

General Services Administration
Office of Inspector General

Report to the Congress

April 1, 1981 - September 30, 1981

Made Pursuant to Section 5 of Public Law 95-452
November 1, 1981



General
Services
Administration

Office of
Inspector
General

Washington, DC 20405

OCT 30 1981

Honorable Gerald P. Carmen
The Administrator
General Services Administration
Washington, D.C. 20405

Dear Mr. Carmen:

The following semi-annual report of the Office of Inspector General for the period April 1, 1981, through September 30, 1981, is submitted pursuant to the Inspector General Act of 1978 (Public Law 95-452, Section 5(b)). In accordance with this law, you are required to submit this report to the appropriate committees or subcommittees of the Congress within thirty days after receipt of the report, together with a report containing any comments you deem appropriate.

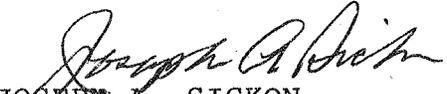
This report is divided into two parts. The first part deals with the operations of the Office of Inspector General for the 6-month reporting period, and is organized to conform to the specific requirements of the Act. The second part discusses the organization and staffing of the Office of Inspector General and summarizes the activities and accomplishments of the Office over the full fiscal year.

The period covered by this report was one of transition for the Office. As is demonstrated by the matters detailed in the report, I believe the Office has accomplished much and has carried out its assigned responsibilities in a professional manner. Since taking office in August 1981, I have received the full support of the Office of Inspector General staff and of GSA top management in embarking on a number of initiatives which I believe will further improve the ability of the Office to combat fraud, waste, and abuse and to promote economy and efficiency in the operations of GSA.

These initiatives, which are described in the following Overview, will require a major commitment of existing resources. I believe they will significantly benefit the OIG, GSA, and the taxpaying public.

I am pleased to offer this report and look forward to working with you and the Congress to achieve our common goal of a Government agency characterized by the highest standards of integrity, economy and efficiency.

Sincerely,



JOSEPH A. SICKON
Inspector General

Enclosure

OVERVIEW

I. Significant Findings and Activities

During the six month reporting period the Office of Inspector General identified a number of major areas within the GSA in which there was opportunity for achieving or improving program results with significantly greater economy and efficiency and for reducing vulnerability to fraud. These matters have been reported to management which has generally been receptive and responsive to our recommendations.

One area where such opportunity exists is in the agency's Space Acquisition and Utilization function. Among the major deficiencies found were: (1) a newly constructed building was left unoccupied for an extended period and was deteriorating from not being used; (2) Government-owned property was being appropriated for private use without reimbursement to the Government; (3) lease renewals or extensions were untimely, resulting in needless increased cost to the Government; (4) escalation clauses for some existing leases were made without benefit of audits of the lessors' proposals, or comparative analysis of actual costs with proposed costs, again resulting in significant losses to the Government; and, perhaps most importantly, (5) the basic systems which GSA relies upon to tell it how much space it has, who occupies it, and how much is vacant, were seriously inaccurate. These matters and others in the space acquisition and utilization area are discussed on pages 2 through 7 of this report.

The Supply Procurement and Distribution area also presented opportunities for significant improvement. We found that: (1) agencies were given credit for items they returned which did not meet established criteria for credit; (2) low dollar value items required by other agencies were procured by GSA when they could have been bought more cheaply and expeditiously by the requiring agency; and (3) imprecise Commercial Item Descriptions, along with other weaknesses in procedures for buying items for depot stock were costing the Government about \$2 million annually. Recommendations concerning these findings, discussed on pages 7 and 8, have been favorably received by management.

We found that significant improvements could be made in the agency's \$40 million donated property program. In some areas legislative changes are needed and we recommended that management develop proposed legislation that would establish more reasonable control mechanisms for this program. This matter is discussed on page 9.

Reviews in the Financial Management area disclosed serious weaknesses in accounting systems and procedures and related controls. The accounting weaknesses included failure to properly identify

and record obligations and to ensure that payments were supported by necessary documentation and were made to the properly identified vendor. Internal control weaknesses included inadequate procedures for systems development and implementation and control over emergency travel and other expenses. These deficiencies resulted in lost funds to GSA, wasted expenditures, inaccurate reporting to Congress, and opportunities for fraud, waste and abuse. These items are discussed on pages 9 through 11 of this report.

Other areas where we found significant opportunities for improvement in GSA operations were Price Reduction and Defective Pricing Contract Clauses, Bonding Procedures, and SBA Small Business Contracts. These areas are addressed on pages 11 through 13.

Several items included as significant problems in prior semi-annual Inspector General reports remain unresolved. They relate to Energy Conservation, Repair and Alteration Contracts, ADP Systems, Disposal of Surplus Real Property, and Surety Bonds. We will continue to press for action on these items. These items are discussed on pages 14 and 15.

During the period we continued our emphasis on aggressively pursuing and providing direct support in criminal, civil and administrative actions against those firms or persons who have defrauded or attempted to defraud the Government. We also used our subpoena power where necessary to obtain information critical to protecting the Government's interests. We have vigorously pushed for additional emphasis on debarments or suspensions of firms with a history of fraudulent conduct or otherwise unacceptable background or performance. This area is discussed on pages 16 through 23.

Finally, we have reviewed and developed a number of legislative and regulatory initiatives which would significantly affect GSA operations. These matters are discussed on pages 25 and 26.

II. Initiatives

We have embarked upon a number of initiatives both within the Office of the Inspector General and with respect to the agency as a whole which we believe will significantly improve our effectiveness.

Presently, we are working to increase GSA management involvement in combating fraud and promoting efficiency in the agency. With the assistance of the Administrator and top agency managers, we are proposing establishment of working groups to identify major agency-wide problem areas, to review these areas, and to make recommendations on how to deter fraud and improve economy and efficiency. In addition, we have initiated IG-sponsored training courses to make all GSA employees more aware of their personal

responsibilities relating to correcting or reporting agency problems, and to acquaint them with the role of the Inspector General's Office in this area.

We are also establishing a comprehensive system which will identify each program and organization in GSA, and rank these entities as to their vulnerability to fraud, waste and mismanagement. These rankings, combined with factors such as program significance and management concerns, will allow us to assess the relative priorities of areas for potential IG scrutiny, and to use the limited resources available to the best possible advantage. Closer evaluation of the results of our efforts will also enable us to identify any changes in policy, staffing, planning, and procedures needed to enhance the performance of this office.

Another initiative is to increase our efforts to more effectively utilize the talents of the various disciplines within the Inspector General's Office. Auditors, investigators, lawyers, inspectors (architects, engineers, contract specialists), will be working more closely to ensure that the training and talents particular to each of these disciplines are focused on the management and operating problems of the GSA in a fully coordinated manner.

Finally, we are establishing an IG-wide Management Information System. This system, which is to be operational by September 30, 1982, will provide current information on the inventory of items subject to review by this Office, allow identification of these items on a priority basis, track the progress on individual audits, inspections, or investigations, permit categorization of the results of these reviews by type of finding, by GSA component, and by function or program. The system will also provide the data needed for an evaluation of our own effectiveness in the use of available resources as well as improve our ability to respond to particular areas of management and Congressional concern.

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I. HIGHLIGHTS OF INSPECTOR GENERAL'S ACTIVITIES
FOR SIX MONTHS ENDED SEPTEMBER 30, 1981

FY 1981

- Issued ⁹³⁴ 503 audit reports, ³⁸⁸ 201 covering GSA internal operations and ⁵⁴⁶ 302 involving GSA contractors.
- Reviewed over ^{1.2 b.} \$650 million in costs with recommended savings of over ¹²⁹ \$76 million.
- Referred ¹⁹⁴ 74 matters to prosecuting authorities.
- Made ¹⁰⁹ 32 referrals to other Federal agencies for further investigation or other action.
- Secured ⁵⁶ 15 indictments and ³⁷ 9 convictions on criminal matters referred.
- Initiated ⁵⁰ 21 referrals for civil action to the Department of Justice with potential recovery of more than ^{4.3} \$4.3 million.
- Recommended ⁷⁶ 31 suspensions and ¹⁴⁵ 48 debarments of private contractors.
- Reviewed approximately ²⁶ 19 legislative and regulatory initiatives.
- ^{Issued 66} Served 18 subpoenas to secure information vital to our operation.
- ¹⁷⁵ Issued 77 inspection reports with potential savings of over ^{18.1} \$15.2 million.
- Directed a multiple disciplinary, multi-agency investigation of a major consultant contractor which resulted in a criminal referral to the Department of Justice.
- Made one criminal referral, two civil referrals, and one recommendation for suspension of multiple award contractors because of their failure to disclose current, accurate, and complete data in their dealings with GSA. Further criminal and civil referrals to the Department of Justice are expected.
- Participated, with other agencies, in the development of proposed regulations which would restructure and strengthen the Government-wide debarment/suspension system.
- Received ^{1,385} 749 hotline calls and letters and ⁵⁸ 28 GAO referrals. ^{52%} *was referred to GSA pursuant to (203) of the Federal Acquisition Regulation. 75% returned for audit, inquiries, or advisory action.*
- Participated in 10 projects initiated by the President's Council on Integrity and Efficiency. (List on page 43)

II. SIGNIFICANT PROBLEMS, ABUSES, DEFICIENCIES, AND
RECOMMENDATIONS FOR CORRECTIVE ACTION DURING THE
CURRENT REPORTING PERIOD

As required by Section 5(a)(1) and 5(a)(2) of the Inspector General Act of 1978, following is a description of significant problems, abuses, deficiencies, and recommendations for corrective action during the period April 1, 1981, to September 30, 1981.

A. Space Acquisition and Utilization

New U.S. Courthouse Vacant

The new U.S. Courthouse located in Hato Rey, Puerto Rico, has been substantially vacant for 5 years and is expected to remain that way for the next 5 years resulting in \$4.8 million being wasted. The vacancy is due to repeated refusals by the U.S. Courts to move into the building even after GSA made modifications requested by the Courts and other improvements at a cost of \$350,000. At the same time, GSA spent \$622,000 on the old courthouse in San Juan, Puerto Rico, where the Courts are now located to make it more habitable for court use. This expenditure, at a time when the new courthouse is vacant, is questionable since it gives the courts further incentive not to move.

The lack of occupancy has contributed to physical damage to the new courthouse and its contents, such as: damage caused by termites; mildew on new and unused furniture due to the air-conditioning not in use; and a collapsing ceiling in a judge's chamber.

In order to centralize the Court's operations, space must be provided for four additional judges. This requirement was not included in the original building design. In June 1981, GSA submitted a prospectus to expand the new Hato Rey facility to meet this requirement. However, this expansion will take about 5 years. Thus, if the Courts do not move until the entire facility is ready, the existing vacancy will span 10 years (5 years already lapsed plus the 5 years for the expansion). This equates to 20 percent of the useful life of the building.

Recommendations were made on April 1, 1981, that GSA notify the Congress that acceptance of the pending prospectus be contingent upon a firm commitment from the Courts to fully occupy the new courthouse as soon as alterations were completed and that GSA should earnestly seek agreement from the U.S. Courts to immediately occupy as much of the new courthouse as possible. Additionally, we recommended that GSA immediately inspect the building for deterioration problems and any other adverse conditions and take necessary corrective measures.

PBS officials concurred with our report but felt that formal notification to Congress regarding the acceptance of the prospectus was not necessary since (1) Congress was well aware of the situation through hearings it had held, and (2) GSA believed they already had a firm commitment from the Courts to occupy the new facility when the expansion was completed. Also, the building was inspected and necessary maintenance measures taken.

Lease Escalation Negotiated for \$3.3 Million in Excess of Independent Cost Projections

Safeguards in policies and procedures for awarding escalations for increased operating costs must be strengthened to avoid excessive increases to lessors. On one escalation, at least \$3.3 million in excess of projected operating costs was granted to a lessor. Conditions within GSA that permitted such escalation awards included the absence of specific lease provisions that required (1) the submission of a Certificate of Cost or Pricing Data, and (2) the performance of a comparative analysis of actual operating costs with proposed escalations. Also, procedures did not specifically require contracting officers to obtain independent audits of escalation proposals in excess of \$100,000.

Financial data provided by the lessor in the cited case supported an operating cost escalation of no more than \$1.8 million over the next 5 years, which was \$3.3 million less than the \$5.1 million negotiated by GSA. The lessor's submission for the proposed escalation did not contain adequate financial information and the escalation rate awarded by GSA was based upon insufficient data resulting in an ineffective and wasteful negotiation. We recommended on June 29, 1981, that: (1) lease escalation proposals be evaluated by applying cost analysis and not solely price analysis; (2) operating officials respond in a timely manner on escalation proposals and request audit assistance to enable them to negotiate more favorable settlements; (3) a Certificate of Current Cost or Pricing Data be furnished to the contracting officer with each escalation proposal; (4) actual historical operating costs be included as part of the proposal; and (5) actual costs (rather than initial negotiated rates) be used in establishing the basis for escalation.

Also, we recommended that until such time that a nationwide guideline was issued, the National Capital Region should adopt a policy of requesting preaward audits on all lease escalation proposals in excess of \$100,000.

This matter was brought to the attention of the Administrator and is actively being pursued. As a result of his inquiry, the Public Buildings Service has informed us that they are in basic agreement with our recommendations; however, a mandatory threshold for requesting audits has not yet been established.

Overpayments to Lessor

Deficiencies in the review of an initial lease and the related supplemental lease agreements resulted in overpayments to a lessor by \$234,000 during a 5-year lease period. The lease contained escalation clauses for the building's operating costs and real estate taxes. Adjustment amounts were based on costs incurred during the prior 5-year period and costs projected for the upcoming 5-year period, and were determined through negotiation.

The lessor was overpaid because the annual rental was not reduced by a \$46,862 utility adjustment factor which should not be applied to the lease for that 5-year period. Further, because the utility adjustment factor was also included in the annual rental for the current 5-year period, additional overpayments of \$234,000 would be made to the lessor if the annual rental was not corrected. Documentation related to the negotiation of the lease escalations, in 1975 and 1980, did not show that the prior supplemental lease agreements were reviewed or the utility adjustment considered.

We recommended on April 7, 1981, that: (1) the annual rental for the lease be reduced by \$46,862 in accordance with the supplemental lease agreement, (2) overpayments made be recovered, and (3) the original lease and related supplemental lease agreements be reviewed prior to negotiating new supplemental agreements.

In responding to our report, the Regional Administrator stated that corrective action had been initiated to implement each recommendation.

Significant Improvements Need to be Made in Administering GSA Controlled Space, Central Office, National Capital Region

The results from a review requested in March 1980 by the Subcommittee on Public Buildings and Grounds, House Committee on Public Works and Transportation, disclosed that inaccuracies in both the Public Buildings Service Information System (PBS/IS) and on building drawings precluded space management officials from either effectively determining actual quantities of vacant space or ensuring that GSA was receiving payment for space that was occupied. As a result: (1) GSA lost \$1.3 million in Standard Level User Charges that should have been collected from occupying agencies because the PBS/IS was not updated; (2) 84 percent of the total vacant space reported by the PBS/IS on May 1, 1980, as available for immediate occupancy was actually unavailable; and (3) adjustments to the PBS/IS eliminating 2.5 million square feet of vacant space from the system were not fully supported. Moreover, drawings showing the space occupied by agencies existed for only 2 of 10 selected buildings.

Present methods and procedures used in validating space occupied by customer agencies were found ineffective. If space surveys were performed at the planned level in the National Capital Region, it

would take 19 years for them to be completed. Use of census information solicited from individual agencies is ineffective as demonstrated by the fact that 23 of 26 agencies contacted used their Standard Level User Charge billings to identify the quantity and type of space they occupied. Insufficient planning and a lack of adherence to a Firesafety Report caused GSA to spend over \$100,000 for vacant space in the Penn Park Building. Further, 8.5 million square feet of vacant space was no longer reported to Congress as vacant because GSA had removed it from that classification and recorded it under a classification titled "unmarketable," which was defined as not suitable for occupancy or sale to the general public. Although the "unmarketable" classification is valid, it is not reported to Congress as vacant space, when, in fact, it is vacant. A more accurate presentation would have been to include it under the vacant space classification with a footnote showing the amount of square feet in that total which was unmarketable.

