 100 motor pools and a total of 83,000 vehicles which are driven about 960 million miles annually. The scope of the motor pool operation makes it particularly susceptible to abuse and mismanagement. Reviews of selected motor pools have disclosed a number of recurrent problems. Among them are poor procurement procedures, inadequate credit card security, obsolete and excessive inventories, inadequate monitoring of contractors' billings, and unjustified repetitive services and repairs on the same vehicles. One review which resulted in a criminal referral during this reporting period disclosed that an auto body repair contractor had repeatedly been awarded jobs by submitting false bids on the letterheads of other companies and then submitting lower bids for his firm.

We have made a number of recommendations to improve administrative and accounting controls in motor pools. The Regional Administrators are committed to implementing these recommendations. We will continue to review selected motor pools to ensure that the reported deficiencies are corrected.

### E. TRAINING

An Integrity Awareness Program is being developed and will be presented in FY 1981. Its purpose is to train GSA employees in all levels of contracting/procurement activities to recognize and react properly to bribery attempts and to familiarize the employees with the concept of the Office of Inspector General. In addition, a Fraud Awareness Program for our auditors and inspectors is being developed. It will assist them in identifying indicators of fraud and instruct them as to how such cases should be handled. A technical seminar to enhance the skills of our investigators is also in the developmental stage.

## V. REVIEW OF LEGISLATION AND REGULATIONS

- Supported inclusion in the proposed Public Buildings Act of 1980 (S.2080) of a clause which requires that all bidders for PBS contracts in excess of \$10,000 certify as to past indictments, convictions, suspensions, and debarments. The clause is based upon 41 C.F.R. 5A-1.1205-2, a regulation which was issued by GSA at our recommendation during the preceding reporting period.
- Continued to support the passage of amendments to the Federal Property and Administrative Services Act of 1949 (H.R. 5381). These amendments would create an administrative penalty authority within GSA and expand the investigative and audit authority of the Office of Inspector General.
- Opposed amendments to the Truth in Negotiations Act (10 U.S.C. 2306 P) which would limit the requirement for certification of cost and pricing data to contracts in excess of \$500,000. We support the present \$100,000 threshold requirement for such certification.
- Supported in part the Department of Justice's proposed Program Fraud Civil Penalties Act of 1981.
- Supported proposed amendments to the Inspector General Act of 1978 (S. 3025) which would create Inspectors General in 5 other agencies.
- Supported the proposed Financial Integrity Act of 1980 (S. 3026 and H.R. 8006), which would highlight the importance of strong internal accounting and administrative controls and require that senior management evaluate the effectiveness of the controls on a continuing basis.
- Supported proposed legislation which would simplify procedures through which the IRS would be permitted to disclose tax and non-tax information for law enforcement purposes, including disclosure to Inspectors General. We also recommended that the proposed legislation be clarified to underscore the authority of the IRS to disclose such information for civil and administrative law enforcement purposes as well as for criminal law enforcement purposes.
- Supported the objectives of the proposed Consultant Reform Act of 1980 (S. 2880 and H.R. 7674), which would create new procedures for the procurement and administration of contracts for consultant services. We recommended that the proposed legislation be revised so that its procedures apply to "service contracts," i.e. all contracts other than those for goods or space. We also recommended that the document production provision of the proposed legislation not supersede the Freedom of Information Act's exceptions to its general production requirement.

-Supported H.R. 4717, which would allow consultant contracts to be awarded only after an analysis of their cost effectiveness and would require that personnel ceilings be adjusted to reflect the awarding of such contracts. We suggested that several critical points be clarified, the primary one being the scope of the legislation.

-Supported ADM 2800.12A, an order by the Administrator which revised GSA's procedures governing the award and administration of consultant service contracts. We expressed concern as to the applicability of the order and its limited scope. In response, the agency agreed to gather and analyze data regarding these problems. We will monitor the agency's progress and review any judgment it makes regarding corrective action.

-Continued to provide assistance to the Department of Justice regarding the revision of federal criminal code.

VI. STATISTICAL SUMMARY OF ACTIVITIES

A. CRIMINAL REFERRALS

During this reporting period our Office referred 27 cases for prosecution. (Some of these cases are summarized in Section VII.) Prosecution was declined in 3 of these 27 cases and also in 6 cases which had been referred for criminal action in earlier reporting periods.

Figure 2 illustrates the actions taken during this reporting period on criminal referrals made during this and earlier reporting periods. More detailed information regarding these actions is summarized in Figures 3 and 4. (Note that in these figures one case may be reflected in more than one statistic.)

IDENTIFICATION OF INDIVIDUALS AND FIRMS  
IN THE CRIMINAL JUSTICE SYSTEM  
APRIL 1, 1980 THROUGH SEPTEMBER 30, 1980

	<u>INDICTMENT/ INFORMATION</u>	<u>CONVICTIONS</u>		<u>ACQUITTALS</u>	<u>SENTENCES</u>	<u>SENTENCES PENDING</u>
		<u>PLEAS</u>	<u>TRIALS</u>			
GSA Employees	3	5	0	0	7	2
Firms	1	1	1	0	1	1
Officers, Employees, Principals, and Agents of Firms	11	9	2	0	8	6
Private Individuals	0	1	0	0	1	0
Other Government Agency Employees	1	1	0	0	1	0
	—	—	—	—	—	—
Total	16	17	3	0	18	9

Figure 2

IDENTIFICATION OF INDICTED INDIVIDUALS OR FIRMS  
BY SERVICE  
APRIL 1, 1980 THROUGH SEPTEMBER 30, 1980

	<u>FPRS</u>	<u>FSS</u>	<u>NARS</u>	<u>PBS</u>	<u>TPUS</u>	<u>TOTAL</u>
GSA Employees			1	2		3
Firms				1		1
Officers, Employees, Principals, and Agents of Firms	3	1		6	1	11
Other Government Agency Employees					1	1
Total	<u>3</u>	<u>1</u>	<u>1</u>	<u>9</u>	<u>2</u>	<u>16</u>

Figure 3

SUMMARY BY SERVICE OF CRIMINAL ACTIONS TAKEN  
APRIL 1, 1980 THROUGH SEPTEMBER 30, 1980

<u>SERVICE</u>	<u>INDICTMENT/ INFORMATION</u>	<u>CONVICTIONS</u>	<u>SENTENCES</u>	<u>SENTENCES PENDING</u>
FPRS	3	1	1	0
FSS	1	4	3	2
NARS	1	1	1	0
PBS	9	12	9	7
TPUS	<u>2</u>	<u>2</u>	<u>4</u>	<u>0</u>
Total	16	20	18	9

Figure 4

**B. CIVIL REFERRALS**

During this reporting period we referred 10 cases for civil action to the Civil Division of the Department of Justice or, where appropriate, to a United States Attorney. No civil action has yet been filed in any of these cases. With regard to cases which had been referred earlier, 5 civil actions were filed. In these actions the Government is seeking to recover a total of approximately \$2 million.

As a result of 9 settlement agreements the Government collected \$195,771 for damages suffered by GSA. In addition, in connection with a prosecution, a GSA defendant paid \$9950 as partial restitution.

**C. DEBARMENT AND SUSPENSION REFERRALS**

During the reporting period we referred 18 suspension cases and 29 debarment cases to appropriate agency officials. Figure 5 illustrates the suspension and debarment actions taken by GSA during the reporting period as a result of referrals made by this Office.

	Actions Pending <u>4/1/80</u>	Referrals <u>4/1/80-9/30/80</u>	Action		Pending <u>9/30/80</u>
			Taken	Declined	
Suspension	24	18	18	0	24
Debarment	32	29	13	4	44

Figure 5

**D. ADMINISTRATIVE REFERRALS**

Figure 6 illustrates the number of referrals for administrative action made during this reporting period and the results of these and earlier referrals. (In addition to the referrals indicated, we made 38 referrals for informational purposes only.) Examples of the types of referrals included in Figure 6 are recommendations concerning employee misconduct, contractual deficiencies, and managerial action. Not included are those recommendations made as part of inspection and audit reports.

REFERRALS FOR ADMINISTRATIVE ACTION TO AGENCY OFFICIALS  
AND RESULTS OF REFERRALS

Pending with Agency Officials 4/1/80	Referred for Administrative Action 4/1/80 - 9/30/80	Administrative Actions Taken by Agency 4/1/80 - 9/30/80	Pending with Agency 9/30/80
64	81	111	34

Figure 6

E. SUBPOENAS

During this reporting period we issued 53 subpoenas in support of our audit, inspection, and investigative activities.

F. AUDIT REPORTS ISSUED

During this reporting period we issued 402 audit reports. They are listed in Appendix I. (Details concerning selected audits are set forth in Section VII.A.) Of these 168 were internal audits. Figure 7 illustrates their distribution among the services. There were 234 contract audits. (This figure includes 10 reports in which the audits were performed by the Defense Contract Audit Agency.) Figure 8 illustrates their distribution on the basis of type of contract audited and the amount of recommended savings for each type. The total recommended savings are in excess of \$29 million. Because of the time required for negotiations and, in many cases, litigation, it is not possible at this point to state what percentage of the recommended savings will actually be realized. However, data from the preceding reporting period (October 1, 1979, through March 31, 1980) indicate that, as to negotiations and litigation completed during that period, 50 percent of the recommended audit savings were realized.

INTERNAL AUDIT REPORTS

	Reports Issued	
	Number	%
Office of Management, Policy & Budget	32	19
Public Buildings Service	50	30
Federal Supply Service	32	19
Federal Property Resources Service	21	13
Automated Data and Telecommunications Service	2	1
National Archives and Records Service	3	1
Other (Presidential Commissions, etc)	9	6
Transportation and Public Utilities Service	19	11
Total	168	100%

Figure 7

CONTRACT AUDIT REPORTS

<u>Type of Audit</u>	<u>Number of Reports</u>	<u>Recommended Savings (in thousands)</u>
<u>Construction</u>		
Architect-Engineer Proposals	41	\$1,698
Claims	28	10,628
Initial Pricing	12	1,641
Change Orders	14	760
Construction Management	1	75
Lease Escalation	<u>5</u>	<u>606</u>
Total Construction	101	\$15,408
<u>Other</u>		
Multiple Award Contracts		
Preaward	25	\$4,055
Postaward	19	5,292
Time and Material Contracts	10	763
Preaward Proposals	48	2,892
Cost Type Contracts	24	545
Other	<u>7</u>	<u>238</u>
Total Other	<u>133</u>	<u>\$13,785</u>
Total - Contract Audits	234	\$29,193

Figure 8

### G. INSPECTION REPORTS

Thirty-eight inspection reports were issued during the reporting period. They are listed in Appendix II. These reports address some 222 leases, construction projects, and contracts/work orders totalling approximately \$49 million worth of services and/or work. The distribution of these reports is set forth in Figure 9. Further information concerning inspections of particular importance is set forth in Section VII.B.

As a result of our inspection effort we recommended contract and managerial actions which could result in more than \$1.4 million in savings. Our recommendations were accomplished through selective inspection of work either in progress or at time of delivery. Our recommendations place responsibility directly on GSA Contracting Officers to ensure that the Government gets full value for each dollar spent.

INSPECTION REPORTS ISSUED		
<u>Program Area</u>	<u>Reports Issued</u>	<u>Contracts/Work Orders Inspected</u>
Leasing	10	22
Construction	6	18
Buildings Operations	17	161
Energy	4	9
Federal Supply	<u>1</u>	<u>12</u>
	38	222

Figure 9

### H. INVESTIGATIONS

Figure 10 illustrates the types of investigative cases which were opened and closed during this reporting period. Further details concerning our investigative efforts are set forth in Section VII.C. and D.

