

**Report on Internal Controls Over
Performance Measures
Report Number: A070214/B/F/F08002
October 22, 2007**



U.S. GENERAL SERVICES ADMINISTRATION
Office of Inspector General

MEMORANDUM FOR LURITA DOAN
ADMINISTRATOR (A)

KATHLEEN M. TURCO
CHIEF FINANCIAL OFFICER (B)

FROM: BRIAN D. MILLER 
INSPECTOR GENERAL (J)

SUBJECT: Report on Internal Controls Over Performance Measures
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This report presents the results of the Office of Inspector General's (OIG) review regarding the design and operation of the system of internal controls over performance measures reported in the Management Discussion and Analysis section of the General Services Administration's (GSA) Fiscal Year 2007 Performance and Accountability Report. This report also describes our audit responsibilities for conducting the performance measure review.

Scope and Methodology

Under a contract monitored by the OIG, PricewaterhouseCoopers, LLP performed the audit of GSA's Fiscal Year 2007 Financial Statements. However, the portion of the audit related to internal controls over performance measures was performed by the OIG. During our review, we made an assessment of whether the data and procedures supporting the performance measures exist and are complete to ensure reliable reporting of GSA's performance measures. To obtain an understanding of the controls in place, we examined current GSA Government Performance and Results Act reporting policy and met with officials from the Office of the Chief Financial Officer (OCFO) regarding compliance with the policy. We also reviewed documentation provided by OCFO officials and performed tests that demonstrated that internal controls were in place and operating effectively. Specifically, we obtained and reviewed responses to the Verification and Validation questionnaire prepared by the OCFO and submitted to the designated officials of Federal Acquisition Service's legacy Federal Technology Service. Our procedures were not designed to provide an opinion on internal controls over reported performance measures. Accordingly, we do not express an opinion on such controls.

We conducted this review in accordance with generally accepted government auditing standards, as well as the provisions set forth in the Office of Management and Budget (OMB) Bulletin No. 06-03, *Audit Requirements for Federal Financial Statements*, related to performance measures. OMB's Bulletin No. 07-04 rescinded the requirements for review of performance measures effective Fiscal Year 2008.

Results of Audit

The internal controls designed by the OCFO over GSA's performance measure data reported in the Management Discussion and Analysis Section of the Agency's Fiscal Year 2007 Performance and Accountability Report are operating effectively.

In accordance with GSA Order CFO 2170.1, "Performance Measurement Data Verification and Validation Procedures," a cyclical review of the performance measure data reported by each Service and Staff Office is required. Our review found that in accordance with this Order, the OCFO performed and documented the required review of performance measure data, and that the conclusions therein were adequately supported.

We would like to thank the staff of the Office of the Chief Financial Officer for the assistance provided during our review. Should you or your staff have any questions, please feel free to contact me directly or the audit manager for this review, Anthony Mitchell, on (202) 501-0006.

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