We recommended on April 22, 1981, that action be taken to:

- (1) initiate procedures to assure timely processing of changes to the PBS/IS to accurately reflect the vacant space inventory;
- (2) establish a followup procedure to insure that all changes to the space inventory are entered accurately;
- (3) remeasure buildings when the total occupiable square feet is suspect and prepare a survey report justifying any adjustments;
- (4) assure the building drawings showing space assignments and vacant space are updated and maintained on a current basis;
- (5) perform an annual agency census to update the number of workstations and personnel occupying the space;
- (6) establish a review process to evaluate each building on a case-by-case basis to determine whether it should be scheduled for disposal; and
- (7) for those buildings not scheduled for disposal have the space immediately reclassified and returned to the active inventory under the proper category.

The Commissioner, PBS, and the Regional Administrator concurred with all recommendations and identified specific actions planned or already taken to correct these problems.

Government Real Property Used for Private Use

Government real property, adjacent to a new Federal office building in Hato Rey, Puerto Rico, had been improperly used by a neighboring property owner. The adjacent landowner developed the property and expanded their parking lot onto the Government's land in July 1973 without permission. Approximately \$150,000 in gross parking lot revenues had been realized by the landowner during the 7-year period and the Government had not been reimbursed.

We recommended on April 9, 1981, that GSA take immediate action to recover the land and initiate a claim against the adjacent landowner to recover the value of profits that have been generated over the last 7 years. The Regional Administrator concurred in our findings and recommendations.

Mosler Safe Company Value Engineering Change Proposal
Should Not Be Approved

Acceptance of a pending Value Engineering Change Proposal (VECP) contract modification would result in unnecessary expenditures of more than \$300,000. GSA awarded a contract to furnish and install a material handling system in the Metro West Building, Baltimore, Maryland. The original contract specifications required a system capable of handling 60 pound payloads. This stringent requirement effectively limited the number of potential contractors. Ultimately, only three bidders responded.

Almost immediately after the award of the contract, the successful low bidder informed GSA that he could not perform the contract as bid, and submitted a VECP offering another type of material handling system. The system proposed under the VECP had been previously considered and rejected by GSA during the planning and design phase because it was capable of handling only 20 pound payloads.

At this point, GSA could have terminated the contractor for default and awarded the contract to the next low bidder. The contractor and their sureties would have then been liable for the additional contract costs of \$134,850 and liquidated damages of \$600 per day for any delay in completion in accordance with 41 CFR 1-8.709-1(b). If GSA decided that a reduced payload capacity was acceptable, then two additional alternatives were available: (1) the contract could have been readvertised with the less stringent requirements; or (2) the specifications could have been relaxed and a credit change order negotiated with the contractor. The first alternative might have resulted in more competition. The second might have been a less favorable alternative, but one that could be defended if time of performance was critical.

Rather than accepting one of the above alternatives, the specifications were relaxed for the purpose of permitting performance by the contractor. A decision of the Comptroller General concluded that this action had the effect of distorting competition on which the award was based, and thus was improper. By recommending acceptance of the VECP, the Project Manager agreed to reward the contractor for his failure to perform by permitting him to share equally in a cost reduction of at least \$350,000 for a lesser system plus maintain his original overhead and profit of \$193,690. This is, in our opinion, unacceptable.

We recommended on April 24, 1981, that the VECP not be approved and that the contractor be paid only a fair and reasonable amount for the material handling system. To date, management has not responded to our recommendations.

Management Study on Succeeding Leases in the National Capital Region, Calendar Year 1980

A review of the performance of the National Capital Region (NCR) with respect to leasing continuing space requirements between January 1 and December 31, 1980, revealed that with the exception of those leases that were transferred, terminated, condemned, or had renewal options, expiring leases were not promptly renegotiated, and as a result, lapsed into a "holdover tenancy." Under the "holdover tenancy" arrangement, GSA continues to pay the rental rate specified in the expired lease until a new lease is negotiated. However, when the new lease is negotiated, its rates are retroactive, back to the expiration date of the old lease.

In three large holdover leases that we reviewed, the new rental finally negotiated was substantially higher than the rate initially proposed by the lessor to be effective when the old lease expired. The additional rental on these three leases was \$3.1 million. If GSA had negotiated leases promptly based on the lessor's initial proposals, significant savings could have been made. We recommended on September 14, 1981, that a Special Leasing Group be established to promote the prompt negotiation of expired leases.

The Administrator has established a task force and has taken steps to implement the recommendations.

B. Buildings Management

Excessive Energy Use

Deficiencies in the operating procedures of one of the GSA Buildings Management Field Offices have resulted in the excessive use of energy in the heating and cooling of buildings operated by the field office. In order to provide after-hours heating and cooling under two reimbursable work authorizations from the occupant agencies for 54,000 square feet of space, the field manager is actually conditioning 416,000 square feet of space, or almost 8 times the space occupied. This is resulting in unnecessary costs of \$128,000 per year to the Government. Additionally, the field office is not charging the agencies requesting overtime services the full amount of costs incurred to operate the buildings on overtime, and therefore, GSA is subsidizing the other agencies for the amount of some \$57,000 per year. As a result, there is less incentive for those agencies to conserve. On September 10, 1981, we recommended that individual air-conditioners be installed to service the 54,000 square foot area.

C. Supply Procurement and Distribution

GSA's Material Return Program

Credits of approximately \$231,000 were given to customer agencies for materials which they returned when the returned material did

not qualify for credit. The purpose of the Material Return Program is to reduce purchases of new items by allowing customers to return the same item to GSA stocks. However, the returned material must be properly identified, must be in reasonably good condition, and must be needed in the supply system before credit will be issued. The erroneous credits were issued because a control designed to prevent the issuance of credits for material not meeting the criteria was not properly implemented. We recommended on May 19, 1981, that the control procedures be strengthened and the erroneous credits recovered. Management agreed with the recommendations and has taken action to implement them.

Small Purchase Program

Three reviews were made concerning the Federal Supply Service's (FSS) administration of GSA's small purchase (under \$10,000) program. These reviews showed that money and time could be saved by allowing users to buy their own small order non-stock requirements and by reducing the amount of paperwork used in purchases under \$500. Because all requisitions, including those for low value nonstore orders, are accepted for procurement, hundreds of purchases are made annually where the administrative costs exceed the value of the items purchased. In one region alone, we estimated that FSS incurred between \$88,000 and \$113,500 in such costs during fiscal year 1980. Additionally, time required to generate the paperwork necessary to make these low dollar value procurements lengthens the procurement process, wastes staff time, and adversely affects service to customer agencies. We recommended in reports dated June 10, June 18, and July 13, 1981, that actions be taken to reduce the number of low dollar value requisitions.

FSS management generally agreed with our recommendation but emphasized that the fundamental precept behind FSS' small purchase program is the principle that valid customer needs must be satisfied.

Improvements Needed in Procurement Procedures for Wiping Rags and Other Items

GSA buys about \$12 million worth of wiping rags annually, mostly for the Department of Defense. Procedural weaknesses applicable to those procurements were costing the Government about \$2 million per year. These weaknesses included questionable procurement cycles, imprecise Commercial Item Descriptions, absence of verification of delinquent shipments, unclear procedures to depots for processing items to be inspected at the destination, failure to take prompt payment discounts, non-use of inspections at the source of shipments, improper unit of purchase (should be bales rather than pounds) and less than adequate quality assurance inspections. As a result of recommendations made on May 22, 1981, FSS has made changes in procedures and operations which will not only save the Government some \$2 million annually, but will increase the quality of products received and reduce administrative costs on procurement of rags and other products.

D. Surplus and Stockpile Material

Significant Improvements Can Be Made in the Personal Property Donation Program

The Federal Property and Administrative Services Act needs to be revised to permit the development of a more efficient and economical Personal Property Donation Program. Presently, about 500,000 items of surplus property with acquisition costs that usually total over \$400 million are distributed among some 60,000 eligible donees annually. Although most of these items are of relatively small residual value, have no identifiable markings and are in such poor condition that they can be used only for secondary purposes, the current law requires the enforcement of rigid time and use restrictions on all items. Donated property must be placed in use within 1 year and used for a period of 1 year.

Because of the magnitude of the task, the State Agencies for Surplus Property who execute the program, and the Federal Property Resources Service which administers the program, are unable to assure donee compliance with these use restrictions. Therefore, we recommended on August 3, 1981, that management develop a legislative proposal that would revise the Federal Property and Administrative Services Act to allow the Administrator some discretionary authority to waive, as necessary, time restrictions on utilization for broad classes of personal property with an acquisition cost below \$3,000. Items whose acquisition cost is less than \$3,000 constitute 96 percent of the property but only 20 percent of the residual value of the property transferred to eligible donees. However, because of the ongoing potential for misuse of donated property, the report also recommended the development of an exception reporting technique for monitoring the volume of property received by various donees to deter serious or widespread abuse. Also, to strengthen restrictions on items over \$3,000, the report recommended amendments to the law to require that donees certify compliance with the use and holding period restrictions prior to their receiving title to the property at the end of the period of restriction.

E. Financial Management

The following reviews disclosed serious weaknesses in accounting systems and procedures and related internal controls. The accounting weaknesses concerned properly identifying and recording obligations and ensuring that payments were supported by necessary documentation and were made to the properly identified vendor. Internal control weaknesses related to inadequate procedures for systems development and implementation and control over travel and other expenses during emergency situations. These deficiencies resulted in lost funds to GSA, wasted expenditures, inaccurate reporting to Congress, and opportunities for fraud, waste and abuse.

Management was generally responsive to recommendations in our reports concerning these matters and have taken or plan to take necessary corrective action.

Properly Identifying and Recording Obligations

We found that obligations recorded in the Federal Buildings Fund were overstated by about \$2.2 million at the year-end closing. Undelivered orders were improperly classified and accruals were greater than required. The main reason for these conditions was the absence of comprehensive year-end reviews of obligations, particularly open items. We recommended on August 28, 1981, that more comprehensive reviews be conducted during the fiscal year 1981 year-end close with particular attention toward correcting the described deficiencies.

Management has concurred and initiated corrective action.

Processing Payments

Payments for utilities were not properly supported. Authorizations for service were missing, as were confirmations that service had been initiated or terminated. As a result, overpayments could not be identified sufficiently to achieve recovery.

Payments were also made to new vendors without following existing procedures to ensure that the names and addresses of those vendors were authentic, and that they were doing business with the Government. Payments to unvalidated vendors amounted to \$317,000 in one month. This presents opportunities for fraud if a false invoice for a fictitious vendor is submitted and processed. We recommended on June 30, 1981, that vendors be authenticated, contract files be kept up to date, and timely action be taken on initiations and terminations for utility services.

Management concurred with the recommendations and has initiated corrective action.

System Development and Control

GSA spent over \$265,000 developing an automated billing system for stockpile sales, and then the system was terminated just before it was to be implemented. The documentation supporting the decision to terminate this system was not adequate, nor was documentation on the development of other projects or the maintenance of other systems. We recommended on September 30, 1981, that the decision to terminate the system be reevaluated and supported by more adequate documentation, and that documentation on other projects be kept current.

Management is currently studying these recommendations, but has not yet responded to this recent report.

Controls Over Expenses During Emergencies

Internal controls over procurement, travel, payroll, and billings were either inadequate or not followed during the Cuban Refugee Emergency. Ambulance services, ponchos, and other items were

purchased without sufficient competition, resulting in excess expenditures of over \$78,000. Travel advances to Federal Protective Service officers were not properly controlled, nor were they liquidated promptly. Further, procedures were inadequate to identify reimbursement due for services provided by these officers. There was a lag between the creation of the obligation and its appearance on financial reports, and funding guidance was conflicting. We recommended on June 11, 1981, that management prepare a procurement handbook covering future emergencies; travel advances be limited to authorized amounts; a summary record be kept of all authorizations, advances and liquidations to ensure prompt processing; procedures be established for reconciling payroll records and identifying reimbursement due; and all valid obligations be expeditiously recorded into the system.

F. Other Significant Items

Consultant Contracts

During this reporting period, we directed a multi-disciplinary investigation of a major consultant contractor. Since our findings had indicated possible wrongdoing in connection with other Government agencies, a multi-agency task force was organized to pursue, under our direction, a coordinated investigation. As a result, a referral was made to the U.S. Department of Justice on April 20, 1981. The matter is currently under grand jury investigation, and we are continuing to coordinate closely the efforts of the various agencies involved. This new approach represents an expansion of the ongoing review of consultant contractors reported previously.

Price Reduction and Defective Pricing

We made a series of coordinated reviews concerning price reduction/defective pricing cases. The defective pricing clause in the GSA contract requires the contractor to certify that accurate, complete and current data have been provided to the GSA contracting officer for use in determining the terms of the contract to be negotiated. After the award of the contract, the price reduction clause requires the contractor to reduce its contract prices in the event that prices to other customers are reduced. The purpose of the former clause is to ensure that the Government negotiates based on the most complete and accurate information available. The purpose of the latter clause is to ensure that the contractor maintains an equivalent pricing relationship between the Government account and commercial customer accounts throughout the contracting period.

Audits and investigations during this reporting period have disclosed that in some instances, contractors failed to disclose accurate, complete and current data to GSA. Continued auditing of contracts has revealed that such nondisclosure has led to the Government's loss of substantial amounts of money in higher prices paid. During the reporting period, two criminal referrals, two civil referrals, and one recommendation for suspension have resulted. Further criminal and civil referrals are expected.

Potential recoveries to the Government in the millions of dollars are anticipated as a result of these newly coordinated special efforts in this area.

Action to Prevent Bonding Abuses

Current reviews have disclosed apparent fraudulent activities by corporate sureties, individual sureties, and factoring companies.

In many instances, GSA contracts require a contractor to post a bid and/or performance bond. A bid bond, which may be required at the discretion of the contracting officer, is designed to protect the Government by ensuring a source of funding for damages should the bidder be unable to accept the contract at his bid price. Performance bonds are required by law in certain instances. A performance bond guarantees performance. Two types of sureties may provide these bonds: corporate sureties, which must be approved by the Department of the Treasury, and individual sureties.

With regard to corporate sureties, our reviews found that fictitious companies were created with names closely resembling those on the Department of Treasury's approved list. We also found the following types of fraud to have been perpetrated by individual sureties: (1) inflating the value of assets listed in the required affidavit of net worth; (2) listing assets not owned or not wholly-owned; (3) simultaneously pledging the same assets to support bonds on several contracts with different Government agencies; and (4) forging certificates required to be submitted in support of the surety's affidavit.

Often contractors participating in the bidding process as small businesses utilize factoring companies. The factoring company provides "up front" financing necessary to ensure the contractor's payrolls and expenses are met. A factoring company requires the contractor to execute an assignment agreement with GSA, whereby GSA then pays money owed to the contractor directly to the factoring company.

In other instances, factoring companies have failed to meet their obligations towards contractors, who in turn have failed to pay their employees. As a result, several contractors have defaulted on GSA contracts. In order to prevent such defaults or related fraudulent activities, we have developed the practice of recommending the disqualification of sureties and factoring companies which have acted improperly or which we have reason to believe are engaged in improper activities. This is accomplished by a process similar to the suspension of a firm or an individual.

We recommended to the Public Buildings Service (PBS) on several occasions the use of a procedure which provides letter notice to the sureties or factoring companies, briefly setting forth the grounds for and duration of the unacceptability of these sureties

or factoring companies. The sureties and factoring companies are then given the opportunity to respond and present in writing any information they deem relevant to rebut their unacceptability.

PBS has used this process in one instance, and similar actions are currently pending. We believe this type of action will help protect the Government from incurring problems and losses associated with contract defaults based on these improprieties.

SBA Minority Small Business Contracts

Under the Small Business Administration's minority small business (8(a)) program, the Small Business Administration enters into contracts with Government agencies, such as GSA, and then arranges for the performance of such contracts by subcontracting to minority firms.