INVESTIGATIVE WORKLOAD ACTIVITY  
APRIL 1, 1980 THROUGH SEPTEMBER 30, 1980

<u>Case Category</u>	<u>Pending 4/1/80</u>	<u>Opened</u>	<u>Closed</u>	<u>Pending 9/30/80</u>
White collar crime (fraud, bribery, embezzlement, and false claims)	405	256	223	438
Other crimes in GSA occupied space	56	58	37	77
Contractor suspension/debarment	53	37	11	79
Employee misconduct	45	34	33	46
Proactive investigation	21	9	1	29
Other	<u>45</u>	<u>35</u>	<u>27</u>	<u>53</u>
Total	625	426	332	719

Figure 10

I. WHISTLE-BLOWER'S HOTLINE

Our "hotline" (toll-free telephone number) and post office box number have been extensively advertised. Recently 3,500 whistle-blower posters were distributed to all 11 GSA regions. During this reporting period, we received approximately 560 telephone calls on our hotline and 17 pieces of mail addressed to our post office box. We have also been assigned 27 complaints received on the GAO hotline. These matters were referred to the various offices of the Office of Inspector General for appropriate action.

## VII. HIGHLIGHTS OF ACTIVITIES

### A. OFFICE OF AUDITS

The work of the Office of Audits is divided into 2 broad program areas, internal audits and contract audits. Internal audits address only GSA operations. They include recommendations for more effective, efficient, and economical accomplishment of agency functions. Contract audits focus on GSA contractors or potential contractors. In addition to providing essential information to contracting officials, these audits enable our Office to detect improper and illegal practices at an early stage.

Examples of 2 important internal audits completed during this reporting period are summarized below:

#### 1. Administration of Stockpile Sales Program

Our review of GSA's stockpile sales program revealed a number of serious problems. We found that 50 out of 57 contracts for the sale of manganese, tin, and tungsten valued at over \$22 million had been awarded on a sole source basis. GSA also granted buyers of stockpiled materials over \$3 million in sales allowances and discounts without supporting documentation or written justification. In addition, contract provisions were not clear, and billings were sometimes incorrect. For example, one customer was underbilled by \$1 million. We also found that physical security was inadequate for some valuable stockpiled materials. We recommended specific corrective actions for each deficiency and suggested the preparation of explicit guidelines as a means of further improving the program. At our recommendation, the \$1 million in underbilling was collected.

#### 2. Contract Award and Administration Practices in PBS's Design and Construction Division (DCD)

Our review of this area indicated that DCD had not properly followed procurement procedures. We found a need for many improvements, including better control over PBS bids received by the Business Service Center, quality control reviews of procurement documents and specifications, more reliable and timely independent Government estimates, and improved controls over progress payments. We made several major recommendations, e.g., that prescribed procedures concerning the administration of change orders to contracts whose prices are to be determined later be strictly followed, that consultant recommendations be promptly evaluated, that post-bid opening estimate adjustments be fully documented and justified, and that the quality of procurement documents be reviewed prior to their release.

The findings of some major contract audits are summarized as follows:

1. Contract Termination Settlement for Construction Work at the Pentagon

We audited a \$374,000 settlement proposal and delay claim submitted in connection with a contract to modernize restrooms at the Pentagon. We found that the claim contained numerous mathematical errors, duplications, and unallowable costs. Comparing the contractor's incurred costs with the progress payments received, we concluded that the contractor was only entitled to \$445.

2. University of the District of Columbia, Washington, D.C.

We reviewed a \$225,000 delay claim involving the University of the District of Columbia construction project and concluded that none of the claim could be substantiated. We recommended that the entire claim be rejected.

3. Strom Thurmond Federal Building, Columbia, South Carolina

Our review of a \$388,200 settlement proposal submitted for subcontractors as well as the prime contractor concluded that there was no contractual relationship between the prime and the subcontractors. Consequently, we questioned the validity of \$343,594 or 89 percent of the proposal.

4. Denver Federal Center's Steam Plant, Lakewood, Colorado

We audited a \$965,000 claim relating to the conversion of the steam plant from oil to coal. Because the contractor could not substantiate 96 percent of the claimed costs, we recommended payment of only \$41,500.

5. Social Security Administration Payment Center, Chicago, Illinois

After auditing a delay claim for \$274,000, we discussed with the contractor the lack of substantiation for the claim. The contractor subsequently reduced the claim to \$43,000. We have recommended that this amount be reduced by an additional \$7,000.

6. Engine Maintenance and Repair Contract, Salt Lake City, Utah

In a review of a \$4.5 million claim submitted under a time and materials contract, we found that the contractor had purchased materials and parts from an affiliate at a substantial mark-up. We questioned \$693,000 of the claim, of which \$600,000

is attributable to the mark-ups. On the basis of the joint efforts of the Office of Audits, the Office of Investigations, and the Office of Special Projects, the contractor has been suspended from doing business with the Government, and the case has been referred to the Department of Justice for appropriate criminal action.

## B. OFFICE OF INSPECTIONS

The primary functions of the Office of Inspections are to deter fraud through a highly visible presence within the contracting programs, to uncover mismanagement practices and make recommendations to prevent their recurrence, and to coordinate with the Office of Investigations on proactive efforts to uncover fraudulent schemes within the Government. Some of the more significant reviews conducted by this office are summarized below:

### 1. Specific Term Contractor Renovations

Our inspection of renovations being performed in a large federal building by a term contractor led directly to the elimination of certain work items which were already being performed under another contract. Through the elimination of these items, the Government realized savings of \$140,000.

### 2. Inspection of Cooling Tower Project

An inspection of a proposed project to construct a cooling tower disclosed that the project's design specifications significantly overstated the needs of the building in question. As a result, the specifications were redesigned and the Government will save approximately \$200,000.

### 3. Renovation Inspection

In conjunction with the Office of Investigations, the Office of Inspections reviewed a renovation contract and found that \$21,900 of \$42,600 paid on 9 change orders was not justified. The case is still under investigation to determine whether there was intent to defraud.

### 4. Baltimore, Maryland Leases

We reviewed 6 major leases in the Baltimore area in response to allegations that they had been awarded on the basis of political influence. We concluded (1) that favoritism had been shown in the award of the leases, (2) that over \$200,000 of the \$8.2 million GSA is paying annually for these leases is for unrequired space, (3) an overpayment of \$7,200 resulted from a miscalculation of tax and operating cost escalation, and (4) that GSA should conduct a feasibility study to determine if it should purchase 2 of the leased buildings on which it has now spent over \$5.2 million in improvements.

## 5. Land Exchange

Our analysis of a proposed land exchange revealed that the Government's initial appraisals did not consider the \$50,000 "special-use value" of the land owned by the Government. We recommend that this value be considered in the exchange negotiations.

## 6. GSA Depot Inspection

A team of inspectors has been engaged for several months in a broad review of a major GSA depot. As a result of the findings of this over-all review, we have undertaken more specific inspections of certain procedures which may be susceptible to fraud.

## 7. FPRS Contract Review

In conjunction with the other components of the Office of Inspector General and the Naval Investigative Service, the Office of Inspections conducted a documentary and physical review of services paid for under an FPRS equipment repair contract. We found that the Government had been overbilled by about 40 percent. Similar reviews have been initiated elsewhere and a complete report will be issued during the next reporting period.

## 8. Review of Roofing Contracts

In response to a request from the FBI, we began a review of contracts for roofing, caulking, and roofing inspection services. To date we have found serious contract administration problems as well as GSA approval of poor quality work or work simply not performed. On the basis of this information one region has denied 2 contractors the award of contracts on new projects valued at \$1.3 million.

## 9. Contracts - PBS Field Offices

a. A review of term contracts at a PBS field office revealed that, owing to lack of competition, a contractor realized profits in excess of \$111,000 over a 30-month period. Of this, \$7,000 was paid for work not performed. GSA has recovered \$6,700.

b. Our review of 2 large work orders written under a term painting contract disclosed a \$75,000 overpayment. A full field inspection is now in progress at this office to review all contracts issued to this company.

c. We reviewed 4 work orders for painting under a term contract and found overpayments of \$18,174 and \$23,453, inflation of quantities billed to pay for work outside the contract, and direct violations of procurement regulations.

## 10. Grand Jury Probes

Engineering and technical support is being provided on a continuing basis to the United States Attorney's Office in Baltimore in relation to several PBS projects.

### C. OFFICE OF INVESTIGATIONS

During this reporting period 27 cases were referred for criminal prosecution. Of these, 22 were developed by the Office of Investigations, often in conjunction with another component of the Office of Inspector General. The Office of Investigations has commenced a program whereby the development of fraud cases involving high dollar value is stressed. It has also undertaken a number of proactive investigations designed to assess the fraud vulnerability of 10 GSA program areas, such as vehicle repair and maintenance contracts and buildings manager procurements. Special agents in a number of GSA regions utilize specially developed investigative plans to detect criminal conduct by GSA employees and/or GSA contractors in these areas.

Selected cases referred for prosecution are summarized below:

#### 1. Small Business Fraud

Our investigation found that a repair and improvement firm had obtained small business status and a \$57,000 GSA small business set-aside contract by falsifying contract documents. Documents obtained through a subpoena showed the company to be affiliated with 9 other corporations through common shareholders, directors, and officers. The average gross annual receipts of the firm and its affiliates exceeded \$41 million for a 3-year period. Consequently, the firm was clearly ineligible for small business status.

#### 2. Guard and Janitorial Contracts

As part of our continuing investigation into fraud in this area, we referred 3 cases for prosecution. All involved some type of fraudulent statement or claim made to the Government. In one of these cases, we found that a subcontractor had submitted billings in excess of \$20,000 for services not provided. It also violated the Service Contract and Contract Work Hours and Safety Standards Acts by failing to pay its employees at the required wage rates. This information has been furnished to the Department of Labor. The subcontractor and 2 of its officers have been suspended from doing business with the Government.

#### 3. Repair and Alteration Contract

Our investigation disclosed that 2 officers of a scaffolding and hoisting firm had submitted false documentation to support a fictitious claim. Had the false documents not been discovered, the loss to the Government would have been in excess of \$55,000.

#### 4. Federal Donated Property Program Fraud

We have referred 3 cases for prosecution involving fraud in the Federal Donated Property Program. In each case, an eligible donee acquired surplus federal property and either converted it to personal use or sold the property on the open market.

#### D. OFFICE OF SPECIAL PROJECTS

In addition to providing legal assistance relating to the functions of the Office of Inspector General, the Office of Special Projects conducts complex reviews, audits, and investigations, both independently and in coordination with the 3 other components of the Office of Inspector General. Also, the office has often served as a point of contact with other law enforcement authorities. Examples of the types of activities undertaken by the Office of Special Projects are summarized below:

##### 1. Inter-Inspector General Activities

Representatives of the Office of Special Projects have participated with representatives of other Inspectors General in coordinating the Government's efforts to combat fraud, waste, abuse, and mismanagement. These inter-Inspector General projects have addressed proposed federal legislation, the use of Inspector General subpoenas, procedures regarding consultant contract procurement and administration, suspension and debarment of Government contractors, recommendations regarding the search warrant authority of Inspectors General, and the mechanics of coordination between Inspectors General and the FBI.

