



GSA OIG Summer Internship Program

Eligibility Requirements

- Student enrolled in an American Bar Association (ABA) accredited law school.
- Have completed at least one year of law school by the summer intern program start date.
- GPA of at least 3.0 (or equivalent).
- US citizenship.

Overview

The Office of Inspector General (OIG) for the U.S. General Services Administration (GSA) was established as one of the original 12 OIGs created by the Inspector General Act of 1978. The GSA OIG's mission is to detect and deter waste, fraud, and abuse and to identify and recommend ways that the agency can better use taxpayer money. In Fiscal Year 2022, OIG activities resulted in over \$467.5 million in recommendations that funds be put to better use and questioned costs. The OIG also recovered more than \$127 million in criminal, civil, and administrative investigations.

An OIG internship provides a wide-variety of practical, real-world opportunities to grow and develop. The practice areas at OIG Counsel's Office include: government contracting and procurement; fiscal law; civil and criminal investigations; False Claims Act; employment law; ethics; administrative subpoenas; and Freedom of Information Act (FOIA) matters.

Duties and Responsibilities

The OIG intern will conduct independent research on legal issues, analyze pertinent law, and write legal memoranda. The OIG intern will brief, orally or in writing, OIG attorneys and OIG managers on the results of the research and analysis.

Duty Location

The official duty station is at OIG Headquarters at 1800 F Street, NW, Washington, DC 20405.

Internship Duration and Hours

OIG interns must work a full-time schedule for 8 to 10 weeks. The start and end dates are flexible, but the internship generally begins the last week of May and goes until the last week of July or first week of August.

Compensation

The internship is paid.

Supervision and Guidance Received

The intern will report to an OIG attorney who will coordinate assignments, provide guidance, and review the intern's work. Assignments may be provided orally or in writing, generally with broad instructions as to the manner in which an assignment is to be performed. The OIG intern is responsible for ensuring accuracy and timely completion of assignments. The intern will communicate daily with OIG attorneys and OIG managers for the purposes of clarifying and reporting on status of pending assignments.

Confidentiality

The OIG intern must maintain all official information obtained pursuant to the internship in a confidential manner and subject to existing restrictions prohibiting the disclosure of sensitive Government information under FOIA, the Privacy Act, the Trade Secrets Act, administrative and judicial protective orders, GSA OIG policy, and all other pertinent civil and criminal laws prohibiting the disclosure of information.

Background Investigation

Appointment is conditioned on the successful completion of a background investigation.

Application Deadline and Submission

Applications will be accepted through March 7, 2023. Those applying for this announcement are required to complete and submit an online application through USAJOBS. Applications submitted outside USAJOBS will not be considered.

Apply on USAJOBS – Announcement Number: JC-2023-01-IN

<https://www.usajobs.gov/job/709650300>