Our ongoing review of the program described in our last report was expanded in order to discover whether GSA was contracting with firms which either were no longer disadvantaged, or should be terminated from the 8(a) program because they had made no progress towards the goal of financial viability. As a result, the Small Business Administration is anticipating the termination of one contractor which is no longer disadvantaged, and one contractor for making no progress towards financial viability.

Problem Relating to Debarment Actions

At the end of the last reporting period, there were 112 debarment recommendations pending in the Office of Acquisition Policy. Since its inception OAP had not assigned a sufficient staff to handle the debarment recommendations. In fact, it had only one part-time professional assigned to the project. The backlog of debarment actions became critical during this reporting period. Our concern was the danger that contracts could be let to contractors that should have been debarred.

After apprising the Administrator of General Services of this problem in August 1981, the Assistant Administrator for Acquisition Policy was directed to assemble a task force and reduce the backlog by September 30, 1981. This action resulted in 64 proposed debarment actions being issued; 22 debarments being effected; and 43 debarment recommendations being declined during this reporting period. Automatic suspensions were imposed on the 64 contractors proposed for debarment.

III. UNRESOLVED SIGNIFICANT RECOMMENDATIONS DISCLOSED IN PRIOR SEMI-ANNUAL REPORTS

As required by Section 5(a)(3) of the Inspector General Act of 1978, shown below are significant matters and recommendations disclosed in prior Inspector General reports which have not been completely resolved.

Energy Conservation

During the prior reporting period, we reviewed energy conservation efforts in two regions - the New York and the Washington regions. In each instance, the report recommended that (1) energy usage data be accurately compiled and analyzed in order that wasteful energy practices can be identified, and (2) potential energy savings be thoroughly analyzed and documented prior to the initiation of any energy retrofit project. The Commissioner, PBS, replied to the report concerning the Washington region and concurred in the recommendations. The Commissioner has not replied to the report concerning the New York region.

Repair and Alteration Contracts

Our prior report cited a review of two Government-owned buildings in Region 2 where improper contract administration practices had resulted in \$344,000 in unnecessary costs. That report recommended that disciplinary actions against GSA contracting officials be considered and that contracting authority be withdrawn from those employees who have demonstrated incompetence. However, at the time of our last report, Region 2 had suspended action on this recommendation pending completion of a related investigation by this Office. This investigation is ongoing.

Problems Relating to GSA's ADP Systems

The preceding report stated that GSA had not developed adequate contingency/recovery plans for its major sensitive computer systems. We recommended that the agency prepare a detailed risk analysis and develop a contingency/recovery plan for the FSS-19 system. In responding to the draft report, the Assistant Administrator for Plans, Programs, and Financial Management concurred with our findings and recommendations and indicated that a plan was under development which would provide for a risk analysis and that after the risk analysis was completed and recommendations acted on accordingly, a contingency/recovery plan would be developed. However, in responding to the final report, the Assistant Administrator reevaluated his position and stated that a risk analysis was not needed. This matter has not yet been resolved.

Several recommendations were made to the Commissioner, FSS, and the Assistant Administrator for Plans, Programs, and Financial Management concerning strengthening controls for the General

Supply Fund system. The primary one was for GSA to develop an input security system for the Finance and FSS data entry devices. As of May 26, 1981, this and several other recommendations have not yet been implemented. We will continue to follow up until resolved.

Disposal of Surplus Real Property

One recommendation contained in an audit report of "Disposal of Surplus Real Property" remains unresolved. GSA did not have an effective program for identifying underutilized Federal real property and ensuring its reuse or disposal. Relatively few properties (1.8 percent) were subject to utilization surveys (as required by Executive Order 11724) during fiscal year 1978 and 1979. We recommended that the number of survey inspections be increased.

Management's replies to the draft and final reports indicated agreement with the finding but expressed an inability or unwillingness to perform more surveys "because of budgetary and other restraints." One reason management placed a low priority on the survey program was because of resistance encountered in obtaining reports of excess from property holding agencies.

The matter was referred to the Acting Administrator for resolution. He instructed the Commissioner, FPRS, on May 22, 1981, to prepare a time-phased action plan to correct the utilization survey deficiency.

Surety Bond Problems

In a memorandum dated November 20, 1980, to the Office of Acquisition Policy (OAP), the Inspector General recommended that GSA adopt procedures similar to those used by the Department of the Treasury for evaluating and processing individual sureties. It was further recommended that if such procedures could not be implemented, then the FPMR and the GSA Procurement Regulations should be amended to prohibit GSA acceptance of individual surety bonds.

The initial response of OAP was that contracting officers are improperly insisting on surety bonds in connection with GSA guard and janitorial contracts. We do not believe this response from OAP adequately addressed our recommendations and concerns.

As of the close of the reporting period OAP had the matter under review and advised that action was contemplated in the near future.

IV. MATTERS REFERRED FOR CRIMINAL, CIVIL AND/OR ADMINISTRATIVE ACTION --- INSPECTOR GENERAL SUBPOENAS

As required by Section 5(a)(4) of the Inspector General Act of 1978, provided is a summary of matters referred to prosecutive authorities and resulting prosecutions and convictions during the period April 1, 1981, to September 30, 1981.

A. Criminal Referrals

Our office made 74 criminal referrals to the Department of Justice for prosecutive consideration. Of the 74 criminal referrals, 17 were declined. In addition, there were 19 declinations on referrals made in previous reporting periods. The primary reasons for declining prosecutions were:

- although a technical violation may have existed, there was a lack of harm to the Government or the public;
- there was nominal dollar loss to the Government;
- the matter lacked jury appeal;
- corrective action could best be initiated through other means.

B. Investigative Referrals

Our office made 32 investigative referrals to other Federal agencies. These referrals were made for whatever investigative or other action the recipients deemed necessary.

C. Criminal Prosecutions

Figure 1 illustrates by types of individuals the number of indictments, convictions, dismissals/acquittals, sentences, and sentences pending during this reporting period. There is not necessarily any correlation between the number of indictments and convictions during the reporting period as the convictions may have resulted from indictments returned in previous reporting periods.

Identification of Individuals and Firms
in the Criminal Justice System
April 1, 1981, through September 30, 1981

	<u>Indictment/ Information</u>	<u>Convictions Pleas</u>	<u>Trials</u>	<u>Dismissal/ Acquittals</u>	<u>Sentences</u>	<u>Sentences Pending</u>
GSA Employees	4	2	1	1	4	0
Firms	0	0	0	2	0	0
Officers, Employees, Principals, and Agents of Firms	7	3	0	2	3	0
Other Individuals	3	1	0	0	1	0
Other Government Agency Employees	<u>1</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
TOTAL	15	8	1	5	9	1

Figure 1

Figure 2 illustrates the types of persons indicted during this reporting period as they relate to the GSA services. Over two-thirds of those indicted were non-Government individuals.

Identification of Indicted Individuals and Firms
By Service
April 1, 1981, Through September 30, 1981

	<u>ADTS</u>	<u>FPRS</u>	<u>FSS</u>	<u>NARS</u>	<u>PBS</u>	<u>TPUS</u>	<u>Total</u>
GSA Employees	0	0	2	0	1	1	4
Firms	0	0	0	0	0	0	0
Officers, Employees, Principals, and Agents of Firms	0	0	0	0	7	0	7
Other Individuals	0	3	0	0	0	0	3
Other Government Agency Employees	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
Total	0	3	2	0	8	2	15

Figure 2

Figure 3 illustrates the results by Service of criminal actions taken during this reporting period.

Summary by Service of Criminal Actions Taken April 1, 1981, Through September 30, 1981				
<u>Service</u>	<u>Indictment/ Information</u>	<u>Convictions</u>	<u>Sentences</u>	<u>Sentences Pending</u>
ADTS	0	0	0	0
FPRS	3	1	1	0
FSS	2	2	1	0
NARS	0	0	0	0
PBS	8	4	5	0
TPUS	<u>2</u>	<u>2</u>	<u>2</u>	<u>1</u>
Total	15	9	9	1

Figure 3

D. Civil Referrals, Recoveries and Settlements

During this reporting period, we made 31 referrals for civil action to the Civil Division of the Department of Justice or the appropriate United States Attorney. (This statistic and other statistics indicating actions taken on civil referrals are reflected in Figures 4 and 5.) The total amount of potential recoveries for the 31 civil referrals is more than \$4.3 million. In the 89 referrals pending at the close of this period, the total amount of potential recoveries is more than \$8.7 million.

Action on Civil Referrals 4/1/81 to 9/30/81			
<u>Pending 3/31/81</u>	<u>Referred</u>	<u>Action</u>	<u>Pending 9/30/81</u>
62*	31	4	89

*The previous report did not accurately state the number of pending civil referrals as of 3/31/81.

Figure 4

Recoveries Ordered
April 1, 1981, Through September 30, 1981

Type of Order	Amount	Number	Amount	Total Amount
	4/1/79-3/31/81	4/1/81-9/30/81	4/1/81-9/30/81	4/1/79-9/30/81
Judgments	\$1,749,695	1	\$ 71,211	\$1,820,906
Settlements	344,000	5	178,351	522,351
Restitutions	185,650	2	17,087	202,737

Figure 5

E. Administrative Referrals

As illustrated in Figure 6, 130 referrals to agency officials for administrative action were made during this reporting period. These referrals normally involved nonprosecutable wrongdoing on the part of GSA employees, contractors, or private individuals doing business with GSA. In addition to these referrals, we made 99 referrals to agency officials for informational purposes only.

REFERRALS FOR ADMINISTRATIVE ACTION TO AGENCY OFFICIALS
AND RESULTS OF REFERRALS
April 1, 1981, Through September 30, 1981

<u>Pending with Agency Officials</u>	<u>Referred for Administrative Actions</u>	<u>Administrative Action Taken by Agency 4/1/81-9/30/81</u>	<u>Pending With Agency 9/30/81</u>
87	130	132	85

Figure 6

F. Suspension and Debarment Referrals

The Office of Inspector General has continued its efforts to make the debarment/suspension process a more effective and more readily used means of protecting the interests of the Government in connection with GSA's multi-billion dollar procurement activities.

The Offices of Special Projects and Investigations have given special attention to identifying potential debarment/suspension cases and referring them for action by agency officials. We had experienced difficulties in the responsiveness of the OAP to our debarment recommendations. This matter was brought to the attention of the Administrator as reported in Section II.

Senior representatives of the Office of Special Projects have also played an active role in advocating and developing specific proposals for making improvements in the debarment/suspension process both within this agency and Government-wide.

During this reporting period, we made 31 suspension and 48 debarment referrals to agency officials as illustrated in Figure 7. As a result of those referrals, six suspensions were imposed and 28 debarments were effected.

ACTIONS TAKEN ON REFERRALS FOR SUSPENSION AND DEBARMENT April 1, 1981, Through September 30, 1981					
	Referrals Pending 4/01/81	Referrals 4/01/81- 9/30/81	GSA Action		Referrals Pending 9/30/81
			Final	Declined	
Suspensions	35	31	**6	23	***35
Debarments	*112	48	***28	43	***90

*Seven debarment referrals reported in preceding report were withdrawn as additional information disclosed that debarment action was not necessary.

**Five of the six suspensions were terminated by a Service.

***Two proposed debarments and six debarment actions resulted from suspension referrals.

Figure 7

G. Significant Criminal Referrals

As reported in Section III, 74 referrals for prosecution were made during this reporting period. Of these, 63 were the result of investigations developed by the Office of Investigations and the other 11 were developed by the Office of Special Projects. Selected referrals for prosecution are summarized below:

1. False Claims and Bribery of PBS Employees

Our Office of Audits reported its suspicions that a contractor had submitted false claims for over \$200,000 for change orders under a labor and materials contract worth over \$1 million. As a result of our investigation, the contractor has admitted to having conspired to bribe a PBS employee to approve false change orders. Subsequently, the GSA employee admitted to receiving substantial bribes. Additionally, the contractor has agreed to provide information regarding other possible violations involving GSA. Our investigation is continuing.

2. False Certification in FSS Contract

Our investigation disclosed that a subcontractor, who manufactured red lead paint for a GSA contractor, falsely certified that the product met GSA contract specifications. GSA purchased over \$98,000 of red lead paint which did not contain sufficient lead content, making it unfit for use as a corrosion-resisting primer on iron and steel. This matter was also referred to the Civil Division of the Department of Justice for recovery of the entire amount GSA paid for the defective paint plus any civil penalties involved. We recommended that the subcontractor be suspended from doing business with GSA. Action involving criminal, civil, and administrative remedies are presently pending.

3. Wage Underpayments and False Claims by a PBS Contractor

A GSA Regional Administrator referred an allegation that a GSA repair and alterations contractor was underpaying his employees and falsifying certified payrolls. A second source reported that the contractor was paid \$60,000 for work not done on the \$981,000 contract. The investigation determined the contractor underpaid 15 employees nearly \$29,000 and falsified 25 certified payrolls. Information was also developed that GSA was overcharged \$141,000. Criminal prosecution was declined. The U.S. Attorney filed a civil suit against the contractor for \$500,000 and preparation for civil trial is underway. The contractor has been suspended from doing business with GSA.

4. False Contractor Bids and Bribery of PBS Employee

Allegations were received that a PBS employee falsified bid documents in order to steer contract awards to certain contractors and that some of the contractors did not furnish work for which they were paid. The president of one contracting firm has pleaded guilty to falsifying competing bids in the names of other companies. He also admitted paying off the PBS employee. We have recommended that the contractor and his firm be debarred from doing business with GSA. Another contractor has verified a \$400 payoff to this same GSA employee and admitted to falsifying a bid form submitted to GSA. Our investigation is continuing.

5. FSS Defective Pricing in Multiple Award Schedule Contracts

Two national contractors doing business with GSA knowingly failed to disclose marketing data to GSA contracting officers which would have assisted the contracting officers in obtaining better discount structures for GSA. Our investigations showed resultant Government overpayments to these two contractors are in excess of \$3.5 million. Our investigations are continuing with the assistance of the two U.S. Attorneys' offices that are involved. To date, one of the two firms has been recommended for suspension.

6. FPRS Surplus Sales (Vehicles and Accessories)

A private citizen tendered about \$18,000 in worthless checks to GSA for the purchase of 13 surplus Government vehicles and material. Our investigation disclosed that the individual used three separate bank accounts and four aliases on documents furnished to GSA to perpetrate this crime. The individual was indicted, pleaded guilty, and was sentenced to 5 years' probation, 250 hours of public service duty, and ordered to make a total reimbursement to the Government.

In another investigation, a private citizen tendered about \$10,000 in worthless checks to GSA for the purchase of six surplus Government vehicles as well as a quantity of tires and batteries. Search warrants were issued and five of the six vehicles are now back in GSA custody. The sixth vehicle was sold by the culprit to a third party who purchased it in good faith. Prosecution is pending.

In the third case, two individuals were indicted by a Federal grand jury for conspiracy. The individuals used assumed names and issued worthless checks drawn on three different banks to purchase 12 surplus Government vehicles totaling about \$21,000. The trial is pending.

H. Subpoenas

In the course of audits, inspections and investigations, we have found that serving subpoenas is effective and productive in collecting information. We have served 173 subpoenas since April 1979, and 18 of these were served during this reporting period. In the previous report (October 1, 1980, to March 31, 1981), we noted that 9 subpoenas were served to financial institutions as required by Section 1105 of the Right to Financial Privacy Act of 1978 (12 U.S.C. 3401 et seq.). We have not served any additional subpoenas that would be affected by this Act.

V. UNREASONABLE REFUSAL OF INFORMATION OR ASSISTANCE

The Office has encountered no instances of unreasonable refusal of information or assistance during the reporting period.