##### 2. Referrals for Prosecution

Representatives of the office provided assistance in many of the significant cases reported above. In addition, the Office of Special Projects also referred the following cases for criminal prosecution:

- a large non-minority corporation establishing a minority "front" corporation for the purpose of obtaining GSA set-aside contracts for minority businesses,
- a rental car contractor failing to credit GSA with appropriate discounts and overcharging the Government in excess of approximately \$75,000, and
- a major GSA office furniture contractor engaging in criminal conduct.

**APPENDICES**

## APPENDIX I

REPORT REGISTER  
CONTRACT AUDITS

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1B-00320-07-07	Preaward Evaluation on Supplemental A/E Proposal, Noftsger-Lawrence-Lawrence-Flesher, Supplemental A/E Services, State of Oklahoma	04/02/80
1A-00326-09-09	Preaward Evaluation of a Mechanical/Engineering Pricing Proposal, Nack and Sunderland	04/02/80
14-9029-099	Claim for Increased Costs, Huber, Hunt & Nichols, Inc., Contract No. GS-09B-C-7002-SF	04/04/80
1F-00024-09-09	Preaward Evaluation of an Architectural/Engineering Pricing Proposal, Hermann Zillgens Associates	04/08/80
2B-00347-00-01	Preaward Evaluation of Pricing Proposal, Security Engineered Machinery, Solicitation No. FCGE-0-75139-N-1-28-80	04/08/80
2J-00312-09-09	Preaward Evaluation of a Revised Proposal for Janitorial Services, United Maintenance Services, Inc., Request for Proposal No. PBS-9PPB-80-0001	04/09/80
2J-00323-07-07-D	Preaward Evaluation of Price Proposal, Red Services Company, Inc., New Orleans, LA	04/09/80
1B-00191-05-05	Preaward Evaluation of Proposed Overhead Rate, Belli & Belli, Architects and Engineers, Proposal No. GS-05BC-90443	04/11/80
2B-00349-00-05	Preaward Evaluation of Price Proposal, A. B. Dick Company, Solicitation No. FCGE-0-75139-N-1-28-80	04/11/80
16-9232-022	Change Order Proposal No. 293, The P.J. Carlin Construction Co., Inc. and Atlas Tile and Marble Works, Inc., (Joint Venture), Contract No. GS-02B-16835	04/14/80
2C-00138-00-09	Audit Relative to Price Reductions and Defective Pricing, Anderson Jacobson, Inc., Contract No. GS-00C-01346	04/14/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1M-00143-02-02	Preaward Evaluation of Pricing Proposal (CPFF), Lasker-Goldman Corporation/Goldman Associates, USDA Solicitation No. 56-A-SEA-79, Letter Contract 50-3K06-0-23	04/14/80
1B-00329-07-07	Preaward Evaluation of Supplemental A/E Proposal, Channell Graham Architecture, Supplemental A/E Services State of New Mexico	04/14/80
1T-00203-11-11	Termination Settlement Proposal, Property Services, Contract No. 03C8091801	04/15/80
1B-00328-07-07	Preaward Evaluation of Supplemental A/E Proposal, Mehlburger, Tanner, Renshaw, and Assoc., Supplemental A/E Services, State of Arkansas	04/15/80
1F-00009-03-11	Preaward Evaluation of Change Order Proposal, Wolff & Munier, Inc., Contract No. GS-03B-78059	04/16/80
2C-00297-00-06	Price Reduction and Defective Pricing Review, Rawlings Sporting Goods Company, ST. Louis, Missouri, Contract Nos. GS-01S-06612 and GS-02S-29813	04/17/80
2J-00475-04-04	Price Proposal for Cleaning Services, Richard B. Russell Federal Office Building, Superb Maintenance Service, Inc.	04/17/80
17-9464-066	Preaward Evaluation of Pricing Proposal, Nimrod, Inc./Kozeny-Wagner, Inc., Contract No. GS-06B-13739	04/18/80
2B-00380-00-02	Preaward Evaluation of Price Proposal, Michael Business Machines Corp., Solicitation No. FCGE-0-75139-N	04/18/80
1T-00114-11-11D	Delay and Termination Settlement Proposal, Marlin Associates, Inc., Contract No. GS-03B-78118	04/21/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
14-8252-044-F-1	Delay Claim, Henry C. Beck Company Federal Building and U.S. Courthouse Fort Lauderdale, Florida, Contract No. GS-04B-16164	04/22/80
26-9254-055	Lease Escalation Proposal, Investment Properties Associates, Lease No. GS-05BR-9078	04/23/80
27-9431-114	Review of Price Reduction and Defective Pricing, Sangamo Weston, Inc., Data Recorder Division, Contract No. GS-00C-01340	04/23/80
1B-00314-02-02	Letter Report of Preaward Proposal for Cost Management Services, Nielsen, Wurster and Associates, Inc.	04/23/80
2J-00318-07-07	Contract Billings, DeRidder Electric Motor Services Inc., Contract No. GS-7DPR-90117	04/23/80
14-9443-033D	Evaluation of Delay Claim, William F. Klingensmith, Inc., Contract No. GS-03B-78037	04/24/80
25-8426-033	Final Audit of Thirteen Cost Plus Award Fee Contracts, ENSEC Service Corporation	04/24/80
1F-00131-09-09	Claim for Increased Costs, Henry W. Tom Construction, Inc., A Subcontractor to the U.S. Small Business Administration Under Contract No. GS-09B-C-50440-SF	04/24/80
1B-00331-07-07	Preaward Evaluation of Supplemental A/E Proposal, The Architectural Group, Supplemental A/E Services, State of Louisiana	04/24/80
1A-00338-11-04	Preaward Evaluation of Pricing Proposal, Stottler, Stagg & Associ- ates, Architects, Engineers, Planners, Inc., Contract No. GS-11B-09001	04/24/80
1D-00028-10-10	Suspension of Work Claim, Modern Construction, Incorporated, No. GS-10B-E-02014-00	04/25/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
23-9152-100	Audit Report Relative to Price Reductions, Tektronix, Inc., Contract No. GS-00S-04888	04/29/80
1T-00480-11-11	Termination Settlement Proposal, Edward Kocharian & Co., Inc., Contract No. GS-00B-02960	04/29/80
2J-00257-06-06	Preaward Evaluation of Pricing Proposal, Professional Technical Services, Inc., St. Louis, Missouri	04/30/80
2J-00382-03-11	Preaward Evaluation of Pricing Proposal, Liberty Security Services, Inc., Contract No. GS-03C-90104	04/30/80
2B-00384-00-05	Preaward Evaluation of Price Proposal, Minnesota Mining & Manufacturing Company (3M), Solicitation No. FCGE-0-75139-N-1-28-80	04/30/80
1T-00353-09-09	Evaluation of a Termination Settlement Proposal, Quality Electric Control and Engineering, GS-09B-C-20524-SF	05/02/80
1F-00004-11-11D	Claim for Increased Costs, Tippetts-Abbott-McCarthy-Stratton, Contract No. PAOP-C-006	05/06/80
2F-00359-11-11	Preaward Evaluation of Pricing Proposal, Eccles Security Agency Inc., Contract No. GS-03C-90868	05/06/80
16-9451-044	Change Order Proposal No. 67, Frank Briscoe Company, Inc., Contract No. GS-04B-16375	05/07/80
2B-00348-00-05	Preaward Evaluation of Price Proposal, AM Multigraphics, A Division of AM International, Inc., Solicitation No. FCGE-0-75139-N-1-28-80	05/07/80
1S-00172-02-02	Evaluation of Proposal Submitted by C. H. Sanders Construction Co., Inc., Subcontractor Under SBA Subcontract No. GS-02B-23002(NEG)	05/09/80
23-8240-112	Price Reduction and Defective Pricing, SCM Corp., Contract No. GS-00S-45226	05/12/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1B-00358-02-02	Letter Report - Preaward Proposal for Supplemental A/E Services, Rupley, Bahler, Blake, Consulting Engineers	05/12/80
IV-00011-03-03	Contract Change Order Proposal, Roofer's Incorporated, Contract No. GS-03B-78573	05/13/80
2A-00478-02-02	Letter Report - Preaward Evaluation of Pricing Proposal, Thom-Tex Paper Converting Corporation, Subcontractor to the Small Business Administration, Solicitation No. FCGP-F2-40041A	05/14/80
2A-00479-02-02	Letter Report - Preaward Evaluation of Pricing Proposal Thom-Tex Paper Converting Corp., Subcontractor to the Small Business Administration, Solicitation No. 2FC-EAM-NA0500Q	05/14/80
1A-00351-02-02	Preaward Proposal for A/E Services, Starks, Wurzer, Patterson, Romeo, P. C.	05/15/80
2B-00387-00-05	Preaward Evaluation of Price Proposal, Minnesota Mining & Manufacturing Company (3M), Solicitation No. FCGE-0-75141-N-2-26-80	05/15/80
2G-00235-08-09	Preaward Evaluation of a Pricing Proposal, Chemonics Industries, Solicitation No. 8FCB-B3-40311	05/16/80
1C-00336-11-11	Preaward Evaluation of Change Order Proposal, Donohoe Construction Co., Inc., Contract No. GS-03B-78366	05/16/80
2J-00398-04-04	Price Proposal for Guard Services, Miami, Florida, Metropolitan Area, Rankin Security Services, Inc.	05/16/80
1B-00429-05-05	Preaward Evaluation of Proposed Overhead Rate, Lorenz & Williams, Inc. Proposal No. GS-05BC-90444	05/19/80
2N-00341-10-10	Claim for Maintenance Costs, Wometco-Lathrop Co.	05/20/80
14-9461-055	Letter Report - Termination Settlement Claim, Turner Construction Co., Contract No. GS-05BC-81722	05/27/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1C-00298-03-03	Contract Change Order Proposal, L. K. Comstock & Co., Inc., Contract No. GS-03B-78060	05/27/80
2B-00381-00-01	Letter Report - Preaward Evaluation of Price Proposal - FSS Schedule 36 II A & B, Pitney Bowes, Inc., Solicitation FCGE-0-75139-N-1-28-80	05/27/80
16-9526-033	Preaward Evaluation of Change Order Proposal, George Hyman Construction Co., Contract No. GS-00B-01331	05/28/80
2L-00410-03-03	Lease Escalation Proposal, Richard B. Herman and Company, Curtis Building, Lease No. GS-02B-15025	05/28/80
1T-00414-01-01	Termination for Convenience Claim, David J. Bond, Contract No. GS-01B-01882	05/28/80
28-9533-113-D-SI	Evaluation of Updated Price Proposal, Norden Systems Inc., Solicitation No. GSC-CDPS-C-00013-N-7-11-79	05/29/80
2H-00112-04-04D(a)	Term Service Contract, Computer Sciences Corp., Applied Technology Division, Huntsville, Alabama, Contract No. GS-04S-22715	05/29/80
2K-00239-00-11	Ten Fixed Price Contracts, Miracle Contractors, Inc.	05/29/80
16-9481-066	Evaluation of Change Order Proposal, Hoel-Steffen Construction Co., Contract No. GS-06B-81101	05/30/80
2A-00518-05-05	Preaward Evaluation of Pricing Proposal, Rollins Container, Inc., RFP 5FCC-08-80-023N	05/30/80
2D-00499-02-02	Letter Report - Termination Claim, A. B. Cowles Company, Inc. Contract No. GS-00S-98124	06/03/80
2D-00378-01-07	Costs Claimed, Termination for Convenience, Oscar Carvajal Saddlery Co., Contract No. GS-00S-48256	06/04/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2A-00482-00-26-D	Evaluation of Price Proposal, Bay Laboratories, Inc., Solicitation No. FCGS-Z-37371-N-12-14-79	06/04/80
2A-00500-02-02	Letter Report - Preaward Evaluation of Pricing Proposal, Thom-Tex Paper Converting Corporation, Subcontractor to the Small Business Administration	06/04/80
2E-00505-00-09	Letter Report - Eligibility as a Regular Dealer Under Walsh-Healey, Specialty Tools, Inc.	06/04/80
2J-00501-02-02	Preaward Evaluation of Pricing Proposal for Guard Services, Vigilantes, Inc., Contract No. GS-02B-19541(NEG)	06/05/80
1B-00430-05-05	Preaward Evaluation of Proposed Overhead Rate, Hanscomb Associates, Inc., Proposal No. GS-05BC-90445	06/06/80
2J-00477-02-02-D	Evaluation of Proposal Submitted by Urban Data Systems, Inc., Newark, New Jersey, Solicitation No. 2FC-MTS-N-A0479Q	06/06/80
2J-00476-10-10	Preaward Evaluation of Pricing Proposal, Decor Maintenance Company, Inc., Contract No. GS-10B-50479-01	06/09/80
26-9255-055	Lease Escalation Proposal, Investment Properties Associates, Lease No. GS-05BR-10736	06/10/80
1T-00419-04-04	Termination Claim, Vehicle Maintenance Facility and Parking Structure, Barnhill Contracting Co., Contract No. GS-04B-16998	06/11/80
22-9041-088	Billings Submitted Under Time and Material Contract Nos. GS-08W-00413 and GS-08W-00649, Midwest Engine, Inc.	06/12/80
26-9158-022	Lease Escalation Proposal, Ogdensburg Bridge and Port Authority, Ogdensburg, New York, Lease No. GS-02B-15579	06/12/80
1C-00196-06-06	Evaluation of Change Order Proposal, M.C. & D. Capital Corporation, Contract No. GS-06B-71072	06/12/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2J-00258-05-05	Letter Report - Proposed Overhead Rate, Reeves Cleaning Contractors, Inc., Proposal No. GS-05B-41906	06/12/80
2S-00266-00-09	Letter Report - Price Reduction and Defective Pricing, Rolm Corporation, Santa Clara, California, Contract No. GS-00C-01516	06/12/80
1B-00481-02-02	Preaward Proposal for A/E Services, The Stephens Associates, P.C.	06/12/80
2G-00064-00-04	Price Reduction and Defective Pricing, Sunair Electronics, Inc., Contract No. GS-00S-07120	06/16/80
2J-00237-05-05(a)	Letter Report - Contract Billings, Rainey's Security Agency, Inc. Contract No. GS-05B-27505	06/16/80
23-9428-113	Price Reduction/Defective Pricing Audit, Watkins-Johnson Company, Contract No. GS-00S-44591	06/17/80
1C-00417-03-03	Contract Change Order Proposal, Wolff & Munier, Inc., Contract No. GS-03B-78059, RCP No. 10-113MW	06/17/80
1D-00197-08-08	Contract Claim for Increased Costs, Centric Corp. Constructors, Contract No. GS-08B-10155	06/18/80
2J-00524-05-05	Preaward Evaluation of Pricing Proposal, Johnson & Gordon Janitor Service, Solicitation No. GS-05B-42041	06/19/80
1D-00355-03-11	Claim for Increased Costs, Woodbridge Construction Company, Contract No. GS-03B-70043	06/20/80
2B-00408-00-05	Letter Report - Preaward Evaluation of Price Proposal, AM Multigraphics, A Division of AM International, Inc., Solicitation No. FCGE-M6-75147-N-5-8-80	06/20/80
2X-00376-04-04	Letter Report - Panama City Tire and Recapping Company	06/23/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1C-00503-06-06	Evaluation of Change Order Proposal, The Coronado Company, Contract No. GS-06B-93090	06/24/80
2J-00236-02-02(A)	Preaward Proposal for Security Guard Services, City Wide Security Services, Inc., Subcontractor Under U.S. Small Business Administration RFP-2PBO-TCH-19,468(NEG)	06/26/80
1D-00335-11-11	Claim for Increased Costs, John J. Kirlin, Inc., Contract No. GS-03B-88149	06/27/80
2K-00352-09-09	Diamond Janitorial Service and Supply, Inc., Contract No. GS-09B-0-1909, January 1, 1978 thru December 31, 1979	06/27/80
2A-00514-00-26-D	Evaluation of Price Proposal, Jet Industries, Inc., Solicitation No. FCTL-P3-A5566-N-4-11-80	06/30/80
2G-00059-10-10	Relative to Price Reduction, Fairmount Motor Products, Division of Avnet, Inc., Contract No. GS-10S-39527	06/30/80
2J-00248-10-10	Preaward Evaluation of Pricing Proposal, Clean Services, Inc., Contract No. GS-10B-50480-01	06/30/80
2A-00385-05-05	Preaward Evaluation of Pricing Proposal Costs, Petoskey Plastics, Inc., Proposal 5FCB-13-80-035(N)	06/30/80
1A-00508-07-07	Preaward Evaluation of A/E Pricing Proposal, CGR, Inc., and Ashley, Humphries and Partners, Inc., Joint Venture	07/03/80
1A-00486-11-02	Preaward Evaluation of Pricing Proposal for Structural Engineering Services, Ewell Finley, P.C., Subcontractor to Shepley, Bulfinch, Richardson and Abbott, Inc., Under Prime Contract No. GS-11B-09007	07/09/80
2G-00317-07-07	Vehicle Rental Agreements, Contract Nos. GS-07S-03715 and GS-07S-03804 Southwest-Tex Leasing Company, Inc.	07/15/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2B-00394-00-11	Letter Report - Preaward Evaluation Proposal, FSS Schedule 36, Part IV, Capital Consultant Services, Arlington, VA, Solicitation No. FCGE-M6-75147	07/15/80
1C-00525-03-11	Preaward Evaluation of Change Order Proposal, Wolff & Munier, Inc., Contract No. GS-03B-78059	07/16/80
2J-00556-04-04	Price Proposal for Cleaning Services, Oak Ridge, Tennessee FOB, Colbar, Inc.	07/16/80
2B-00388-00-04	Preaward Evaluation of Price Proposal, Saxon Business Products, Inc., Solicitation FCGE-M6-75147	07/17/80
2J-00236-02-02(B)	Preaward Proposal for Security Guard Services, City Wide Security Services, Inc., Subcontractor under U.S. SBA RFP-2PBO-DD-19,452(NEG)	07/18/80
1A-00487-11-02	Preaward Evaluation of Pricing Proposal for Geotechnical Supplementary Consultant Services, Meuser, Rutledge, Johnson & Desimone, Subcontractor to Shepley, Bulfinch, Richardson and Abbott, Inc., Under Prime Contract No. GS-11B-09007	07/18/80
1F-00522-07-07	Preaward Evaluation of Lease Escalation Proposal, Lease Number GS-07B-10386	07/18/80
14-8360-057	Claim for Increased Costs, Owens-Corning Fiberglas Corporation, Contract No. GS-00B-01141	07/21/80
1B-00539-02-02-D	Evaluation of Proposal Rates Submitted by Beatty and Beatty, Brooklyn, New York	07/21/80
2B-00386-00-05	Preaward Evaluation of Price Proposal, Bell & Howell Co., Microfilm Products Division, FCGE-I-75141-N-2-26-80	07/22/80
2B-00526-00-01	Letter Report - Preaward Evaluation of Price Proposal - FSS Schedule 6711B, Polaroid Corporation, Solicitation FCGE-C-75137-N-10-24-79	07/23/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1A-00415-11-11	Preaward Evaluation of A/E Pricing Proposal, Keyes, Condon & Florance, Contract No. GS-03B-89030	07/24/80
12-7275-100	Construction Management Contract, Hoffman Construction Company, GS-10B-E-01677	07/25/80
2J-00259-02-02	Preaward Proposal for Security Guard Services, Masgon Patrol Services, Inc., Subcontractor Under U.S. SBA RFP-2PBO-TCH-19,507(NEG)	07/25/80
2X-00377-04-04	Specification Rubber Was Not Always Used to Recap Tires	07/29/80
1A-00436-09-09	Preaward Evaluation of A/E Pricing Proposal, Krommenhoek/McKeown & Associates	07/30/80
2J-00595-09-09	Preaward Evaluation of a Pricing Proposal for Janitorial Services, Spotless Janitorial Service, Request for Proposal No. PBS-9PPB-80-0049	07/30/80
16-9024-066	Evaluation of Value Engineering Change Order Proposal, Albers Construction Company, Inc., Contract No. GS-06B-81150	07/31/80
2J-00236-02-02(C)	Preaward Proposal for Security Guard Services, City Wide Security Services, Inc., Subcontractor Under U.S. SBA RFP-2PBO-TCH-19,508(NEG)	07/31/80
2S-00337-11-11	Preaward Evaluation of Pricing Proposal, J. Callaham Rufuse Hauling, Inc., Contract No. GS-03C-91356	07/31/80
2B-00389-00-02	Preaward Evaluation of Price Proposal, Eastman Kodak Co., Solicitation No. FCGE-M6-75147-N	07/31/80
1T-00502-09-09	Evaluation of a Termination Settlement Proposal, Crown Fence and Supply Co., LTD. GS-09B-00510-SF	07/31/80
2J-00519-10-10	Preaward Evaluation of Pricing Proposal, Northwest Building Maintenance/Carpet Sales, Inc., Contract No. GS-10-B-50518-01	07/31/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2A-00545-05-05-D	Evaluation of Proposal Submitted by Glopak Corporation, Newark, N.J.	07/31/80
1B-00644-06-06	Evaluation of Pricing Proposal, Kirkham, Michael and Associates, Contract No. GS-06B-81205	07/31/80
1C-00128-02-02	Proposal for Construction Contract Change Order, S. Puma Co., Inc., Contract No. GS-02B-78083	08/07/80
2Q-00529-00-26-D	Preaward Evaluation of Pricing Proposal, OAO Corporation, Solicitation No. CDPXW-79-00028-M-W7	08/07/80
2J-00570-09-09-D	Price Proposal for Armed Uniformed Guard Services, Stovall Security Services, Inc., Request for Proposal No. PBS-9PPB-80-0060	08/07/80
2A-00547-00-26-D	Preaward Evaluation of Pricing Proposal, Berntsen Cast Products, Inc., RFP No. FCGS-B-90190-2-19-80	08/08/80
1B-00422-04-04	Preaward Evaluation of Rates, Renneker, Smith, Kirkwood & Associates, Inc., Supplemental A/E Services, State of Alabama	08/11/80
1B-00425-04-04	Preaward Evaluation of Supplemental A/E Proposal, Chrisman, Miller, Wallace, Inc., Supplemental A/E Services, State of Kentucky	08/11/80
2J-00236-02-02-D	Preaward Proposals for Security Guard Services, City Wide Security Services, Inc., Subcontractor under U.S. SBA RFP-2PBO-DD-19,511(NEG)	08/13/80
1B-00424-04-04	Preaward Evaluation of Rates, Gantt/Huberman Associates, Supplemental A/E Services, State of North Carolina	08/13/80
2W-00516-09-09	Audit of Time and Materials Contract, Modern Office Supply, Contract No. GS-9DPR-90304, October 1, 1979, thru May 31, 1980	08/13/80