VI. REVIEW OF LEGISLATION AND REGULATIONS

As required by Section 4(a)(2) of the Inspector General Act of 1978, we reviewed approximately 19 legislative and regulatory initiatives. Among the more important areas in which we have provided comments and/or Congressional testimony are the following:

-- Generally agreed with S.533, the bill proposing to establish public buildings policies for the U.S. Government and the Public Buildings Service of GSA. We did not agree with GSA's recommendation to delete the section requiring contractors to supply certified information when bidding on a contract. We believe this information will assist contracting officers in making the requisite responsibility determinations and in evaluating a contractor's performance record. Moreover, this requirement would be in part analogous to provisions in effect since May 1980 (adopted in response to OIG recommendations) which have proven to be useful and effective devices in other areas of Government procurement.

-- Objected to H.R. 933, an amendment to the Privacy Act which would apply to telephone records. The procedures in the bill would unnecessarily restrict the use of vital investigative techniques. Safeguards against possible abuse by law enforcement officials already exist in other legislation.

-- Supported H.R. 2137, which would amend the Inspector General Act of 1978. This amendment would establish a fixed term of Office for Inspectors General and restrict the conditions under which Inspectors General could be removed; it would thereby further assure the independence of the Office of Inspector General.

-- Generally supported S. 1327 which would amend the Inspector General Act of 1978. This amendment would allow an Inspector General to recover funds due the Government by a civil action, after the case has been referred to the Department of Justice and criminal or civil action has not been initiated. This amendment would also require an Inspector General to establish schedules and deadlines for disposition and final resolution of audits.

-- Supported the Department of Justice Draft Bill No. 50, Program Fraud and Civil Penalties Act of 1981. This proposal would provide mechanisms for administrative action when criminal or civil action by the Department of Justice would be impractical.

-- Opposed Section 1703 of the Omnibus Budget Reconciliation Act of 1981 regarding Inspector General Cash Awards. This provision would duplicate the Federal Incentive Awards Program and would be burdensome to administer.

-- Supported the Inspector General Amendments Act of 1981. By allowing the Inspectors General to make recommendations to the Special Counsel of the Merit Systems Protection Board, this Act would in certain circumstances provide for the immediate removal or suspension of an employee.

-- Opposed S. 1120, the Waste, Fraud, and Abuse Reduction Act of 1981. While we certainly support efforts to control waste, fraud, and abuse, this bill would create duplication of the budget process and disincentives with respect to reporting waste, fraud, and abuse.

-- Supported the Debt Collection Act of 1981. After reviewing two versions of the bill, we preferred S. 1249 to H.R. 2811. This is because S. 1249 has more provisions which strengthen the U.S. Government's ability to collect its debts without jeopardizing the due process rights of its debtors.

-- Generally agreed with S. 961, Limitation of Government Recordkeeping Requirements Act of 1981. We supported the goal that the public not be unduly burdened by recordkeeping requirements; however, the current statutes and regulations concerning record maintenance is preferable to the five-year rule in S. 961.

-- Generally supported the objectives of H.R. 2580, Federal Property and Administrative Services Act. We prepared testimony which was given before a House of Representatives Subcommittee and provided written comments concerning this bill. We support the certification and monetary assessment provisions, which would bring direct and substantial benefits to the Government's contracting process. The audit and investigative provisions, however, would detract from the independence and professional judgment of Inspectors General. We do not agree that decisions for the alteration of leased facilities should be left to Congress. Instead, this decision is best left with the Administrator as otherwise it would involve Congress in operational/management functions, and would likely lead to increased performance delays and increased costs.

-- Developed, as part of an inter-agency team, proposed regulations which would restructure and strengthen the Government-wide debarment/suspension system. Participated in inter-agency work groups considering such changes and provided detailed comments on proposed OMB policy letter on revisions of debarment/suspension system.

VII. REPORTS ISSUED BY THE OFFICE OF THE INSPECTOR GENERAL
FOR THE PERIOD APRIL 1, 1981, TO SEPTEMBER 30, 1981

Pursuant to Section 5(a)(6) of the Inspector General Act of 1978, Appendixes I and II lists each audit and inspection report issued by the OIG during the reporting period.

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I. HIGHLIGHTS OF INSPECTOR GENERAL'S ACTIVITIES
FOR FISCAL YEAR 1981

During fiscal year 1981, the Office of the Inspector General:

- Issued 934 audit reports and 175 inspection reports.
- Opened 677 investigative cases and closed 736 investigative cases.
- Reviewed over \$1.2 billion of costs resulting in recommended savings of \$130 million.
- Reviewed and commented on 32 significant proposed laws and regulations.
- Made 194 criminal referrals for prosecution to prosecuting authorities.
- Made 109 referrals to other Federal and State agencies for further investigation or other action.
- Carried out or assisted in investigations which led to the indictments of 56 and convictions of 37 individuals or firms.
- Made 243 referrals for administrative action and 231 referrals for informational purposes to GSA management officials.
- Made 76 suspensions and 145 debarment referrals.
- Received 1,385 hotline calls, letters, and 58 GAO referrals.
- Participated in 10 projects initiated by the President's Council on Integrity and Efficiency.
- Initiated an agency-wide training program on integrity awareness.
- Initiated work on an integrated Management Information System to allow the Inspector General to better plan, control and evaluate total office operations.
- Issued 66 subpoenas.
- Developed and conducted a comprehensive in-house training program which included courses in multiple award contracting, lease award and administration, excess and surplus property, and ADP systems.

II. OFFICE OF THE INSPECTOR GENERAL ORGANIZATION AND STAFFING

Since the swearing in of the second Inspector General of the General Services Administration on August 5, 1981, the existing organizational structure has remained intact. Consideration is being given at this time to some realignments to provide more effective planning and evaluation.

The staffing level of the Office of Inspector General is being reduced as indicated in Figure 1 below in order to comply with prevailing budget constraints. Additional staffing reductions required to meet the current FY 1982 level can be achieved through attrition. At that level it is anticipated that the effectiveness of the Office of Inspector General efforts to detect and prevent fraud, waste and mismanagement in the Federal Government can be preserved through continued strong professional commitment.

OFFICE OF INSPECTOR GENERAL DISTRIBUTION OF STAFF				
	<u>On Board 10/1/80</u>	<u>On Board 3/31/81</u>	<u>On Board 9/30/81</u>	<u>Current FY 1982 Ceiling</u>
Inspector General, Immediate Office	6	3	5	6
Offices of:				
Audits	280	279	268	269
Investigations	129	140	137	131
Inspections	71	77	74	69
Special Projects	22	23	19	21
Executive Director	<u>15</u>	<u>14</u>	<u>15</u>	<u>15</u>
	523	536	518	511

Figure 1

Integrity Awareness Program

One of our major goals is to raise the awareness of GSA employees on the issues related to integrity, both organizational and personal. We have initiated a program of integrity awareness training agency-wide to accomplish this goal.

The program is designed for presentation to managers, supervisors, and all professional level employees and support personnel as needed. The program includes: familiarization with the mission, structure and function of the Office of Inspector General; Bribery Awareness - how to react in order to preserve both individual rights and investigative potential; Fraud Awareness - situations with fraud potential and some ways to detect and prevent them.

The materials consist of text, slides, video tape and instructor guides, which incorporate material released under the auspices of the President's Council on Integrity and Efficiency in Government. The presentation of the material will be made by personnel of the Office of Inspector General and coordinated by the Human Resources and Organization staff of GSA. The manager/supervisor presentation will be included in all of the newly designed management and supervisory training classes to be held during fiscal year 1982, a first year target population of approximately 1,500 people. Presentations will be made to employees as a part of existing agency training courses, and in OIG conducted briefings during fiscal year 1982.

III. OPERATIONS AND STATISTICS

A. Office of Audits

The Office of Audits provides internal and contract audit service to the General Services Administration.

The contract audits provide officials within GSA procuring goods or services from the private sector advice as to the allowability, allocability and reasonableness of costs proposed by the provider, as well as opinions as to the adequacy of the provider's accounting records for the purpose of enforcing the contract, its compliance to certain statutory requirements, and its status as related to such considerations as small business and supplier to the general public.

The internal audits deal with all facets of GSA operations, and are designed to determine whether the financial statements covering various elements fairly present the results of operation, whether the operations are being performed in an economical and efficient manner, and whether the programs assigned to GSA are being accomplished.

Contract Audit Accomplishments. During fiscal year 1981, the Inspector General issued 546 contract audit reports resulting in recommended savings of \$130 million. Figure 2 shows the breakdown of those audits by type for the entire fiscal year and Figure 3 displays the same information for the current reporting period. As of September 30, 1981, there were no unresolved contract audit reports 6 months old or older.

Internal Audit Accomplishments. During fiscal year 1981, the Office of the Inspector General issued 388 internal audit reports. Figure 4 recaps the number of reports issued for the reporting period and for the fiscal year by organization.

Summary of Contract Audits Completed
Fiscal Year 1981

<u>Type of Audit</u>	<u>Number of Reports Issued</u>	<u>Total Dollars Reviewed (in thousands)</u>	<u>Questioned Costs (in thousands)</u>
<u>Supplies, Communication and Services</u>			
Multiple Award Contracts			
Preaward Evaluations	70	\$ 346,279	\$ 18,257
Postaward Evaluations	57	442,849	14,373
Initial Pricings--Cost Type	99	177,578	13,298
Time and Material Contracts	14	5,487	142
Cost Incurred Audits	21	24,143	432
Other	<u>20</u>	<u>11,705</u>	<u>2,306</u>
Total Supplies, Communication and Services	<u>281</u>	<u>\$1,008,041</u>	<u>\$48,808</u>
<u>Construction and Rental of Space</u>			
Architect--Engineer Proposals	54	\$ 33,197	\$ 4,015
Change Orders	29	11,803	3,282
Claims	58	51,682	34,416
Initial Pricings	34	9,661	2,882
Construction Management	6	25,605	228
Lease Alterations	9	9,633	2,478
Lease Escalations	63	50,994	30,615
Defective Pricings	1	410	0
Terminations	<u>11</u>	<u>\$ 3,098</u>	<u>2,887</u>
Total Construction and Rental of Space	<u>265</u>	<u>\$ 196,083</u>	<u>\$ 80,803</u>
Total Contract Audits	546	\$1,204,124	\$129,611

Figure 2

Summary of Contract Audits Completed
April 1, 1981, Through September 30, 1981

<u>Type of Audit</u>	<u>Number of Reports Issued</u>	<u>Total Dollars Reviewed (in thousands)</u>	<u>Questioned Costs (in thousands)</u>
<u>Supplies, Communication and Services</u>			
Multiple Award Contracts			
Preaward Evaluations	27	\$157,586	\$ 5,165
Postaward Evaluations	41	210,866	6,822
Initial Pricings—Cost Type	58	155,989	11,377
Time and Material Contracts	5	2,273	85
Cost Incurred Audits	18	16,191	374
Other	<u>13</u>	<u>6,539</u>	<u>1,165</u>
Total Supplies, Communication and Services	<u>162</u>	<u>\$549,444</u>	<u>\$24,988</u>
<u>Construction and Rental of Space</u>			
Architect—Engineer Proposals	27	\$ 17,714	\$ 2,294
Change Orders	19	5,884	2,499
Claims	21	32,124	23,683
Initial Pricings	13	5,251	1,282
Construction Management	2	2,098	32
Lease Alterations	5	4,884	1,161
Lease Escalations	45	32,847	20,901
Defective Pricings	1	410	0
Terminations	<u>7</u>	<u>131</u>	<u>84</u>
Total Construction and Rental of Space	<u>140</u>	<u>\$101,343</u>	<u>\$51,936</u>
Total Contract Audits	302	\$650,787	\$76,924

Figure 3

INTERNAL AUDIT REPORTS

	Reports Issued 4/1/81-9/30/81		Reports Issued FY 1981	
	<u>Number</u>	<u>%</u>	<u>Number</u>	<u>%</u>
Office of Management, Policy, and Budget	44	22	80	21
Public Buildings Service	68	34	128	33
Federal Supply Service	28	14	70	18
Federal Property Resources Service	22	11	34	9
Automated Data and Telecommunications Service	6	3	11	3
National Archives and Records Service	2	1	4	1
Transportation and Public Utilities Service	26	13	53	13
Other (Presidential Commissions, etc.)	<u>5</u>	<u>2</u>	<u>8</u>	<u>2</u>
Total	201	100%	388	100%

Figure 4

B. Office of Investigations

The following figures detail investigative and related statistics for fiscal year 1981. Each of these figures, except Figure 12, includes the workload activity of both the Office of Investigations and the Office of Special Projects.

Figure 5 illustrates the types and numbers of investigative cases which were opened and closed during fiscal year 1981.

In addition to our investigative case workload, we received and evaluated 2,565 complaints or allegations involving GSA employees and programs which, based upon analysis, did not warrant conducting a formal investigation. We made these determinations on the facts that the allegations were either not specific, did not justify investigative action, or only warranted referral to program officials or other agencies for informational purposes.

<u>Investigative Workload Activity</u>				
<u>Fiscal Year 1981</u>				
<u>Case Category</u>	<u>Pending 10/1/80</u>	<u>Opened</u>	<u>Closed</u>	<u>Pending 9/30/81</u>
White collar crime (fraud, bribery, embezzlement, and false claims)	433	338	413	358
Other crimes in GSA-occupied space	77	122	103	96
Contractor Suspension/Debarment	79	44	46	77
Employee Misconduct	47	71	72	46
Proactive Investigation	38	26	27	37
Other	<u>36</u>	<u>76</u>	<u>75</u>	<u>37</u>
TOTAL	710	677	736	651

Figure 5

Criminal Referrals. During the entire fiscal year 1981, we made 194 criminal referrals. As of September 30, 1981, we have 207 criminal referrals pending prosecutive determination and/or action. Prosecution was declined in 59 instances during fiscal year 1981.

Investigative Referrals. In fiscal year 1981, we made a total of 109 referrals to other Federal and state agencies. These referrals were made for whatever investigative or other action the recipients deemed necessary. Figure 6 shows a breakdown of both criminal and investigative referrals during the fiscal year.

Investigative Referrals Fiscal Year 1981			
<u>Total Referrals</u>	<u>Referrals to</u>		
	<u>Justice</u>	<u>Other Federal Agencies</u>	<u>State/Local Agencies</u>
303	*197	105	1
*3 for informational purposes			

Figure 6

Figure 7 provides a breakdown of the number of indictments, convictions, dismissals/acquittals, sentences, and sentences pending during the fiscal year. There is not necessarily any correlation between the number of indictments and convictions during the reporting period, as the convictions may have resulted from indictments returned in previous reporting periods. Of the 56 indictments returned during fiscal year 1981, 15 involved GSA individuals.

Identification of Individuals and Firms in the Criminal Justice System October 1, 1980, through September 30, 1981							
	<u>Indictment/ Information</u>	<u>Convictions Pleas</u>	<u>Trials</u>	<u>Dismissal/ Acquittal</u>	<u>Sentences</u>	<u>Sentences Pending</u>	
GSA Employees	15	12	1	2	14	0	
Firms	8	4	1	3	6	0	
Officers, Employees, Principals, and Agents of Firms	22	10	3	10	20	0	
Other Individuals	8	4	0	0	4	0	
Other Government Agency Employees	<u>3</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>	
TOTAL	56	32	5	15	45	1	

Figure 7

Figure 8 provides a breakdown of indictments returned during fiscal year 1981, as they relate to the GSA services. Over two-thirds of those indicted were non-Government individuals. Information regarding the results by Service of criminal actions for the same period is summarized in Figure 9.

Identification of Indicted Individuals and Firms By Service October 1, 1980, through September 30, 1981							
	<u>ADTS</u>	<u>FPRS</u>	<u>FSS</u>	<u>NARS</u>	<u>PBS</u>	<u>TPUS</u>	<u>Total</u>
GSA employees	0	3	3	0	7	2	15
Firms	1	2	4	0	1	0	8
Officers, Employees, Principals, and Agents of Firms	6	4	3	0	9	0	22
Other Individuals	0	7	0	1	0	0	8
Other Government Agency Employees	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>	<u>3</u>
TOTAL	7	16	10	1	17	5	56

Figure 8

Summary by Service of Criminal Actions Taken October 1, 1980, through September 30, 1981				
<u>Service</u>	<u>Indictment/ Information</u>	<u>Convictions</u>	<u>Sentences</u>	<u>Sentences Pending</u>
ADTS	7	0	0	0
FPRS	16	11	11	0
FSS	10	9	10	0
NARS	1	1	1	0
PBS	17	13	20	0
TPUS	<u>5</u>	<u>3</u>	<u>3</u>	<u>1</u>
Total	56	37	45	1

Figure 9

Suspension and Debarment Referrals. As depicted in Figure 10, we made 76 suspension referrals and 145 debarment referrals during FY 1981.