Number	Title	Date of Report
2A-00517-04-04	Preaward Evaluation of Cost and Pricing Data for Security Padlocks, Sargent & Greenleaf, Inc., Nicholasville, Kentucky	08/13/80
2B-00550-00-09	Preaward Evaluation of Price Proposal, Datagraphix, Inc., Solicitation No. FCGE-I-75141-N-2-26-80	08/14/80
1D-00655-08-08	Claim for Increased Costs, Langfur Construction Corp., Contract No. GS-08B-78503	08/14/80
2G-00070-09-09	Requirements Type Term Contract, Ray & Ray's Carpet & Linoleum, Inc., Oakland, California, Contract No. GS-09W-80232, Subcontract No. SB-9308(a) 78-C-392	08/15/80
1S-00553-06-06	Preaward Evaluation of Pricing Proposal, Tom Martin's Asphalt and Paving Company/Hemphill Contracting Co., Inc., St. Louis, MO	08/15/80
1S-00172-02-02-D(a)	Evaluation of Price Proposal, Jerge Elevator Company, Inc., Subcontractor to C. H. Sanders Construction Co., Inc., Solicitation Nos. INJ-77027, INJ-77210, RNJ-78094	08/19/80
2K-00719-04-04	Second Year Audit of Cost Plus Award Fee Contract, American Masters Cleaning Systems, Inc., IRS Center, Chamblee, Georgia, Contract No. GS-04B-16870	08/19/80
2X-00375-09-09	Service Contracts, McCoy's Super Tread, Inc., Contract Nos. GS-9DPR-90196 and GS-9DPR-80182 for the periods July 1, 1978, through June 30, 1979, and July 1, 1979, through June 30, 1980	08/22/80
1B-00431-05-05	Preaward Evaluation of Proposed Overhead Rates, TMP Associates, Inc.	08/22/80
2J-00475-04-04A	Cost Plus Fixed Fee 8(a) Contract, Richard B. Russell Federal Office Building and Courthouse, Superb Maintenance Service, Inc., Contract No. GS-04B-50105(NEG)	08/22/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1D-00439-09-09	Claim for Increased Costs, Apersey Construction, Contract No. GS-09B-20335	08/22/80
2J-00498-02-02	Preaward Proposal for Security Guard Services, Masgon Patrol Services, Inc., Subcontractor Under U.S. SBA RFP-2PPB-TCH-19,525(NEG)	08/25/80
1B-00538-02-02-D	Preaward Evaluation of Pricing Proposal for Supplemental Architect-Engineer Services, Lehman Architectural Partnership, Livingston, N.J.	08/25/80
2R-00520-00-03	Preaward Evaluation of Pricing Proposals, GRM Corporation, Solicitation No. GSC-CDPS-C-K-00001-N-11-21-79	08/26/80
2W-00473-04-04	Automated Data Devices, Inc., T & M Contractor, Contract Nos. GS-4DPR-90117, GS-4DPR-90271, and GS-4DPR-90275	08/28/80
1S-00729-01-01	Preaward Evaluation of Repair and Alteration Proposal, Pyramid Development Corporation, Contract No. GS-01B-01961	08/28/80
1S-00730-01-01	Preaward Evaluation of Labor and Overhead Rates, Cannon Design, Inc., et al., Joint Venture, Contract No. GS-01B-91781	08/28/80
1S-00732-08-08	Preaward Evaluation of Pricing Proposal, J. A. Walker Company, Project No. R-CO-78-042	08/28/80
2J-00743-06-06	Preaward Evaluation of Pricing Proposal, Ridley's Southside Janitorial Service, Inc., Kansas City, Missouri	08/28/80
2H-00067-00-07	Price Reduction/Defective Pricing, Datapoint Corporation, Contract No. GS-00C-01370	08/29/80
2J-00397-10-10	Preaward Evaluation of Pricing Proposal, Coast Janitorial Service, Inc., Contract No. GS-10-B-50525-01	08/29/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2B-00409-00-05	Preaward Evaluation of Price Proposal, AM Bruning, A Division of AM International, Inc., Solicitation No. FCGE-M6-75147-N-5-8-80	08/29/80
1D-00446-11-11	Claim for Increased Construction Management Fees, Parametric Inc., Contract No. GS-03B-69008	08/29/80
2B-00586-00-04	Preaward Evaluation of Pricing Proposal, Lanier Business Products, Inc., Solicitation No. FCGE-D-75140-N	08/29/80
2B-00591-00-05	Preaward Evaluation of Price Proposal, Victor Business Products, Subsidiary of Walter Kidde & Co., Inc., Solicitation No. FCGE-R-75142-N-2-12-80	08/29/80
1B-00637-02-02	Letter Report - Preaward Proposal for Architectural/Engineering Services, Gutwein-Guenther Professional Assoc.	09/02/80
2K-00250-04-04(A)	Cost Plus Award Fee Contract, Kentucky Building Maintenance, Inc., Clifford Davis Federal Building, IRS Center and Federal Supply Store, Memphis, Tennessee, Contract No. GS-04B-16868	09/03/80
2K-00250-04-04(B)	Cost Plus Award Fee Contract, Kentucky Building Maintenance, Inc., IRS Center, Philadelphia, PA, Contract Nos. 03C8084901 (NEG)-2, and 03C9003601 (NEG)-3	09/03/80
2K-00250-04-04(C)	Cost Plus Award Fee Contract, Kentucky Building Maintenance, Inc., Interior Building, Washington, D.C., Contract Nos. 03C7090001 (NEG)-2 and 03C9003301 (NEG)-3	09/03/80
2K-00250-04-04(D)	Cost Plus Award Fee Contract, Kentucky Building Maintenance, Inc., GSA Regional Office Building and Southwest Bus Terminal, Washington, D.C., Contract No. 03C8090401 (NEG)-2	09/03/80
2K-00250-04-04(E)	Cost Plus Award Fee Contract, Kentucky Building Maintenance, Inc., GSA Administrative Building, Washington, DC, Contract Nos. 03C8084101 (NEG)-2 and 03C9003401 (NEG)-3	09/03/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2K-00250-04-04(F)	Cost Plus Award Fee Contract, Kentucky Building Maintenance, Inc., Broadway and Dunbar Buildings, Cincinnati, Ohio, Contract No. GS-05BB-41771 (NEG)	09/03/80
2K-00250-04-04(G)	Cost Plus Award Fee Contract, Kentucky Building Maintenance, Inc., Federal Building and Courthouse, Dayton, Ohio, Contract No. GS-05BB-41842 (NEG)	09/03/80
2K-00250-04-04(H)	Cost Plus Award Fee Contract, Kentucky Building Maintenance, Inc., John C. Kluczynski Federal Building and U.S. Postal Building, Chicago, Illinois, Contract No. GS-05B-41892 (NEG)	09/03/80
1B-00423-04-04	Preaward Evaluation of Rates, Franklin Group Architect P.A., Supplemental A/E Services, State of Tennessee	09/03/80
2W-00741-09-09	Preaward Accounting System Survey, Mojave Equipment Co., Invitation for Bid No. GSD-9DPR-00003	09/03/80
2W-00742-09-09	Letter Report - Preaward Accounting System Survey, Truck Tractor Service Co., IFB No. GSD-9DPR-00003	09/03/80
2B-00383-00-08	Preaward Evaluation of Pricing Proposal, Information Handling Services, Solicitation No. FCGE-I-75141-N-2-26-80	09/05/80
1A-00437-09-09	Preaward Evaluation of A/E Pricing Proposal, Neptune & Thomas Associates, Contract No. GS-09B-71352	09/05/80
2J-00710-07-07	Preaward Evaluation of Pricing Proposal, Texas Security Police Inc., RFP No. GS-07B-20843	09/05/80
1Q-00654-08-08	Preaward Evaluation of Pricing Proposal for Term Contract, Drapes Engineering, Inc., Project No. Z-CO-80-002	09/08/80
2B-00551-00-03	Preaward Evaluation of Pricing Proposal, Kardex Systems, Inc., Solicitation FCGE-Y-3-75090-N-4-4-80	09/10/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1J-00807-11-11	Letter Report - City Building Corp. Claim for 1612 K Street, N.W., Lease No. GS-03B-06426	09/10/80
2J-00399-11-11	Preaward Evaluation of Pricing Proposal, Howard Security Services, Inc., Contract No. GS-03C-90594	09/11/80
2K-00513-04-04(A)	Final (Second Year) Audit of Cost Plus Award Fee Contract, Custom Janitorial Service, Federal Office Building & U.S. Courthouse, Atlanta, Georgia, Contract No. GS-04B-16886	09/12/80
2K-00513-04-04(B)	Final (Second Year and Six & One-Half Month Extension Period) Audit of Cost Plus Award Fee Contract, Custom Janitorial Service, Social Security Building, Birmingham, Alabama, Contract No. GS-04B-16714	09/12/80
2K-00513-04-04(C)	Final (Second Year & Extension Period) Audit of Cost Plus Award Fee Contract, Custom Janitorial Service, Federal Building, Louisville, Kentucky, Contract No. GS-04B-16711	09/12/80
2K-00513-11-04(D)	Final (Second Year) Audit of Cost Plus Award Fee Contract, Custom Janitorial Service, New Executive and Winder Buildings, Washington, DC, Contract No. 03C8-0943-01 (NEG)-2	09/12/80
2K-00513-09-04(E)	Final (First & Second Year) Audit of Cost Plus Award Fee Contract, Custom Janitorial Service, Federal Building, Los Angeles, California, Contract No. 09B-0-2046	09/12/80
1B-00642-06-06	Preaward Evaluation of Pricing Proposal, Marshall & Brown, Inc., Kansas City, Missouri	09/12/80
2J-00709-07-07	Preaward Evaluation of Pricing Proposal, Industrial Cleaning Services, Contract No. GS-07B-20788-1	09/12/80
2W-00745-07-07	Time and Materials Contract Billings, BMI-Business Machines, Contract No. GS-7DPR-00012	09/12/80