It should be noted that of the 90 debarment referrals pending as of September 30, 1981, debarment action has been proposed by the agency in 64 instances.

Actions Taken on Referrals for Suspension and Debarment Fiscal Year 1981					
	<u>Referrals Pending 10/1/80</u>	<u>Referrals 10/1/80- 9/30/81</u>	<u>GSA Action</u>		<u>Referrals Pending 9/30/81</u>
			<u>Final</u>	<u>Declined</u>	
Suspensions	21	76	36	28	35
Debarments	45	145	41	60	90

Figure 10

Administrative Referrals. As illustrated in Figure 11, 243 referrals to agency officials for administrative action were made during fiscal year 1981. (It should be noted that these figures do not include those recommendations made as part of inspection and audit reports.) These referrals normally involved nonprosecutable wrongdoing on the part of GSA employees, contractors, or private individuals doing business with GSA. In addition to these administrative referrals, we made 231 other administrative referrals for informational purposes only.

Referrals for Administrative Action to Agency Officials and Results of Referrals Fiscal Year 1981			
<u>Pending with Agency Officials 10/1/80</u>	<u>Referred for Administrative Action 10/1/80-9/30/81</u>	<u>Administrative Action Taken by Agency 10/1/80-9/30/81</u>	<u>Pending With Agency 9/30/81</u>
34	243	192	85

Figure 11

Hotline: Calls, Letters, and GAO Referrals. During fiscal year 1981, we received 1,385 hotline calls and letters and 58 GAO referrals. These calls, letters, and GAO referrals were evaluated and, if action was warranted, were referred to GSA program officials, other Federal agencies, or were retained for audit, inspection, or investigative action. Figure 13 shows a breakdown of their disposition.

Disposition of FY 1981 Hotline Calls, Letters, and GAO Referrals			
<u>No Further Action/Closed</u>	<u>Audit/Inspections/ Investigations</u>	<u>GSA Program Officials</u>	<u>Other Agencies</u>
724	75	265	379

Figure 12

C. Office of Inspections

During fiscal year 1981, we issued 175 inspection reports. As shown in Figure 13, these 175 reports covered some 1,778 contracts, with a total dollar value of over \$179.6 million. Our inspections identified over \$18.1 million in potential savings and over \$13.2 million in identified losses.

Office of Inspections Reports Issued, Contracts Reviewed and Results Attained for FY 1981					
<u>Program Areas</u>	<u>Number of Reports Issued</u>	<u>Number of Contracts Inspected</u>	<u>Total Dollar Value of Contracts (in thousands)</u>	<u>Potential Savings (in thousands)</u>	<u>Identified Losses (in thousands)</u>
Leasing	62	111	\$ 26,351	\$ 822	\$ 4,694
Construction	9	46	63,300	185	3,200
Buildings Operations	58	1,531	51,258	1,423	320
Energy	4	4	-	6,100	1,300
Federal Supply	<u>42</u>	<u>86</u>	<u>38,700</u>	<u>9,600</u>	<u>3,700</u>
TOTAL	175	1,778	\$179,609	\$18,130	\$13,214
<i>4/80-9/80</i>	<i>38</i>	<i>222</i>	<i>49,000</i>	<i>1,400</i>	

Figure 13

10/79-2/80
4/79-9/79
Total

During the current reporting period, 77 reports were issued covering some 695 contracts with a contract dollar value over \$89.6 million. The potential savings identified this reporting period amount to over \$15.2 million and the identified losses approximate \$8.2 million. (Figure 14)

Office of Inspections Reports Issued, Contracts Reviewed and Results Attained for the Current Reporting Period (April 1, 1981-September 30, 1981)					
Program Areas	Number of Reports Issued	Number of Contracts Inspected	Total Dollar Value of Contracts (in thousands)	Potential Savings (in thousands)	Identified Losses (in thousands)
Leasing	14	64	\$22,451	\$ 622	\$ 3,468
Construction	5	5	10,400	185	754
Buildings Operations	35	584	37,558	1,223	111
Energy	2	2	-	5,900	1,150
Federal Supply	<u>21</u>	<u>40</u>	<u>19,200</u>	<u>7,300</u>	<u>2,700</u>
TOTAL	77	695	\$89,609	\$15,230	\$8,183

Figure 14

D. Office of Special Projects

The Office of Special Projects conducts special multi-disciplinary investigations, audits and program reviews, assists other OIG component offices with their operational activities and provides legal advice and assistance to the Inspector General and the other OIG components.

During the fiscal year, the office opened 36 cases and closed 41 cases. In addition, 46 assistance cases (in support of other OIG operations) were opened and 11 assistance cases were closed. As of September 30, 1981, there were 54 Office of Special Project cases pending and 58 assistance cases pending.

The office is responsible for handling IG subpoenas and other legal processes, all civil referrals, and is primarily responsible for commenting on and developing legislative and regulatory initiatives for the Office of Inspector General. During fiscal year 1981, we issued 66 subpoenas and made 50 civil referrals to the Department

of Justice and to U.S. Attorney's offices. These civil referrals covered cases arising from investigations, audits and inspections conducted by the various OIG components, as well as by Special Projects, and represented a total potential recovery in excess of \$5.8 million dollars. Twenty-seven (27) of these civil actions resulted in \$1.3 million dollars in restitutions, judgments, and settlements (Figure 15). As of the close of fiscal year 1981, 89 civil referrals were still pending with the Department of Justice and U.S. Attorneys (Figure 16). During the fiscal year, we also provided comments or testimony on approximately 32 legislative and regulatory initiatives.

Civil Recoveries October 1, 1980 through September 30, 1981				
Type	Amount 4/1/79-9/30/80	Number of 10/1/80-9/30/81	Amount 10/1/80-9/30/81	Amount 4/1/79-9/30/81
Judgments	\$ 753,695	6	\$1,067,211	\$1,820,906
Settlements	301,401	12	220,950	522,351
Restitutions	<u>178,950</u>	<u>9</u>	<u>23,787</u>	<u>202,737</u>
TOTAL	\$1,234,046	27	\$1,311,948	\$2,545,994

Figure 15

Action Status of Civil Referrals October 1, 1980 through September 30, 1981			
Referrals Pending Action 9/30/80	Referrals Made 10/1/80-9/30/81	Action Taken 10/1/80-9/30/81	Referrals Pending Action 9/30/81
52*	50	14	89

* The report ending 9/30/80 did not accurately state the number of civil referrals pending action as of that date.

Figure 16

The following are selected highlights of Office of Special Projects efforts of the past fiscal year.

Debarment/Suspension. The Office of Special Projects has played an integral role in the Office of Inspector General's effort to improve and increase the agency's use of the debarment/suspension process. The office reviews all debarment/suspension recommendations for referral for action by agency officials. The office has also made substantial contributions to improving the debarment/suspension process within GSA and Government-wide. These efforts have included revisions to GSA regulations, developing legislative recommendations, providing Congressional testimony, and participating in inter-agency working groups developing proposals for Government-wide reform of the debarment/suspensions process.

Price Reduction/Defective Pricing. The office has assisted in and coordinated the activities of other OIG components in connection with a special effort to identify and obtain recovery for defective pricing and price reduction violations. Identified potential recoveries amount to several million dollars and have led to a number of criminal and civil referrals.

Administrative Recovery. A special review and audit of a purchase/exchange agreement under the GSA Stockpile Disposal Program led to recovery of approximately \$267,000 from a GSA contractor. This represented full recovery of interest to which the Government was entitled.

Utility Survey. A survey of electrical utility use in GSA leased-space, conducted in conjunction with the Office of Inspections, disclosed several instances in which GSA was paying for electricity being used by non-Government tenants of Government-leased buildings. Our actions resulted in recovery of \$150,000.

Sureties. A new procedure was developed and initiated to protect the Government against loss on bid and performance bonds by providing for the disqualification of corporate and individual sureties and factoring companies which have acted improperly.

E. Interagency Efforts

During this reporting period, this office has participated in ten projects sponsored by the President's Council on Integrity and Efficiency. The Council selects these projects based upon recommendations of the Inspectors General, and with their advice and input, establishes the parameter of individual projects and designates the Inspector General offices to work on each project, names one office to chair each project, and defines the extent each office will be involved.

Figure 17 shows each project and the extent to which this office is currently taking part.

Interagency Projects

<u>Project Name</u>	<u>Participation</u>
Construction Contract Change Order	Full
Review of Unliquidated Obligations	Limited
Review of Payroll Operations	Limited
Government Furnished Material/Property	Limited
Imprest Fund	Full
Government-wide ADP Systems	Limited
Computer Security	Limited
Computer Matching Project	Limited
Government Wide 8(a) Eligibility	Limited
Procurement Suspensions and Debarments	Limited

Figure 17

APPENDICES

REPORT REGISTER
AUDIT REPORTS

Number	Title	Date of Report
<u>Internal Audits</u>		
4E-10376-00-24	\$4.8 Million Has Been/Will Be Wasted Over 10 Years Because a New U.S. Courthouse Has Been and Will Remain Vacant	04/01/81
3B-00623-11-11	Letter Report - Watch Contractors Required to Purchase Government Manufactured Bearings That They Cannot Use	04/03/81
4G-10564-06-06	Overpayments to a Lessor Should Be Recovered	04/07/81
74-8120-044(b)-F(2)	Short Form Second Followup - Problems in the Administration of the Lasker-Goldman Construction Management Contract, Federal Law Enforcement Training Center, Glynco, Georgia	04/08/81
3K-00611-05-05-P	Letter Report - Region 5 Federal Supply Service Laboratory, Federal Supply Service	04/09/81
5F-10258-10-28	Computer Security and Firesafety Practices Need to Be Improved in Region 10	04/09/81
4E-10571-02-02	Government Real Property in Puerto Rico Has Been Improperly Appropriated for Private Use	04/09/81
34-9145-033-F(1)	Short Form Followup - Baltimore Interagency Motor Pool Operations	04/15/81
3U-00227-03-03-F(1)	Short Form Followup - Need to Improve Management of the Harrisburg Interagency Motor Pool	04/15/81
5D-10269-06-06	Letter Report - Except for Repair and Alteration Work, Obligations Were Properly Recorded at Fiscal Yearend	04/15/81
3U-10410-06-06	Letter Report - Improved Controls Over Procurement of Repair Services Are Needed at the Wichita, Kansas, Motor Pool	04/16/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
3N-00214-11-11	Opportunities Exist for Improving the Award and Administration of Photographic Supply Multiple Award Schedule Contracts	04/17/81
4D-00274-11-11	Building Management Operations at the Mall Field Office Could Be Improved	04/22/81
4G-00504-00-11	Significant Improvements Need to Be Made in Administering GSA Controlled Space, Central Office and the National Capital Region	04/22/81
4E-10825-01-01	Letter Report - Firm Commitments Needed Prior to the Expenditure of Funds for the Proposed Boston Federal Building	04/22/81
5Y-00530-07-07	Letter Report - GSA's Assistance to the Federal Emergency Management Administration (FEMA) Relative to the Cuban Refugee Emergency	04/23/81
3U-00608-03-03	The Need to Improve Management and Inventory Controls at the Pittsburgh Interagency Motor Pool	04/23/81
35-8277-100-F(2)	Short Form Followup - Need to Implement Controls to Protect, Utilize, and Maximize Return on Government Assets	04/24/81
4D-00276-11-11	Significant Economies Can Be Achieved Through Improved Administration of Group Force Projects	04/24/81
4E-10419-11-11	Letter Report - Mosler Safe Company Value Engineering Change Proposal Should Not Be Approved	04/24/81
5F-00496-00-28	Foreign Gifts Inventory System	04/26/81
4D-10827-07-07	Letter Report - Unauthorized Vending in the Fritz G. Lanham Federal Building, Fort Worth, Texas	04/27/81
4E-00079-04-04	Contract Defects Were Not Corrected Before Final Payment Was Approved and Projects Were Advertised Without Adequate Design Review	04/28/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
3G-00054-09-09-F(1)	Short Form Followup - Operational Improvements Needed at the Stockton Supply Distribution Facility	04/29/81
5D-00294-04-04	Administrative Approving Officials Needed to Perform More Detailed Reviews of Travel Vouchers	04/29/81
3U-00648-04-04	Underinflated Tires and Erratic Service and Maintenance Scheduling Impacted Adversely on Region 4's Vehicle Fuel Conservation Program	04/29/81
5L-10524-06-06	Procedural and Control Weaknesses Have Caused Inefficiencies in Supply Room Operations	04/29/81
4E-10560-04-04	CMD, Region 4, Does Not Control Its Engineering Drawings	04/29/81
5D-00460-02-02	Internal Controls Over Federal Buildings Fund Payments Need To Be Strengthened, Region 2	04/30/81
5D-00669-05-05	Time and Attendance Recordkeeping and Reporting Could Be Improved	04/30/81
32-9412-055-F(1)	Short Form Followup - Packaging and Packing Supplies	05/01/81
3C-00209-05-05-F(1)	Short Form Followup - More Timely Disposal of Personal Property Is Needed	05/01/81
5D-10273-10-10	Letter Report - Review of Obligations	05/01/81
49-9336-044-F(1)	Short Form Followup - Loss of Control Over Federally-Owned Surplus Property Managed by the Mississippi State Agency for Surplus Property	05/05/81
3J-00032-04-04-F(1)	Short Form Followup - South Carolina State Agency for Surplus Property	05/05/81
5D-10271-08-08	Letter Report - Review of Obligations, Section 1311, Public Law 663, Fiscal Year 1980, Region 8	05/05/81
6J-00484-00-21-F(1)	Short Form Followup - Donation of Surplus Real Property: Compliance Inspection Program	05/07/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
5F-00086-00-22	Audit Participation in Systems Development of NARS-7, National Audiovisual Center Distribution/ Information System, Phase I	05/08/81
5F-00528-07-07	Numerous Items of Expensive Equipment Are Vulnerable to Theft, Region 7	05/08/81
6G-10303-00-21-F(1)	Followup - Ineligible Recipient of SES Bonus	05/08/81
5D-00672-02-02	Controls Over Payments for Contract Labor at the Raritan Depot Need To Be Improved	05/12/81
6G-10836-00-21	SES Performance Objectives and Appraisals Were Not Always Completed on a Timely Basis	05/12/81
3E-90006-09-09A-F(1)	Followup - Controls Over Federally Owned Surplus Property in California Need To Be Strengthened, Region 9	05/13/81
4G-00691-04-04	Procedures of the Appraisal Staff Do Not Control the Appraisal Process	05/15/81
3U-00606-02-02	GSA Is Susceptible to Overcharges for Leased Motor Pool Vehicles, Region 2	05/18/81
3U-00648-05-05	Actions Taken to Implement the Vehicle Fuels Energy Conservation Program Are Not Enough to Tap Potential Savings	05/19/81
30-00767-06-06	Government Expenditures Can Be Reduced by Improving the Efficiency of the Material Returns Program	05/19/81
4D-00687-03-03	Tighter Control is Needed Over Procurements at the East Philadelphia, Pennsylvania, Buildings Manager Field Office	05/20/81
37-8336-088-F(2)	Short Form Second Followup - Sales Branch Operations, Region 8	05/21/81
3G-00219-05-05-F(1)	Short Form Followup - Inside Deliveries to Self-Service Stores Should Be Discontinued	05/21/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
3C-00032-06-06	Fundamental Problems in the Personal Property Donation Program in Region 6	05/21/81
4G-00504-02-02	GSA Is Not Effectively Managing Its Space Inventory, Region 2	05/21/81
5F-50052-00-22-F(3)	Third Followup - Audits of INFONET, RAMUS, and Advanced Record System Data Security	05/26/81
5D-00154-06-06-F(1)	Followup - Significant Internal Control Weaknesses Can Cause Losses to the General Supply Fund	05/26/81
4G-00688-06-06	Timely Lease Actions Would Improve the Effectiveness of the Region 6 Leasing Program	05/27/81
4E-00271-04-04	Cost Reduction Efforts Contributed to Design Problems and Delays on the Miami Courthouse Annex Project	05/28/81
3U-00607-01-01	Letter Report - Providence Motor Pool Has to Some Degree the Same Problems as the Portland Motor Pool	05/29/81
52-9183-088-F(1)	Short Form Followup - Improvements Needed in Motor Pool Vendor Payments, Region 8	06/01/81
32-9326-033-F(1)	Short Form Followup - Hand-Held Calculator Procurements Can Be Improved	06/01/81
74-8265-044-F(1)	Short Form Followup - Construction Management Project, Ft. Lauderdale Federal Building and Courthouse, Region 4	06/01/81
74-9537-044-F(1)	Short Form Followup - Audit Evaluation Not Requested Prior to Negotiating Construction Change Orders and 8(a) Construction Contracts Exceeding \$100,000	06/01/81
4G-00688-10-10	Leases Awarded by Acquisition Branch Lacked Documentation	06/02/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
52-9182-044-F(2)	Second Followup - One Recommendation Not Implemented - Although Improvement Has Been Made, Public Buildings Service and Finance Continue to Have Problems Administering Functions Associated With the Federal Buildings Fund, Region 4	06/03/81
73-9323-033-F(1)	Followup - Need to Consider Closing the Central Support Field Office Bladensburg, Maryland	06/03/81
30-00215-09-09-F(1)	Short Form Followup - Some Improvements Needed in Processing Inventory Adjustments, Region 9	06/03/81
3V-00229-09-09	Transportation Costs Can Be Reduced by Thousands of Dollars, Region 9	06/03/81
30-10854-06-06	Letter Report - Under Existing Budget Restraints, the Region 6 Federal Supply Service Work-In-Process Reduction Plan Was in the Best Interests of the Government	06/05/81
57-9351-077-F(1)	Short Form Followup - Need to Strengthen Controls Over Office of Administration (OAD) Procurements	06/05/81
4M-00681-09-09	Procedures for Awarding and Administering Contracts for Telephone Services Can Be Improved	06/08/81
34-9405-066-F(1)	Short Form Followup - Improved Documentation Needed at the Kansas City, Missouri, Motor Pool	06/08/81
4D-00452-03-03(b)-F(1)	Short Form Followup - The Need for Tighter Control Over Procurements at the Huntington, West Virginia, Field Office	06/08/81
51-9184-055-F(1)	Followup - Two Audit Recommendations Not Implemented - Audit of NEAR Payments	06/09/81
3N-10214-06-06	Improved Management of the Small Purchases Program Could Result in Efficiencies and Economies	06/10/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
54-8219-100-F(1)	Followup - Three Audit Recommendations Not Implemented Regarding Payments and Internal Controls of the FBF/AS, Region 10	06/10/81
70-9178-022-F(1)	Short Form Followup - Hazardous Health Conditions in New York City, GSA, Region 2	06/10/81
5Y-00530-05-22	Participation in the Cuban Refugee Emergency Lacked Adequate Procedures and Direction	06/11/81
3C-00624-09-09	Controls Over the Transfer and Donation of Personal Property Can Be Improved, Federal Property Resources Service, Region 9	06/15/81
4G-00080-06-06	Letter Report - Procurements of Repairs and Alterations in Leased Space Generally Complied With Prescribed Procedures	06/16/81
73-9324-099-C-F(1)	Short Form Followup - Procurement Controls Should Be Strengthened at the Honolulu Field Office, Buildings Management Division, Public Buildings Service, Region 9	06/17/81
4M-00269-09-09-F(1)	Short Form Followup - Improvements Needed in the Equipment Inventory Operations of the Local Telephone Service Program, Region 9	06/17/81
77-8417-099-F(1)	Followup - Initial Tenant Alterations in Leased Space, 215 Fremont Street, San Francisco, California	06/17/81
4E-10878-11-11	Potential Major A-E Deficiency Claim Should Be Immediately Pursued	06/17/81
3E-90005-09-09-B-F(1)	Followup - Controls Over Federally Owned Surplus Property in Arizona Need To Be Strengthened, Region 9	06/17/81
3N-10217-10-10	Economies Possible Through Streamlining of Small Purchase Procedures	06/18/81
4D-10225-05-05	Improved Procurement Procedures Are Needed at the Jeffersonville Field Office	06/18/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
30-10808-02-02	Letter Report - The San Juan Self-Service Store Physical Inventory Was Adequately Conducted	06/19/81
70-9349-033-F(1)	Short Form Followup - Improvement Needed in Administration of Delay Claims Under Term Contracts for Space Planning Services, Special Projects Division	06/19/81
57-8331-113-F(3)	Short Form Followup - Review of Overtime Payments	06/19/81
54-9289-055-F(1)	Short Form Followup - Improvements in Procedures and Controls Over Travel Claim Payments Are Needed	06/22/81
3J-10759-06-06	Letter Report - Contracting Officer Warrant Program Has Been Properly Implemented in Region 6 Federal Supply Service	06/22/81
4E-00692-11-11	Administration of Construction Contracts Could Be Improved	06/23/81
5Y-00530-04-04	The Cuban Refugee Emergency Showed That GSA's Accounting System Could Not Provide the Current Status of Funds Expended in Support of the Emergency and to Support FEMA, GSA Often Validated FEMA Purchases	06/23/81
4G-00689-10-10	Improvements Needed for Leased Space Repair and Alteration Procurements, Region 10	06/24/81
4G-00527-02-02	Actions Taken by the Public Buildings Service Resulted in Significant Excessive Costs for Leased Office and Garage Space in New York City	06/24/81
3U-00648-09-09	More Can Be Done to Promote Energy Conservation and Reduce Parking Costs, Region 9	06/24/81
34-9401-022-F(1)	Short Form Followup - New York City Interagency Motor Pool Is Generally Being Operated Efficiently and Effectively	06/24/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
5P-00467-04-04	GSA Can Achieve Substantial Cost Savings by Eliminating One Federal Information Center in Florida and Using FTS Circuits to Reduce Dependence on Foreign Exchange Service	06/25/81
35-9415-022-F(1)	Short Form Followup - Newark, New Jersey, Self-Service Store	06/26/81
4G-00455-11-11	Lease Escalation Negotiated for \$3.3 Million in Excess of Independent Cost Projections, Nassif Building, Washington, D.C.	06/29/81
4L-60051-00-22-F(1)	Acquisition of Consultant and Analyst Services from Subcontractors Through INFONET	06/30/81
3B-10868-11-11	The William Langer Plant Operation Does Not Satisfy the Objectives of the Jewel Bearing Program	06/30/81
6J-10882-00-21	Proposed Lease No. GS-09B-80234 with Vanguard Developers Not in Government's Best Interest	06/30/81
5D-00668-11-11	Improved Controls Needed Over the Processing of Federal Buildings Fund Payments	06/30/81
5F-00528-02-02	Potential Misuse of Funds Due to Inadequate Controls Over Data Entry Equipment, Region 2	07/06/81
4I-00693-11-11	Significant Improvements Can Be Achieved in the Procurement of Custodial and Protection Services By Establishing Interagency Guidelines With the Small Business Administration	07/06/81
35-9416-033-F(1)	Followup - Self-Service Store Operations at the New Executive Office Building Could Be Improved	07/09/81
5D-00088-09-09-F(1)	Followup - Need to Improve Yearend Reporting of Obligations	07/09/81
30-00617-08-08-P	Region 8 Depot Operations Could Be Improved By Eliminating Hazardous Conditions and Reducing Document Processing Time	07/13/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
3N-10215-05-05	Streamlining Small Purchasing Could Save Money and Time	07/13/81
3U-00212-04-04	The Transportation and Public Utilities Service Needs to Determine if the Number of Vehicles Assigned to Airport Dispatch Is Cost Effective	07/14/81
5D-00088-04-04-F(1)	Short Form Followup - Obligations Under Section 1311, Public Law 663, Region 4	07/15/81
4G-00157-02-02-F(1)	Short Form Followup - Over \$500,000 Paid for Unused Space Under a Sublease Soon to Expire	07/15/81
4D-10224-04-04	Procurement, Accounting and Energy Are Problems That the Buildings Manager, Columbia, South Carolina, Needs to Correct	07/15/81
5Y-00530-03-03	The General Services Administration (GSA's), Region 3, Involvement in the Cuban Refugee Emergency	07/16/81
4E-00723-02-02	Irregularities Concerning the Renovations of the Old San Juan Courthouse	07/21/81
5T-00288-00-11	Several Improvements Can Be Made in the Management of the Washington National Records Center	07/23/81
4E-00272-02-02	Improvements Are Needed in the Roofing Consultant Inspection Program, Region 2	07/24/81
3O-12031-06-06	Letter Report - The Kansas City Self-Service Store Was Not Properly Prepared for the Physical Inventory Count	07/24/81
3C-00209-02-02	Controls Covering Sales of Personal Property Need to be Improved, Region 2	07/27/81
3U-10554-04-04-F(1)	Letter Report - The Jacksonville, Florida Motor Pool Was Well Managed	07/27/81
3U-00213-07-07-P	Letter Report - Audit of Motor Equipment Management	07/28/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
3C-00372-06-06-F(1)	Short Form Followup - Administration of Region 6 Federal Property Resources Service Personal Property Sales Needs Improvement	07/28/81
3C-00372-08-08-F(1)	Short Form Followup - Need for Improvements in Controls Over Reports of Personal Property Available for Sale, Federal Property Resources Service, Region 8	07/28/81
3K-10219-02-02-P	Letter Report - Region 2 Quality Assurance Branch Is Providing Adequate Services	07/28/81
49-9337-113-F(1)	Letter Report - Administration of the Surplus Personal Property Program Can Be Improved, National Capital Region	07/29/81
3U-00224-10-10-F(1)	Short Form Followup - Improved Controls Needed at Interagency Motor Pools	07/29/81
4E-00278-06-06-F(1)	Short Form Followup - Regional Construction Contract Award and Administration Procedures Need Improvement	07/29/81
3U-00648-11-11	Inability to Obtain Gasohol Prevents Participation in Nationwide Gasohol Program, National Capital Region	07/29/81
5T-10503-08-08	Letter Report - Review of the Operations of the Federal Archives and Records Center Located in Building 48, Denver Federal Center, Denver, Colorado, Region 8	07/29/81
73-9324-066-F(1)	Short Form Followup - Controls at the Kansas City South Buildings Management Office Need to Be Strengthened to Prevent Overpayments to Contractors	07/30/81
4D-10231-11-11	Building Management Operations at the Justice Field Office Could Be Improved	07/30/81
5D-00088-01-01-F(1)	Letter Followup Report - Review of Yearend Obligations, Section 1311, Public Law 663, Region 1	07/31/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
3U-00228-01-01-F(1)	Letter Followup Report - Questionable Efficiency of the Portland, Maine, Interagency Motor Pool	07/31/81
4M-00270-11-11	The Competitive Switching Program	07/31/81
4D-00687-04-04-F(1)	Short Form Followup - Jackson Mississippi, Buildings Management Office	08/04/81
77-9218-088-F(1)	Short Form Followup - Improvements Needed in Lease Awards and Administrations in Region 8	08/05/81
77-9224-088-F(1)	Short Form Followup - Improvements Needed in Approval of Repairs, Alterations and Improvements in Leased Space in Region 8	08/05/81
4D-00687-10-10-F(1)	Short Form Followup - Public Buildings Service Field Office Needs to Comply With Procurement Requirements	08/05/81
4G-00688-07-07	Supervisory Reviews of Lease Contract Files Are Vitally Needed	08/05/81
4D-00452-06-06-F(1)	Short Form Followup - Improved Controls Are Needed at the Kansas City North Buildings Management Office to Assure That Work Contracted for Is Received	08/06/81
4G-00688-01-01	Space Management Division Audit Shows Inadequate Management Control of the Award and Administration of Region 1 Leases	08/06/81
3J-10758-05-05	Letter Report - Review of Mainte- nance of Conveyor Belt System	08/06/81
4D-00687-08-08(a)-F(1)	Short Form Followup - Procurement of Repair and Alteration Work, Public Buildings Service, Buildings Management Field Office, Fargo, North Dakota	08/07/81
4D-00687-08-08(b)-F(1)	Short Form Followup - Procurement of Repair and Alteration Work, Public Buildings Service, Buildings Management Field Office, Missoula, Montana	08/07/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
4D-00274-08-08-F(1)	Short Form Followup - Procurement of Repair and Alteration Work, Public Buildings Service, Buildings Management Field Office, Aberdeen, South Dakota	08/10/81
3C-00327-10-10-F(1)	Short Form Followup - Implementation of Controls to Ensure Authorized Use and Disposal of Surplus Property Needed Within the State of Oregon	08/11/81
4G-10418-06-06	Conscientious Lease Administration Could Have Resulted in Substantial Cost Savings to the Government	08/11/81
4G-00504-06-06-F(1)	Short Form Followup - Better Utilization of Space in Two St. Louis Buildings Could Result in Savings to the Government	08/12/81
75-9521-099-F(1)	Followup - Need for Improvements in Inventory Controls Over Weapons and Badges, Federal Protective Service Division, Region 9	08/13/81
4G-00504-04-04-F(1)	Short Form Followup - Vacant Space, Region 4	08/13/81
4F-00083-04-04-F(1)	Short Form Followup - Roofing Inspection Program, Region 4	08/18/81
4F-10250-07-07	Federal Protective Service Division Needs to Strengthen Controls Over Firearms, Operating and Security Systems Equipment, and Confiscated Weapons	08/18/81
3E-90004-07-07-F(1)	Short Form Followup - Oklahoma State Agency for Surplus Property Should Recall Dangerous Military Vehicles	08/19/81
6B-00536-00-21	Opportunities Exist to Significantly Improve GSA's Small Order Supply Distribution System (Self-Service Stores)	08/19/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
30-10208-04-04	Staffing at the Atlanta, Georgia, Self-Service Store Should Be Reduced	08/19/81
4E-10252-07-07	Opportunities for Improving the Roof Repair Program	08/19/81
5E-00094-06-06	Letter Report - Review of Payments to Vendors for Warehouse Items, Phase II	08/20/81
3C-00207-10-10-F(1)	Short Form Followup - Controls to Insure Authorized Use and Disposal of Surplus Property Within the State of Washington Need to Be Implemented	08/20/81
4E-00718-02-02	The Contract to Renovate the Military Ocean Terminal, Bayonne, New Jersey, Was Neither Properly Awarded Nor Adequately Administered	08/20/81
5B-90046-09-09-F(2)	Short Form Second Followup - Procurement and Administration of Vehicle Repairs Need Improvement	08/21/81
3C-00209-04-04-F(1)	One Recommendation Not Implemented, Reviews of Personal Property Document Log (GSA Form 3117) for Status of Outstanding Documents Are Not Performed	08/21/81
4D-00452-10-10-F(1)	Short Form Followup - Faulty Procurement Practices in Public Buildings Service Field Office Require Corrective Action	08/21/81
4H-00120-11-11-F(1)	Followup - Kuwait Project, International Projects Office, Public Buildings Service	08/24/81
3U-00535-08-08-F(1)	Followup - Need for Improvements in Motor Pool Operations at Bismarck, North Dakota, Region 8	08/24/81
3N-10207-08-08	Letter Report - Advertised Procurements, Federal Supply Service, Region 8	08/24/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
5A-00459-10-10-F(1)	Short Form Followup - Finance Division Obligation Reviews Should Be Improved	08/25/81
3U-10412-09-09	Some Operations of the Holbrook Interagency Motor Pool Can Be Improved	08/25/81
74-8200-055-F(1)	Short Form Followup - Procedures for Administration of Repair and Alterations Contract Changes	08/26/81
5D-80042-04-04-F(4)	Short Form Followup - Processing Vouchers for Payment, Region 4	08/26/81
3U-90021-04-04-F(2)	Short Form Followup - Motor Pool, Raleigh, North Carolina, Region 4	08/26/81
4M-00268-07-07	Violations of GSA Standards of Conduct by Management Officials Require Immediate Action	08/26/81
30-10413-04-04	Continued Management Surveillance Is Needed to Monitor Internal Controls at the Self-Service Store, Memphis, Tennessee	08/26/81
4D-00452-02-02-A-F(1)	Short Form Followup - Procurement Controls Should Be Improved at JFK Airport, PBS Buildings Management Field Office	08/27/81
3U-00648-08-08-F(1)	Short Form Followup - Vehicle Fuel Conservation Programs Not Fully Implemented in Region 8	08/27/81
4D-10221-01-01	Letter Report - Procurement Controls Satisfactory at South Shore Public Buildings Service Field Office	08/27/81
5D-10265-02-02	Obligations Recorded in the Federal Buildings Fund Are Overstated by \$2.2 Million as of the Close of Fiscal Year 1980	08/28/81
30-10401-07-07	Security Should Be Tightened at the Albuquerque Self-Service Store, Region 7	08/31/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
5D-10268-05-05	The Accuracy of Yearend Obligations Shows No Improvement After Four Years of Audit Efforts	09/01/81
34-9331-044-F(1)	Short Form Followup - Audit of Motor Pool, Tampa, Florida, Region 4	09/03/81
3U-00304-04-04-F(1)	Short Form Followup - Audit of Motor Pool, Mobile, Alabama, Region 4	09/03/81
5E-00324-07-07-F(1)	Short Form Followup - The Public Buildings Service Should Transfer Custody of Excess Office Furniture	09/03/81
5E-00092-07-07-F(1)	Short Form Followup - Need for Closer Adherence to Federal Travel Regulations	09/09/81
5E-00091-01-01-F(1)	Short Form Followup - Region 1 Is Improperly Authorizing and Controlling Overtime	09/14/81
3C-00032-02-02	Donees in New York State Are Not Complying With the Federal Personal Property Donation Program Regulations	09/15/81
5D-10743-01-01	Use of the Scheduled Airlines Traffic Office (SATO) Will Facilitate the Processing of Government Transportation Requests in Region 1	09/15/81
4I-00621-01-01	Letter Report - Energy Usage and Conservation Program Is Effective in Region 1	09/16/81
3C-00626-10-10	Improvements Are Needed to Provide More Timely Property Rehabilitation Contract Coverage and Effective Administration	09/16/81
3U-10411-07-07	Need to Eliminate Excess Vehicles At Farmington Interagency Motor Pool	09/16/81
52-9183-100-F(1)	Short Form Followup - Procurement of Commercial Repair Services by Motor Pools Need Improvement for Better Economies and Controls	09/18/81
3C-00209-09-09-F(1)	Followup - Improvements Needed in Sales Branch Control Procedures, Federal Property Resources Service, Region 9	09/18/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
6B-00546-00-21-F(1)	Short Form Followup - Questionable Procurement of Coal for Washington Area 1979-1980 Season	09/22/81
3U-10409-04-04	A Cost Benefit Analysis Is Needed Before a Repair Facility Is Reestablished at the Columbia, South Carolina, Motor Pool	09/22/81
5B-00667-11-11	Opportunities Exist for Improving the Financial Condition of the Working Capital Fund	09/23/81
4I-10244-04-04	The Region 4 Federal Protective Service Division Security System Program Lacked Direction	09/23/81
3N-10207-06-06	The Formal Advertised Procurement Process Would Be Improved With Increased Emphasis on Internal Controls and Greater Adherence to Procurement Procedures	09/24/81
4D-10228-08-08	Denver Federal Center Buildings Management Field Office Needs to Improve Operating Practices	09/24/81
3B-10218-06-06-P	Inadequate Internal Controls Allow Conditions for Improper Actions and Inefficiencies in Inventory Management	09/28/81
30-11073-01-01	Letter Report - Boston Self-Service Store Inventory Was Satisfactory	09/28/81
4M-10460-10-10	Letter Report - Competitive Switchboard Procurement for Pocatello, Idaho, and Anchorage, Alaska, Were Generally in Compliance With Federal Procurement Regulations	09/30/81
5F-00772-00-28	Stockpile Inventory and Billing Systems	09/30/81
5D-10924-10-10	Letter Report - Control Over Variable Contract Payments Are Adequate	09/30/81