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1S-00749-07-07	Preaward Evaluation of Pricing Proposal, Red Eagle Construction Co., GS-ITX-80076	09/12/80
14-8345-033	Claim for Increased Costs, Pierce Associates, Inc., Contract No. GS-00B-01981	09/15/80
1B-00643-06-06	Preaward Evaluation of Pricing Proposal, The Hoffman Partnership, Inc., St. Louis, Missouri	09/15/80
1S-00748-07-07	Preaward Evaluation of Pricing Proposal, Red Eagle Construction Co., GS-RTX-80117	09/15/80
27-9274-118	Price Reduction and Defective Pricing, Data 100 Corporation, Contract Nos. GS-00C-00744 and GS-00C-01087	09/16/80
2J-00241-05-05(a)	Letter Report - Audit of Contract Billings, Consolidated Security Services Corporation, Contract No. GS-05B-41876	09/16/80
2J-00241-05-05(b)	Letter Report - Audit of Contract Billings, Consolidated Security Services Corporation, Contract No. GS-05B-41887	09/16/80
2B-00391-00-02	Preaward Evaluation of Price Proposal, GAF Corporation, Solicitation No. FCGE-M6-75147-N	09/16/80
2C-00395-00-01	Price Reduction/Defective Pricing, Wright Line, Inc., Contract No. GS-00S-43244	09/16/80
1D-00665-03-11	Claim for Increased Costs, Stanco Corporation, Contract No. GS-03B-78058	09/16/80
23-9281-117(a)	Defective Pricing Review, Curtin Matheson Scientific, Inc., Contract No. GS-00S-04943	09/17/80
23-9281-117(b)	Defective Pricing Review, Curtin Matheson Scientific, Inc., Contract Nos. GS-00S-04080 and GS-00S-86205	09/17/80
23-9281-117(c)	Defective Pricing Review, Curtin Matheson Scientific, Inc., Contract Nos. GS-00S-49137 and GS-00S-92572	09/17/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1B-00537-02-02-D	Preaward Evaluation of Pricing Proposal for Supplemental Architect/Engineer Services, Einhorn Yaffee Prescott, P.C.	09/17/80
2C-00413-00-07	Price Reduction and Defective Pricing, Austron Inc., Contract No. GS-00S-66299	09/18/80
2B-00578-00-02	Preaward Evaluation of Price Proposal, Eastman Kodak Co., Solicitation No. FCGE-I-75141-N	09/18/80
1B-00740-04-04	Preaward Evaluation of Supplemental A/E Proposal, Jova/Daniels/Busby, Inc., Supplemental A/E Services, State of Georgia	09/18/80
14-8082-055	Claim for Increased Costs, Economy Mechanical Industries, Inc., Contract No. GS-05BC-81417	09/18/80
14-8083-055	Claim for Increased Costs, Economy Mechanical Industries, Inc., Sub-contractor to Owens-Corning Fiberglass/Wolff and Munier Inc., Joint Venture, Contract No. GS-00B-01141	09/19/80
2A-00734-00-26-D	Evaluation of Price Proposal, Jet Industries, Inc., Solicitation FCTL-P3-A6027-N-7-31-80	09/19/80
1B-00758-04-04	Preaward Evaluation of Supplemental A/E Proposal, North, Beasley, and Swayze, P.A., Brewer, Godbold Assoc., Ltd., A Joint Venture, Supplemental A/E Services, State of Mississippi	09/19/80
2J-00523-05-05	Preaward Evaluation of Price Proposal, Dun-Well Janitorial Co., Inc., Solicitation No. GS-05B-42040	09/22/80
2B-00571-00-01	Preaward Evaluation of Solicitation, Adler-Royal Business Machines, Inc., Hartford, Connecticut	09/23/80
2B-00575-00-02	Preaward Evaluation of Pricing Proposal, Olivetti Corp. of America, Solicitation No. FGCE-D-75140-N	09/23/80

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1A-00660-11-11	Evaluation of A/E Change Order Proposal, Jerome W. Lindsey Assoc., Inc./M. Paul Friedberg & Associates, Joint Venture, Contract No. PA8PC040	09/23/80
2W-00744-07-07	Time and Materials Contract, Rust Tractor, Inc., Contract Nos. GS-7DPR-80081 and GS-7DPR-00006	09/23/80
2C-00343-0-01	Price Reduction Audit, Waters Associates, Inc., Contract No. GS-00S-04843	09/24/80
1T-00448-11-11	Termination Settlement Proposal, W. M. Schlosser Co., Inc., Contract No. GS-03B-88002	09/24/80
1B-00759-04-04	Preaward Evaluation of Supplemental A/E Proposal, Clemmer/Bush/Sills/Abernethy Architects, Supplemental A/E Services, State of North Carolina	09/24/80
1D-00007-03-11	Claim for Increased Costs, Broyles & Broyles, Inc., Contract No. GS-03B-78045	09/25/80
2D-00242-08-10	Evaluation of Termination Settlement Claim, Norair Products, Inc., Contract No. GS-08S-34122	09/25/80
1B-00651-08-08	Preaward Evaluation of Pricing Proposal for Term Contract, Clifford S. Nakata & Associates, P.C., Project No. Z-CO-80-003	09/26/80
1S-00761-11-11	Preaward Evaluation of Pricing Proposal, East Atlantic Construction Co., Inc., Contract No. GS-03B-88004	09/26/80
1S-00809-04-04	Preaward Evaluation of Pricing Proposal, Jarodwin Construction Co., Inc., Atlanta, Georgia	09/26/80
1B-00816-11-11	Preaward Evaluation of A/E Pricing Proposal, The Cooper-Lecky Parternership, Contract No. GS-11B-09010	09/26/80
2S-00261-00-05	Letter Report - Defective Pricing and Price Reductions, COMTEN, Inc., Contract No. GS-00C-01368	09/29/80

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2J-00490-11-11	Preaward Evaluation of Pricing Proposal, Howard Security Services, Inc., Contract No. GS-11C-00033	09/29/80
2S-00411-00-03	Price Reduction/Defective Pricing Audit, Aydin Vector Division, Newtown, Pennsylvania, Contract No. GS-00S-66293	09/29/80
1A-00661-11-11-R	Preaward Evaluation of A/E Pricing Proposal, David Volkert & Associates, Inc., Contract No. PA-OPC-051	09/29/80
2W-00765-06-06	Time and Material Contract, Reppert Marine Sales and Service, Waynesville, Missouri, Contract No. GS-6DPR-00112	09/29/80
2G-00074-00-01(a)	Price Reduction/Defective Pricing, Nashua Corporation, Contract No. GS-00S-45213 (Excluding Renewal)	09/30/80
2V-00585-04-04	Price Proposal for Cleaning Service, Nashville, Tennessee, FOB, Tam, Inc.	09/30/80
2B-00598-00-09	Preaward Proposal Evaluation, Memorex Corporation, Solicitation No. GSC-CDPCE-L-00005-N-3-11-80	09/30/80
2J-00727-11-11	Preaward Evaluation of Pricing Proposal, Multivac, Inc., Contract No. GS-11C100187	09/30/80
1S-00773-06-06	Preaward Evaluation of Pricing Proposal, Courtney Day, Inc., Kansas City, Missouri	09/30/80

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76-8264-044-F(2) (short form)	Second Followup - Reconciliation of Budget Activity 53 (Rental of Space)	04/03/80
51-9184-055	Personnel Were Sometimes Lax in Buying Goods and Services and Validating Payments	04/03/80
34-8052-088-F(1)	Followup - Motor Pool Operations, Grand Junction, Colorado, Region 8	04/07/80
34-9150-099	Operations of the San Diego Motor Pool Can Be Improved	04/07/80
75-9521-099	Need For Improvement in Inventory Controls Over Weapons and Badges, Federal Protective Service Divison	04/08/80
5D-00088-04-04	Interim Letter Report - Review of Yearend Obligations, Section 1311	04/11/80
25-8030-F(1)	Second Followup - GAO Report Number LCD-77-228, Additional Precious Metals Can Be Recovered, December 28, 1977	04/18/80
45-7345-113(F)2	Second Followup - Lithium Disposal Program	04/18/80
49-9337-113	Administration of the Surplus Personal Property Program Can Be Improved	04/22/80
35-9419-055	Self Service Store Guidance is Fluid, But Further Actions Are Needed to Stabilize Changes Procedures	04/23/80
4F-00083-04-04	Roofing Inspection Program, Public Buildings Service, Region 4	04/25/80
4I-00171-01-01	\$2 Million Fund Transfer Betwen GSA and the JFK Library Corporation	04/28/80
4D-00274-05-05	Field Office Operations, Milwaukee, WI	04/28/80
25-7085-N	Followup of GAO Report on Veterans Administration Records Processing Center in St. Louis	4/29/80

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52-9181-099	Review of Payments to Vendors for Direct-Delivery Merchandise, Region 9	04/30/80
63-9283-063	Need to Enhance Security and Fire-safety Procedures Related to Computer Operations, Region 6	04/30/80
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3U-00226-08-08	Physical Controls Over Parts and Credit Cards Need Improvement at the Salt Lake City Motor Pool, Region 8	05/02/80
30-00223-07-07	Need for Improved Management at Dallas Self Service Store, Region 7	05/06/80
30-00472-05-05	Observation of the Physical Inventory Self Service Store Operations, Cincinnati, Ohio	05/07/80
45-9237-113	Controls and Procedures Used to Safeguard the Narcotics Stockpile Need to be Improved	05/07/80
52-9473-011	Motor Pool Term Contract Invoices Are Not Being Properly Processed, Region 1	05/08/80
54-8091-011-F(1) (short form)	Followup - Review of Yearend Closing, Federal Buildings Fund, Region 1	05/12/80
31-8052-055-F(1) (short form)	Followup - Interagency Motor Pool Operations, Cleveland, Ohio	05/12/80
31-8421-055-F(1) (short form)	Followup - Physical Inventory, FSS Supply Distribution Facilities	05/12/80
49-9135-055-F(1) (short form)	Followup - Ways to Improve Oversight Over Donated Personal Property to Help Prevent Unauthorized Uses	05/12/80

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53-7192-100-F(1) (short form)	Followup - Imprest Fund and Cashier Operations, Region 10	05/14/80
5D-00088-11-11	Letter Report - Review of Obligations Under Section 1311, Public Law 663 - Federal Building Fund, FY 1979	05/14/80
6J-00130-00-21	Interagency Audit of Property Management: Management of GSA Furniture	05/14/80
30-00222-10-10	Letter Report - Anchorage Self Service Store Operations	05/14/80
35-9415-022	Newark, New Jersey, Self Service Store is Not Cost Effective and Should be Closed	05/15/80
52-9183-088	Improvements Needed in Motor Pool Vendor Payments, Region 8	05/15/80
49-9337-099(b)	Controls Over Federally Owned Surplus Property In Arizona Need to be Strengthened, Region 9	05/19/80
52-9473-099	Procurement and Administration of Vehicle Repairs Need Improvement	05/19/80
5D-00088-01-01	Yearend Obligations, Section 1311, Public Law 663, Region 1	05/20/80
34-9149-088	Improvements Needed in Contractor Repair Services and Inventory Controls at Denver Motor Pool, Region 8	05/21/80
5E-00091-01-01	Region 1 is Improperly Authorizing and Controlling Overtime	05/21/80
49-9337-088	Letter Report - Personal Property Donation Program, FPRS, Region 8	05/22/80
86-9221-077	Internal Controls Needed in Competitive Switching Program	05/23/80
54-6004-113-F(1)	Followup - Transportation Inquiry and Payment System and Related Aspects of Transportation Management	05/27/80
30-00360-08-08	Letter Report - Observation of Self Service Store Inventory, Fort Douglas, Utah, Region 8	05/29/80

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54-8151-100-F(1)	Followup - Administration and Control of Travel, Region 10	05/30/80
73-9323-033	Need to Consider Closing the Central Support Field Office, Bladensburg, MD	05/30/80
3G-00045-09-09	Operational Improvements Needed for the San Diego Self Service Store, Region 9	05/30/80
3I-00047-09-09	Operations of the Redwood City Motor Pool Can Be Improved	05/30/80
4D-00274-07-07	Letter Report - Procurement Controls Satisfactory at Tulsa PBS Field Office	05/30/80
37-8010-113-F(2)	Letter Followup - Review of Suitability of Time and Material Contracts, Repair of Heavy Construction Equipment	05/30/80
3J-00032-04-04	The South Carolina State Agency for Surplus Property Controls Over Donated Property	06/04/80
6J-00484-00-21	Donation of Surplus Real Property: Compliance Inspection Program	06/04/80
30-00216-03-03	The Need for Implementation of Regional and Store Controls over Self-Service Store Operations, Richmond, Virginia	06/09/80
32-9414-088	Administration of Multiple Award Contracts for Prefabricated Structures and Scaffolding, Region 8	06/10/80
30-00218-04-04	Inventory Procedures and Store Operations at the Self-Service Store, Jacksonville, Florida	06/10/80
30-00531-05-05	Observation of Physical Inventory, Ft. Snelling Self-Service Store	06/10/80
5D-00088-06-06	Inadequate Management Control of Federal Buildings Fund Obligations	06/11/80
34-9409-077	Letter Report - Open Market Procurement of Motor Pool Vehicle Parts, Region 7	06/12/80