REPORT REGISTER
AUDIT REPORTS

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
<u>Contract Audits</u>		
2G-00072-00-02	Price Reduction and Defective Pricing, Litton Business Systems, Inc., Monroe Division, Contract No. GS-00S-66602	04/01/81
10-10329-11-11-D	Evaluation of FFP Proposal, Tippetts-Abbetts-McCarthy-Stratton	04/02/81
1C-00333-03-02	Evaluation of Credit Change Order Proposal, Wolff & Munier, Inc., Subcontractor to Joint Venture of United States Steel Corp., American Bridge Division, Owens-Corning Fiberglas Corp. and Wolff & Munier, Inc., Contract No. GS-00B-02839	04/02/81
2S-00262-00-02	Price Reduction and Defective Pricing, Hazeltine Corporation, Contract No. GS-00C-01363	04/03/81
2A-10565-08-08	Preaward Evaluation of Pricing Proposals, Terry Manufacturing Co., Inc., Solicitation Nos. 8FCB-B3-DW-D6479 and 8FCB-B3-DW-D6493	04/03/81
2A-10562-02-02-D	Preaward Evaluation of Pricing Proposal for Continuous Flatfold Paper Tabs, Stanlee Business Form, Inc.	04/06/81
2C-00243-00-04	Price Reduction and Defective Pricing, EG&G Ortec, Inc., Contract No. GS-00S-04775	04/07/81
1D-10188-08-08	Proposal for Change Request No. 57, John Price Associates, Inc., Contract No. GS-08B-75601	04/07/81
2B-10470-00-01	Preaward Evaluation of Pricing Proposal, Ortho Instruments, Solicitation No. FCGS-P-36385-N-2-3-81	04/07/81
1L-10590-09-09	Lease Escalation Proposal, State Compensation Insurance Fund, Contract No. GS-09B-60764	04/07/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1A-10805-04-04	Letter Report - Professional Design Fee Proposal Submitted by Lockett & Farley Architects, Engineers, and Construction Managers, Inc., Contract No. GS-04B-79740(Neg)	04/07/81
1C-10146-04-04	Change Order No. 24, Strom Thurmond Federal Building and U.S. Courthouse, Dawson Construction Company, Contract No. GS-04B-16750	04/08/81
1L-10689-04-04	Letter Report - Lease Escalation Review, Clyde Ownby and Estate of A. J. King, Jr., Contract No. GS-04B-15902	04/08/81
2K-00555-11-11(b)	Cost Plus Award Fee Contracts, Nationwide Building Maintenance, Inc., Contract Nos. 05BB41829(NEG)-1, 2, and 3	04/10/81
1A-10316-11-11-R	Evaluation of A-E Pricing Proposal, Anderson Notter/Mariani, A Joint Venture, Contract No. PA1PC005	04/10/81
1C-10531-11-11	Evaluation of Pricing Proposal, Clean America, Inc., Contract No. GS-11B-02351	04/10/81
2K-10556-03-10	Cost Plus Award Fee Contract, Nash Janitorial Services, Inc., Contract No. 03C8103401(Neg)	04/10/81
2K-10557-03-10	Cost Plus Award Fee Contract, Nash Janitorial Services, Inc., Contract No. 03C9003801(Neg)-3	04/10/81
2Q-10581-00-26-D	Preaward Evaluation of Pricing Proposal, Old Dominion Systems, Inc., Solicitation No. GSC-CDPCE-K-00006-N-3-7-80	04/10/81
1L-10638-04-04	Letter Report - Lease Escalation Review, Title Building, Atlanta, Georgia, Contract No. GS-04B-08304	04/10/81
1L-10691-04-04	Letter Report - Lease Escalation Review, Bounds Building Company, Inc., Contract No. GS-04B-15272	04/10/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1D-10552-04-04	Claim for Increased Costs, Fort Lauderdale Federal Building and Courthouse, Renel Construction, Inc., Contract No. GS-04B-16724	04/14/81
2C-00404-00-03	Price Reduction and Defective Pricing, E. I. Dupont De Nemours & Co., Inc., Wilmington, Delaware, Contract No. GS-00S-44726	04/15/81
2C-10071-00-04	Letter Report - Price Reduction, Tami Products, Inc.	04/15/81
2B-10080-00-05	Preaward Evaluation of Price Proposal, American Hospital Supply Corp., American Convertors Division, Solicitation No. FCGS-T-36380-N-9-22-80	04/15/81
2F-10318-07-07	Letter Report - Claim for Increased Costs, Apex Rent-A-Car, Inc., Contract No. GS-07S-04979	04/15/81
1D-10364-11-11	Pricing Proposal, Differing Site Conditions, J. W. Bateson Company, Inc., Contract No. GS-00B-01109	04/15/81
2J-10527-03-03	Evaluation of Pricing Proposal for Supplemental Agreement, Liberty Security Service, Inc., Contract No. GS-03C-90922, Modification No. 1	04/15/81
1L-10709-09-09	Letter Report - Lease Escalation Proposal, C&C Investments, Lease No. GS-09B-6600	04/15/81
2B-00572-00-01	Preaward Evaluation of Pricing Proposal, Nashua Corp., Solicitation No. FCGE-M6-75147	04/16/81
2C-10054-00-01	Price Reduction and Defective Pricing, Genrad Inc., Contract No. GS-00S-86223	04/16/81
2B-10471-00-01	Letter Report - Preaward Evaluation of Pricing Proposal - FSS Schedule 66-II-L, MKS Instruments, Inc., Solicitation No. FCGS-F-90200-N-2-18-81	04/16/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2E-10544-00-03	Evaluation of Progress Payment Submissions, Commuter Vehicles, Inc., Contract No. GS-00S-15122, Payment Nos. 1 through 4	04/16/81
2J-10576-03-10	Letter Report - Contract Extension, Nash Janitorial Service, Inc., Contract No. GS-030-90837	04/16/81
2A-10602-08-08-D	Preaward Evaluation of Price Proposal, Air Logistics Corp., Solicitation No. 8FCC-TI-S0414	04/17/81
2J-10702-07-07	Letter Report - Preaward Evaluation of Pricing Proposal, American Shamrock, Contract No. GS-07B-20970	04/17/81
1N-10708-08-08	Lease Escalation Proposal, Lincoln Tower Building, Lease No. GS-08B-10732	04/17/81
2C-00403-00-06	Price Reduction and Defective Pricing Review, Sherwood Medical Industries, St. Louis, Missouri	04/20/81
1A-00427-04-04	Preaward Evaluation of Pricing Proposal, Stevens & Wilkinson Architects, Engineers, Planners, Inc., Federal Building and Parking Facility, Savannah, Georgia, Contract No. GS-04B-80722(NEG)	04/21/81
2B-10062-00-02	Preaward Evaluation of Price Proposal, Philips Electronic Instruments, Inc., Solicitation No. FCGS-G-36381-N-9-24-80	04/21/81
2B-10468-00-01	Preaward Evaluation of Price Proposal, Farrington Business Systems, Inc., Randolph, Massachusetts	04/21/81
1D-10543-11-11	Evaluation of Change Order Proposal, Exposaic Industries, Inc., Contract No. GS-03B-78119	04/21/81
2K-10548-09-09	Diamond Janitorial Service and Supply Co., Inc., Contract No. GS-09B-0-2005, November 18, 1977, through November 17, 1980	04/21/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1A-10591-04-11	Preaward Evaluation of A-E Pricing Proposal, Hugh Newell Jacobsen, F.A.I.A., Contract No. P-GS-04B-80722	04/22/81
1L-10314-02-02	Lease Escalation Proposal for 1 Lefrak City Plaza, Queens, New York, LSS Leasing Corp., Lease No. GS-02B-15366	04/23/81
2B-10483-00-05	Preaward Evaluation of Price Proposal, Herman Miller, Inc., Solicitation No. FCGE-Y5-75159-N-2-17-81	04/23/81
1L-10690-04-04	Letter Report - Lease Escalation Review, 1447 Peachtree Street, Atlanta, Georgia, Lease No. GS-04B-15162	04/23/81
1B-10451-08-08	Preaward Evaluation of Pricing Proposal for Term Contract, Davis Partnership, P.C., Project No. Z-CO-81-002	04/24/81
1K-10789-11-11	Preaward Evaluation of Lease Alteration Pricing Proposal, 14th and Eye Streets Joint Venture	04/24/81
2G-00073-00-04	Price Reduction, Lanier Business Products, Inc., Contract No. GS-00S-66650	04/27/81
1L-10715-09-09	Letter Report - Real Estate Tax Escalation Proposal, Robert A. McNeil Corp., 4220 Maryland Parkway, Las Vegas, Nevada, Lease No. GS-09B-76592	04/27/81
1S-10179-06-06	Preaward Evaluation of Pricing Proposal, Denman Phillips Construction Co., Inc., Waterloo, Iowa, Contract No. GS-06B-03110	04/27/81
2A-10484-00-05	Preaward Evaluation of Proposed Unit Prices, The Mosler Safe Company, Solicitation No. FNMC-C2-0016-N-11-18-80	04/28/81
2N-10566-03-03	Change Order Proposal, Liberty Security Services, Contract No. GS-03C-90104	04/29/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2N-10567-03-03	Evaluation of Pricing Proposal of Supplemental Agreement, Ensec Service Corp., Contract No. GS-03C-90549, Modification No. 1	04/29/81
2A-10593-08-09	Preaward Evaluation of a Pricing Proposal, Chemonics Industries, Solicitation No. 8FCB-B3-30001	04/29/81
2J-10645-06-06	Preaward Evaluation of Pricing Proposal, N.C.T. Services, Inc., Kansas City, Missouri, Contract No. GS-06B-70117-01	04/30/81
1T-10603-11-11	Termination Settlement Proposal, F.J.R. Builders, Inc., Contract No. GS-03B-88494	05/04/81
1V-10604-11-11	Value Engineering Change Proposal, Singleton Electric Co., Inc., Contract No. GS-03B-78079	05/04/81
2B-10469-00-01	Preaward Evaluation of Price Proposal, Millipore Corp., Bedford, Massachusetts	05/05/81
1L-10692-04-04	Letter Report - Electricity Reimbursement for Lease No. GS-04B-15994	05/06/81
1L-10197-11-11	Lease Escalation Proposal, Southwest Joint Venture, Lease No. GS-03B-60172	05/07/81
1V-10837-11-11	Value Engineering Change Proposal, Peter Gordon Company, Contract No. GS-03B-88047	05/08/81
2B-10101-00-09	Letter Report - Preaward Evaluation of a Price Proposal, Hewlett-Packard Co., Palo Alto, California, Solicitation No. FCGS-X-36383-N-12-4-80	05/11/81
1L-10129-02-02	Lease Escalation Proposal, Lodi Merchants Mall, Inc., 1 South Main Street, Lodi, New Jersey, Lease No. GS-02B-18590	05/12/81
2A-10804-11-11-D	Evaluation of Initial Pricing Proposal, Hamilton Watch Company, Inc., RFP No. WFC-A6-N-4437	05/12/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2B-10822-01-05	Preaward Evaluation of Price Proposal, Brunswick Corporation, Brunswick Bowling Division, Solicitation No. B0/FS-L-00244	05/12/81
1A-10840-04-04	Letter Report - Preaward Price Proposal, Ferebee, Walters and Associates, Charles R. Jonas Federal Building, Contract No. GS-04B-80729	05/12/81
1M-00428-04-03	Costs Incurred, Lasker-Goldman Corp., Contract No. GS-04B-16505 for the Period May 11, 1976, to March 6, 1980	05/13/81
1N-10828-02-02	Letter Report - Preaward Lease Review, CEDC Inc.	05/13/81
1L-10848-04-04	Letter Report - Lease Escalation Review, H. K. Enterprises, Inc., Contract No. GS-04B-15282	05/13/81
1T-10187-08-08	Settlement Proposal for Contract Termination, Elliott Painting Co., Contract No. GS-08B-78003	05/14/81
1L-10852-04-04	Letter Report - Lease Escalation Review, Commerce Building, Inc., Contract No. GS-04B-15616	05/14/81
1B-10442-07-07	Preaward Evaluation of Supplemental A-E Proposal, Selzer Associates, Inc., Supplemental A-E Services, State of Texas	05/18/81
1A-10699-06-06	Preaward Evaluation of Pricing Proposal, Cooper, Carlson, Duy and Ritchie, Inc., Kansas City, Missouri, Contract No. GS-06B-21059	05/18/81
2C-00574-00-02	Price Reduction and Defective Pricing, Sharp Electronics Corp., Contract No. GS-00S-92614	05/19/81
2C-10085-10-06	Price Reduction and Defective Pricing Review, International Harvester, Inc., Chicago, Illinois	05/19/81
2C-10090-00-07	Price Reduction Review, Corning Glass Works, Inc., Scientific Products Division, Contract No. GS-00S-86090	05/19/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1C-10308-05-05	Preaward Evaluation of Change Order Proposal, Norman T. Berglund Construction, Inc., Contract No. GS-05BC-81906, Change Order No. 5003	05/19/81
2B-10493-00-07	Preaward Evaluation of Pricing Proposal, Abbott Laboratories, Solicitation No. FCGS-P-3685-N-2-3-81	05/19/81
1C-10528-11-05	Evaluation of Change Order Proposal, The J. P. Company, Baltimore, Maryland, Contract No. GS-03B-78047, Change Order 12-005W	05/19/81
1C-10529-11-05	Evaluation of Change Order Proposal, The J. P. Company, Baltimore, Maryland, Contract No. GS-03B-78047, Change Order 12-013W	05/19/81
1J-10171-05-05	Claim for Increased Costs, Cleveland-Detroit Company, Lease No. GS-05B-12449	05/20/81
1D-10373-11-11	Claim for Increased Costs, Calvert General Contractors Corp., Contract No. GS-03B-78057	05/20/81
1S-10686-04-04	Preaward Evaluation of Pricing Proposal, Diversified Construction, Ltd.	05/20/81
1K-10726-11-11	Preaward Evaluation of Lease Alteration Pricing Proposal, C.B.B. Management Corp., Lease No. GS-03B-0545S	05/21/81
2K-10476-11-02-I-2	Cost Plus Incentive Award Fee Contracts, Custodial Guidance Systems, Inc., Contract No. 03C7074301 (NEG), Contract No. 03C8094101 (NEG)-2, Contract No. 03C8094101 (NEG)-3	05/21/81
2K-10476-11-02-I-3	Cost Plus Incentive Award Fee Contracts, Custodial Guidance Systems, Inc., Contract No. 03C6105701 (NEG), Contract No. 03C6144101 (NEG)-2, Contract No. 03C8084701 (NEG)-3	05/21/81
2J-10496-10-10	Preaward Evaluation of Guard Contract, Huff & Huff Protective Service Corp., Contract No. GS-10B-50647-01	05/22/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2K-10497-10-10	Cost Plus Award Fee Contract, Nash Janitorial Service, Inc., Contract No. 09B-0-2011	05/22/81
2J-10632-04-04	Price Proposal for Cleaning Service, Internal Revenue Center, Clifford Davis FOB and FSS Store, Memphis, Tennessee, Superb Maintenance Service, Inc.	05/27/81
2J-10855-04-04	Preaward Evaluation of Pricing Proposal, Colbar, Inc., Cleaning Services, Federal Building, Oak Ridge, Tennessee	05/27/81
2J-10860-02-02	Letter Report - Preaward Proposal for Security Guard Services, Masgon Security Services, Inc., RFP No. 2PPB-TCH-19,684(NEG)	05/27/81
2G-00076-00-02	Price Reduction, Technicon Instruments Corp., Contract No. GS-00S-04923	05/28/81
2J-10599-11-11	Preaward Evaluation of Pricing Proposal, J. Callaham Rufuse Hauling, Inc., Contract No. GS-11C-10077	05/29/81
1S-10670-01-01	Preaward Pricing Proposal, William F. Pedersen and Associates, Inc.	05/29/81
1L-10728-11-11	Lease Escalation Proposal, Arlington Alliance Ltd., Lease No. GS-03B-5707	05/29/81
2Q-10580-00-26-D	Preaward Evaluation of Price Proposal, Quanta Systems Corporation, Solicitation No. GSC-CDPCE-K-00006-N-3-7-80	06/01/81
1D-00488-11-11	Claim for Increased Costs, Conoc Construction Corporation, Contract No. GS-03B-15480	06/02/81
2B-10861-00-05	Preaward Evaluation of Price Proposal, Tracor Northern, Inc., Solicitation No. FCGS-G-36381-N-9-24-80	06/02/81
1L-10716-09-09	Letter Report - Lease Escalation Proposal, Collins/National, Lease No. GS-09B-74817	06/02/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1P-10820-03-03	Contract Hourly Billing Rates, Hill International, Inc., Contract No. GS-00B-2225	06/02/81
2A-10088-08-06	Preaward Evaluation of Price Proposal, Monsanto Company, St. Louis, Missouri	06/02/81
1L-10674-02-02	Letter Report - Lease Escalation for Real Estate Taxes, Tenth City Corporation, 575 Lexington Avenue, New York, New York, Lease No. GS-02B-14198	06/03/81
1L-10717-09-09	Letter Report - Lease Escalation Proposal, Francisco Bay Office Park, Contract No. GS-09B-40140	06/03/81
2W-10656-09-09	Time and Materials Contract, East San Diego Appliance, Contract No. GS-9DPR-00078	06/03/81
1L-10718-09-09	Letter Report - Real Estate Tax Escalation Proposal, Sundial Enterprises, Marysville, California, Lease No. GS-09B-75449	06/04/81
1L-10727-11-11	Lease Escalation Proposals, Arlington Alliance Ltd., Lease No. GS-03B-5735	06/04/81
2J-10662-10-10	Preaward Evaluation of Pricing Proposal, Big Boy Facilities Maintenance and Service, Contract No. GS-10-B-50674-01	06/04/81
2U-10111-00-11	Letter Report - Actions Taken by Department of Commerce to Prevent a Recurrence of Cost Overruns on Purchase Order TA-80-KAA-00003 With Control Data Corporation Under the GSA Multiple Award Schedule Program	06/05/81
1T-10829-02-02	Letter Report - Termination Settlement Proposal, Trataros Painting and Construction Corp., Contract No. GS-02B-17,256	06/05/81
1C-10791-11-11	Preaward Evaluation of Change Order Proposal, Grunley-Walsh Construction Co., Inc./W.G. Cornell Co. of Washington, Inc., Joint Venture, Contract No. GS-03B-78077	06/08/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1U-10447-07-07	Letter Report - Defective Pricing Review, G & H Mechanical Contractors, Inc., Contract No. GS-07B-30696	06/08/81
1C-00434-05-05	Evaluation of Change Order Pricing Proposal, G & M Roofing and Sheet Metal Company, Contract No. GS-05BC-81743A (NEG)	06/09/81
2B-10846-07-07	Preaward Evaluation of Pricing Proposal, Carsonite International Corporation, Solicitation No. 7CF-51983/L5/7FC	06/09/81
2F-10811-05-05	Claim for Increased Costs, Glopak Corp., Contract No. GS-05S-11368	06/09/81
1C-10866-11-11	Preaward Evaluation of Change Order Proposal, AFGO Engineering Corp. of Washington, Contract No. GS-03B-78177	06/10/81
1C-10802-03-03	Evaluation of Change Order Proposal, Tishman Realty & Construction Co., Inc., Contract No. GS-00B-02839, Change Order No. RCP 1-130MW	06/11/81
2W-10633-04-04	Letter Report - Requirement Type Contract with Turner Technical Service, Contract No. GS-4DPR-00228	06/15/81
1M-00445-11-11-R	Construction Management Contract, Turner Construction Company, Contract No. HEW-100-76-0050	06/15/81
2C-00390-00-02	Price Reduction and Defective Pricing, GAF Corporation, Contract No. GS-00S-44889	06/16/81
2B-10472-00-02	Preaward Evaluation of Pricing Proposal, Itek Graphic Products, Solicitation No. FCGE-M7-75177-N-3-3-81	06/16/81
2K-10476-11-02-I-1	Cost Plus Incentive Award Fee Contracts, Custodial Guidance Systems, Inc., Contract No. 03C7078001 (NEG), Contract No. 03C8094201 (NEG)-2, Contract No. 03C8094201 (NEG)-3	06/16/81
1L-10596-09-09	Lease Escalation Proposal, Equitec '78 Real Estate Investors, Contract No. GS-09B-50039	06/17/81