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74-9077-044	Attorneys Negotiating Settlements of Pending Appeals Did Not Obtain Cost or Pricing Data, Region 4 and Central Office	06/12/80
74-9322-055	Improvements are Needed in DCD's Contract Award and Administration Practices	06/12/80
32-9412-055	Wider Competition and Lower Unit Prices Can be Achieved by Making Accurate Demand Available to Packaging Suppliers	06/13/80
73-9324-099-A	Procurement Controls at the Golden Gate Field Office Building Management Division, PBS, Region 9	06/16/80
73-9324-099-B	Procurement Controls at the Fresno Field Office Buildings Management Division, PBS, Region 9	06/16/80
5D-00088-08-08	Letter Report - Review of Obligations, Section 1311, Public Law 663, Fiscal Year 1979, Region 8	06/17/80
74-9216-022	Mismanagement of Construction of the Federal Correctional Institution in Otisville, New York, Resulted In Excessive Costs	06/18/80
5E-00092-07-07	Need for Closer Adherence to Federal Travel Regulations	06/18/80
5Z-00286-00-11	Some Improvements of Administrative Procedures and Practices Necessary At the Advisory Committee on Federal Pay	06/18/80
3I-00050-05-05	People Performing Clerical and Unskilled Laborers' Functions at Indianapolis Motor Pool are Overpaid	06/19/80
5Z-00093-11-11	Increased Management Emphasis Should Be Given to the Administrative Practices and Procedures of the United States Commission on Civil Rights	06/19/80

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5Z-00465-11-11	Administrative Procedures and Practices of the Marine Mammal Commission - Some Improvements Needed	06/19/80
4I-00344-02-02	Overpayments of \$2,486,277 for Utilities at the U.S. Customs Building in New York, Lease No. GS-02B-15370	06/20/80
74-8179-044 (short form)	Third Followup - Construction Management Project, Talladega, Alabama Federal Correctional Institution, Region 4	06/23/80
4D-00078-08-08	Letter Report - Procurement of Repair and Alteration Work, Public Buildings Service, Colorado Springs Field Office Buildings Manager, Region 8	06/23/80
4D-00452-04-04b	Letter Report - Procurement Review of Jacksonville, Florida Buildings Management Office	06/23/80
32-9133-033	Procedures Pertaining to Non-Competitive Procurements Can be Improved	06/24/80
4D-00452-08-08	Letter Report - Procurement of Repair and Alteration Work, Public Buildings Service, Salt Lake City Field Office Buildings Manager, Region 8	06/25/80
54-8329-088-F(1)	Followup - Validity of Obligations Totaling \$512,923 was Questionable for Fiscal Year 1978 in the Federal Buildings Fund, Region 8	06/26/80
74-8120-044-F(2) (short form)	Followup - Construction Management Project, Glynco, Georgia, Federal Law Enforcement Training Center	06/26/80
77-9427-099	Control Over Leases with Escalation Provisions Needs Improvement in Space Management Division, Region 9	06/26/80

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32-9326-033	Hand-Held Calculator Procurements Can Be Improved	06/27/80
4F-00078-01-01	Letter Report - Procurement Controls Satisfactory at Worcester PBS Field Office	06/27/80
5D-00158-00-11	GSA's Participation in Airline Half-Fare Coupon Program Generally Satisfactory for Central Office and National Capital Region	06/27/80
4F-00274-01-01	Letter Report - Procurement Controls Satisfactory at Andover PBS Field Office	06/27/80
35-8011-100-F(2)	Second Followup - Limited Review of Self-Service Store Operations, Seattle, Washington, Region 10	06/30/80
35-9418-033	Self-Service Store Operations at the Health, Education, and Welfare Building Could be Improved	06/30/80
4D-00274-09-09	Need to Strengthen Procurement Practices at the West Los Angeles Field Office Buildings Management Division, Public Buildings Service, Region 9	06/30/80
5Z-00285-00-11	Administrative Practices and Procedures of the National Commission on Social Security Generally Satisfactory - Minor Improvements Needed	06/30/80
3U-00304-04-04	Procurement Procedures at the Mobile Motor Pool Did Not Meet GSA Standards	07/01/80
4I-00357-04-04	Status of Project Funding, FLETC, Glynco, Georgia	07/03/80
74-8179-044(b)F(1) (short form)	Followup - Contracting Officer Does Not Understand Control System He is Responsible for Implementing	07/08/80
3U-00227-03-03	Need to Improve Management of the Harrisburg Interagency Motor Pool	07/10/80

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5Z-00464-11-11	Administrative Practices and Procedures of the Administrative Conference of the United States Generally Satisfactory - Some Improvements Needed	07/11/80
4M-00474-00-11	Letter Report to Senator Baucus - Administration of Teleprocessing Contracts by GSA	07/14/80
6A-00492-07-07	Letter Report - Safety and Health Conditions are Good at the Quality Assurance Laboratory, Region 7	07/14/80
49-9408-077	Incompetent Contract Administration Warrants Disciplinary Action, Region 7	07/18/80
5D-00088-09-09	Need to Further Improve Yearend Reporting of Obligations, Region 9	07/22/80
3C-00372-07-07	Letter Report - Sales of Surplus Property are Conducted Efficiently and Effectively, Region 7	07/22/80
4D-00452-04-04a	Better Inspection Procedures Needed by the Louisville, Kentucky Buildings Management Office	07/22/80
4D-00694-11-11	Letter Report - Operational and Environmental Problems May Prevent GSA From Meeting Steam Demands During the Forthcoming Winter	07/23/80
4D-00275-07-07	Need to Strengthen Internal Controls in the Award and Administration of Custodial Contracts, Region 7	07/23/80
5E-00324-07-07	The Public Buildings Service Should Transfer Custody of Excess Office Furniture, Region 7	07/23/80
5Z-00543-11-11	Administrative Procedures and Practices of the Select Commission on Immigration and Refugee Policy - Some Improvements Needed	07/23/80
6J-00130-00-21	Interagency Audit of Property Management	07/24/80

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30-00373-07-07-P	Letter Report - Procedures for Processing Warehouse Refusals are Satisfactory, Region 7	07/28/80
49-9337-099(a)	Controls over Federally Owned Surplus Property in California Need to be Strengthened, Region 9	07/29/80
4E-00167-10-10	Improvements Can Be Made in Performing and Documenting Contract Awards and Administration	07/29/80
74-9089-099-F(1) (short form)	Followup - Review of Selected Contract Awards - Region 9	07/30/80
4D-00274-10-10	Letter Report - Buildings Management Field Office, Auburn, WA, Region 10	07/31/80
73-9324-099-C	Procurement Controls Should be Strengthened at the Honolulu Field Office Buildings Management Division, PBS, Region 9	08/06/80
4D-00078-02-02	Letter Report - Small Procurement in Albany Field Office Being Performed Properly	08/07/80
4D-00452-07-07(a)	Need for Detailed Contractual Work Specifications at the PBS Field Office, Santa Fe, New Mexico	08/11/80
4D-00452-07-07(b)	Need for Improved Procurement Controls at the Muskogee PBS Field Office	08/11/80
4D-00452-03-03(a)	The Need for Tighter Control Over Procurements at the Parkersburg, West Virginia Field Office	08/12/80
4D-00452-03-03(b)	The Need for Tighter Control Over Procurements at the Huntington, West Virginia Buildings Manager Field Office	08/12/80
6B-00546-00-21	Questionable Procurement of Coal for Washington Area, 1979-1980 Season	08/12/80
3C-00209-09-09	Improvements Needed in Sales Branch Control Procedures, Federal Property Resources Service, Region 9	08/13/80

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4D-00687-05-05	Letter Report - Field Office Operations, Detroit, MI	08/14/80
49-9337-011-F(1) (short form)	Followup - Need for Massachusetts State Agency for Surplus Property to Strengthen Controls Over Donated Property	08/15/80
5D-00088-07-07	Fiscal Year 1979 Obligations Meet Public Law Requirements, Region 7	08/15/80
4E-00279-06-06	Incomplete Documentation in Supplemental A/E Contract Files, Region 6	08/15/80
4D-00274-03-03(a)	Need for Implementation of Proper Procurement Procedures and Adequate Controls Over Equipment Inventory at the West Maryland Field Office	08/18/80
54-9185-088-F(1)	Followup - Review of Overtime Payments, Region 8	08/19/80
34-9401-022	New York City Interagency Motor Pool is Generally Being Operated Efficiently and Effectively	08/21/80
54-9185-022-F(1) (short form)	Followup - Overtime Payments Should Be More Closely Controlled, Region 2	08/21/80
77-6065-022-F(2) (short form)	Followup - Lease Escalation Clauses, Region 2	08/21/80
30-00220-09-09	Operations of the Phoenix Self-Service Store are Generally Good	08/21/80
4D-00274-03-03(b)	Need for Improvement of the Procurement Procedures at the West Philadelphia Field Office	08/22/80
76-6066-088-F(3) (short form)	Followup - Management of Excess and Surplus Real Property, Region 8	08/25/80
54-9289-055	Improvements in Procedures and Controls Over Travel Claim Payments are Needed, Region 5	08/26/80
5D-00088-05-05	Errors and Omissions Result in Serious Mismanagement of Year-end Obligations and Constructive Violation of the Anti-Deficiency Act	08/26/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
32-9410-011	Letter Report - Audit of Publications - Multiple Awards	08/28/80
35-9416-033	Self-Service Store Operations at the New Executive Office Building Could Be Improved	08/28/80
37-8335-022-F(1) (short form)	Followup - Administration of Time and Material Contracts for Repair and Overhaul of Heavy Construction and Industrial Equipment, Region 2	08/28/80
57-9186-033	Unsatisfactory Administration of the Stockpile Sales Program Requires Top Management Attention	08/28/80
34-9405-066	Improved Documentation Needed at the Kansas City, Missouri Motor Pool	08/29/80
4H-00120-11-11	Financial Audit of the Kuwait Project, International Projects Office, Public Buildings Service	08/29/80
3U-00225-06-06	Improved Administrative Controls Needed at the Des Moines, Iowa Motor Pool	08/29/80
20-6021-FG-F1	Followup on Audit of Review of Cost Avoidances Reported by the Public Utilities Management Division	09/05/80
3U-00374-07-07	Letter Report - Review of Energy Conservation - Vehicle Fuels Economy	09/05/80
30-00715-05-05	Letter Report - Observation of Physical Inventory, Self-Service Store No. 46, Chicago, Illinois	09/10/80
5C-00757-00-22	Letter Report - Need to Establish Criteria for Selection of GSA Conferences	09/10/80
37-8336-088-F(1)	Followup - Sales Branch Operations, Federal Property Resources Service, Region 8	09/11/80
54-8091-088-F(1)	Letter Followup - Review of Fiscal Year 1977 Year-End Closing, Federal Buildings Fund, Region 8	09/16/80
3C-00371-11-11-P	Area Utilization Officers' Activities, National Capital Region	09/16/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
3G-00054-09-09	Operational Improvements Needed at the Stockton Supply Distribution Facility	09/17/80
4D-00687-07-07(b)	Letter Report - Procurement Controls Satisfactory at Shreveport PBS Field Office	09/17/80
5U-00468-07-07	Letter Report - Accounting Controls Relative to LBJ Library Operations are Adequate and Effective	09/18/80
4D-00687-07-07(a)	Letter Report - Procurement Controls Satisfactory at Beaumont PBS Field Office	09/18/80
3U-00048-09-09	Operations of the Phoenix Interagency Motor Pool Can Be Improved	09/19/80
3G-00219-05-05	Inside Deliveries to Self-Service Stores Should be Discontinued	09/23/80
34-6016-113-F(3) (short form)	3rd Followup - Vehicle Billing Rates	09/24/80
5D-00088-04-04	Except for Budget Activity 53, Rental of Space, Fiscal Year 1979 Close-Out Procedures Were Adequately Controlled and Supported Obligations Under Section 1311, Public Law 663	09/24/80
34-9406-077-F(1) (short form)	Followup - Fort Worth Motor Pool Operations are Efficient and Effective	09/25/80
34-9407-077-F(1) (short form)	Followup - Baton Rouge Motor Pool Operations are Efficient and Effective	09/25/80
3C-00209-05-05	More Timely Disposal of Personal Property is Needed	09/25/80
30-00216-01-01	Poor Control Existed Over Manchester, New Hampshire, Self Service Store Inventories, Region 1	09/25/80
4F-00452-01-01	Letter Report - Buildings Management Office at John W. McCormack Post Office and Courthouse, Boston, MA	09/25/80
54-8091-099-F(1) (short form)	Followup - Special Review of Yearend Obligations, Federal Buildings Fund, FY 1977	09/26/80

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
54-8329-099-F(1) (short form)	Followup - \$316,000 in Federal Buildings Fund Obligations Invalid, FY 1978	09/26/80
35-9422-100-F(1) (short form)	Followup - Self Service Store Operations, Portland, OR	09/29/80
63-9283-113	Computer Security and Firesafety Need to be Improved in the National Capital Region	09/29/80
4D-00274-06-06	Letter Report - Adequate Procurement Practices and Controls at the Federal Center Buildings Management Field Office, St. Louis, Missouri	09/29/80
35-8277-100-F(1)	Two Audit Recommendations Not Implemented Regarding Controls to Protect, Utilize, and Maximize Returns on Government Assets	09/30/80
37-8010-113-F(3) (short form)	3rd Followup - Review of Suitability of Time and Material Contracts for Repair of Heavy Construction Equipment	09/30/80
73-9324-033	Building Management Procurements at the Pentagon Could be Improved	09/30/80
5Z-00677-11-11	Administrative Practices Need to be Improved at the Water Resources Council	09/30/80
	Examination of Selected Contracts Awarded by the National Archives and Records Service	8/18/80

## APPENDIX II

## INSPECTIONS REPORTS ISSUED

BUILDINGS OPERATIONS

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
PBS-B-231-80	Title Withheld - Case Under Investigation	September 5, 1980
PBS-B-230-80	Title Withheld - Case Under Investigation	September 5, 1980
PBS-B-229-80	Review of Allegations of Contract Irregularities per Anonymous Letter	August 20, 1980
PBS-B-227-80	Title Withheld - Case Under Investigation	August 20, 1980
PBS-B-225-80	Halon Fire Extinguishing System, Columbia Plaza, Washington, D.C.	July 23, 1980
PBS-B-224-80	Recurring Overtime HVAC Services for Voice of America International Communication Agency, HEW North Building, HEW Field Office	August 29, 1980
PBS-B-223-80	Title Withheld - Case Under Investigation	June 30, 1980
PBS-B-222-80	Construction Contract GS-03B-98008, Renovation of the Fourth Floor of the GAO Building	June 24, 1980
PBS-B-221-80	Title Withheld - Case Under Investigation	July 9, 1980
PBS-B-220-80		July 9, 1980
PBS-B-177-80	Selected Contract/Work Orders at the Kansas City North and Kansas City South Field Offices, Kansas City, Missouri	June 17, 1980
S-PBS-C-01-80	Federal Center Paving, Fort Worth, Texas	July 30, 1980
W-PBS-C-01-80	Selected Term Contract Work Orders at Federal Building, Seattle, Washington	August 6, 1980

Buildings Operations (cont'd)

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
PBS-B-176-80	The Washington National Records Center, Suitland, Maryland	April 29, 1980
PBS-B-174-80	Handicapped Toilet Renovations in the Veterans Building - Hotline Request	May 5, 1980
PBS-B-167-80	Title Withheld - Case Under Investigation	August 29, 1980
PBS-B-165-80	Miscellaneous Improvements Federal Building, Post Office and Court, Missoula, Montana	July 18, 1980
<u>CONSTRUCTION</u>		
PBS-C-09A-80	Strom Thurmond Federal Building, U.S. Courthouse, Columbia, South Carolina, Architect-Engineer Selection	March 31, 1980*
PBS-C-07A-80	Federal Office Building, Anchorage, Alaska, Report on Architect-Engineer Selection	March 12, 1980*
PBS-C-07B-80	Federal Office Building Anchorage, Alaska, Report on Construction Manager Selection	March 10, 1980*
PBS-C-07C-80	Anchorage, Alaska, Federal Building and Courthouse - Report on Demolition Site Clearing Foundation Contract	March 12, 1980*
PBS-C-08-80	Federal Building Annex and Parking Facility, Nashville, Tennessee	June 30, 1980

\*Formally issued and released during this reporting period.

Construction (cont'd)

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
PBS-C-09C-80	Federal Building and Court- house, Columbia, South Carolina, Phase I - Demolition and Clearing, Phase II - Excavation	August 4, 1980
<u>LEASING</u>		
PBS-L-15-79	GSA's leases with Franklin Haney	June 24, 1980
W-PBS-L-02-80	Alleged Improprieties in Agency Relocations, San Francisco, California	May 19, 1980
PBS-L-01-80	K Street Parking Study	December 6, 1979*
PBS-L-09-80	Proposed Land Exchange, U.S. Geological Survey	July 31, 1980
W-PBS-L-01-80	Federal Building Site Acquisition, Anchorage, Alaska	July 29, 1980
PBS-L-11-80	Dickinson-Heffner Leases at Woodlawn and the Baltimore Washington Science and Industry Center	September 30, 1980
NC-PBS-L-06-80	Tremonti Buildings, Detroit, Michigan	September 5, 1980
S-PBS-L-03-80	Ballistic Missile Center, Huntsville, Alabama	July 31, 1980
W-PBS-L-04-80	4727 Wilshire Boulevard, Los Angeles, California	September 30, 1980

\*Formally issued and released during this reporting period.

Leasing (cont'd)

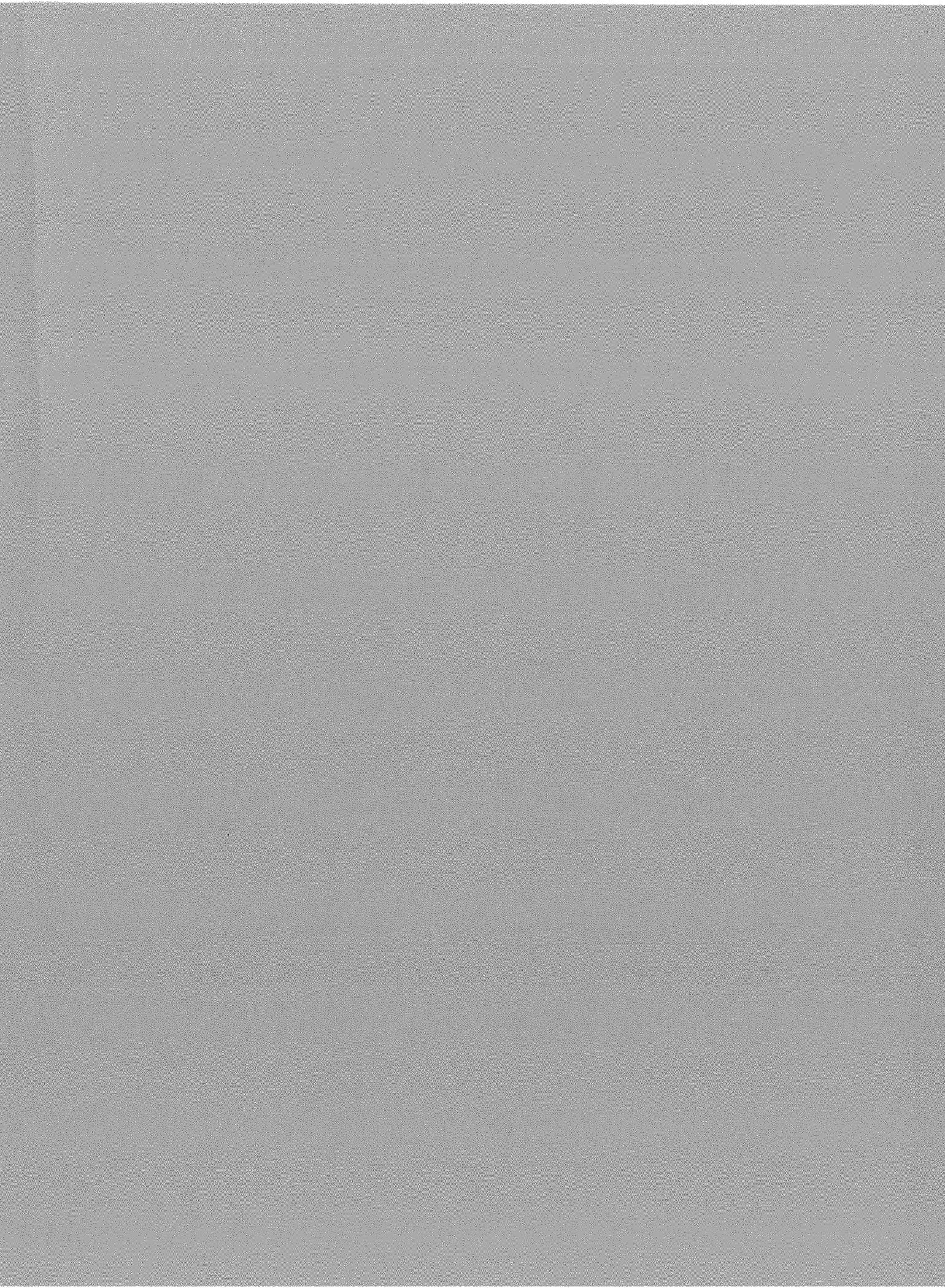
<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
NC-PBS-L-02-80	Site Selection Madison, Wisconsin	September 5, 1980

ENERGY

PBS-E-05-80	IRS Data Center, Detroit, Michigan	September 30, 1980
PBS-E-04-80	Review of GSA's Energy Conservation Program in Six Selected Public Buildings	September 30, 1980
PBS-E-03-80	Santa Fe Arts and Crafts	June 30, 1980
PBS-E-02-80	Proposed Replacement of Cooling Tower, ROB, Washington, D.C.	April 2, 1980

FSS/TPUS DIVISION

FSS/TPUS-01-80	Title Withheld - Case Under Investigation	May 18, 1980
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