Number	Title	Date of Report
2C-10487-02-05	Audit Relative to Price Reductions and Defective Pricing, Brunswick Corporation, Brunswick Bowling Division, Contract No. GS-02S-30366	06/17/81
2K-10547-09-04	Cost Plus Award Fee Contract, Custom Janitorial Service, Federal Building, Los Angeles, California (For the Final Six and One-half Months of the Contract), Contract No. 09B-0-2046	06/17/81
2K-10815-11-04	Final (Third Year & One Month Extension) Audit of Cost Plus Award Fee Contract, Custom Janitorial Service, New Executive and Winder Buildings, Washington, D.C., Contract No. 03C8094301(NEG)-3	06/17/81
1D-10141-04-04	Delay Claim, Construction of the Richard B. Russell Federal Office Building and Courthouse, Atlanta, Georgia, Frank Briscoe Company, Inc., Contract No. GS-04B-16375	06/18/81
2J-10887-04-04	Price Proposal for Cleaning Service, Richard B. Russell Federal Office Building and Courthouse, Atlanta, Georgia, Superb Maintenance Service, Inc., Contract No. GS-04B-81601	06/18/81
2J-10628-03-03	Evaluation of Pricing Proposal for Extension of Contract Period, Columbus Services, Inc., Contract No. GS-03C-91214	06/18/81
1V-00739-02-02	Value Engineering Change Proposal, PJR Construction Corp., Contract No. GS-02B-74005	06/18/81
1T-10724-11-11	Termination Settlement Proposal, Arlandria Construction Co., Inc., Contract No. GS-00B-17110	06/18/81
1A-10684-04-04	Preaward Evaluation of Pricing Proposal, Ferendino, Grafton, Spillis, Candela Architects Engineers Planners, Inc., U.S. Courthouse Annex, Miami Florida, Contract No. GS-04B-16372(NEG)	06/18/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
1A-10807-01-01	Preaward Audit of Pricing Proposal, Hugh Stubbins and Associates, Inc., Architects	06/19/81
2P-10906-04-04	Termination Claim, Protection and Patrol Services, IRS and SS Administration, Memphis, Tennessee, Carolina Security Patrol, Inc., Contract No. GS-04B-45001	06/19/81
2J-10644-06-06	Preaward Evaluation of Pricing Proposal, N.C.T. Services, Inc., Kansas City, Missouri, Contract No. GS-06B-70175-01	06/19/81
2K-10476-11-02-I-4	Cost Plus Incentive Award Fee Contract, Custodial Guidance Systems, Inc., Contract No. GS-11C-00011	06/19/81
1A-10839-11-11-D	Evaluation of Pricing Proposal, Leo A. Daly Company, Contract No. GS-03B-99015	06/19/81
2J-10630-03-03	Evaluation of Pricing Proposal for Extension of Contract Period, Columbus Services, Inc., Contract No. GS-03C-91218	06/22/81
2C-10096-00-09	Letter Report - Review of Price Reduction and Defective Pricing, Hewlett-Packard Company, Palo Alto, California, Contract No. GS-00S-86953	06/22/81
1S-10733-11-11	Preaward Evaluation of Pricing Proposal, Lorton Contracting Co., Contract No. GS-03B-98163	06/22/81
2Q-10856-00-26-D	Preaward Evaluation of Price Proposal, Microcom Corporation, Solicitation GSC-CDPCE-K-00006-N-3-7-80	06/23/81
1A-10830-01-01	Preaward Evaluation of Pricing Proposal for Architectural and Engineering Services, Arrowstreet, Inc., Project No. IMA 77770	06/24/81
1K-10520-02-02	Construction Costs and Costs of Services at the Thousand Islands Bridge Border Station, Thousand Island Bridge Authority, Lease No. GS-02B-18639	06/24/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2C-00588-00-05	Price Reduction and Defective Pricing, Minnesota Mining & Manufacturing Company (3M), Contract No. GS-00S-92185	06/24/81
2J-10653-09-09	Letter Report - Preaward Evaluation of a Price Proposal for Janitorial Services, United Maintenance Service, Inc., RFP No. PBS-9PPB-81-0048	06/24/81
2C-00407-00-09	Price Reduction and Defective Pricing, Lexitron Corporation, Contract No. GS-00S-66046	06/24/81
2B-10623-00-02	Preaward Evaluation of Pricing Proposal, Litton Business Systems, Inc., Monroe Division, Solicitation No. FCGE-Y4-75161-N	06/24/81
2X-10876-08-08	Accounting System Survey, General Automotive, Diesel & Industrial Repair, Inc., Solicitation No. GSD-8DPR-10002	06/25/81
1S-10857-01-01	Preaward Audit of Pricing Proposal, Rayco Painting Co., Inc.	06/25/81
1J-10172-05-05	Claim for Increased Costs, Cleveland Superior Company, Lease No. GS-05B-12574	06/25/81
1L-10849-04-04	Letter Report - Lease Escalation Review, First Union Management, Inc., Lease No. GS-04B-15177	06/25/81
2C-00768-00-01	Price Reduction and Defective Pricing, Royal Business Machines, Inc., Contract Nos. GS-00S-06559, 43327, 92172	06/25/81
2J-10905-02-02	Letter Report - Preaward Evaluation of Pricing Proposal, Apex Investigation & Security Co., Subcontractor to the Small Business Administration, Solicitation No. 2PPB-DS-19,698(NEG)	06/25/81
1A-10732-11-11	Preaward Evaluation of A-E Pricing Proposal, Keyes, Condon & Florance, Inc., Contract No. GS-11B-09019	06/26/81
2S-10847-00-06	Letter Report - Price Reduction and Defective Pricing Review, Motorola, Inc., Contract No. GS-00S-66273	06/29/81

Number	Title	Date of Report
2G-00077-00-05	Price Reduction and Defective Pricing, General Electric Company, Contract No. GS-00S-64796	06/29/81
2B-10812-00-05	Preaward Evaluation of Pricing Proposal, American Hamilton, Division of American Hospital Supply Corp., Solicitation No. FCGE-Y5-75159-N-2-17-81	06/29/81
2C-10479-00-02	Price Reduction and Defective Pricing Review, Carl Zeiss, Inc., Contract No. GS-00S-64240	06/29/81
2P-10600-11-11	Six Fixed Price Contracts, Miracle Contractors, Inc.	06/29/81
1D-00194-05-05	Claim for Increased Costs, Kawneer Company, Inc., Subcontractor to Utley-James, Inc., Contract No. GS-05BCA-0296	06/30/81
1C-10720-10-10	Preaward Evaluation of Change Order Proposal, Williams and Abbott Construction, Inc., d/b/a S & R Construction Company, Contract No. GS-10B-E-02220-11	06/30/81
1L-10121-02-02	Lease Escalation Proposal, Seymour J. Hirschfeld and Lester G. Kalt, 740 Walt Whitman Road, Huntington, New York, Lease No. GS-02B-18623	06/30/81
1T-10723-11-11	Termination Settlement Proposal, Harry Alexander, Inc., Purchase Order No. 10524961	06/30/81
2K-10480-11-04	Cost Plus Award Fee Contracts, Government Contractors, Inc., John W. Powell Federal Building, Reston, Virginia, Contract Nos. 03C-8090501(NEG)-2 and 03C-9004001(NEG)-3	06/30/81
2K-10595-11-04	Cost Plus Award Fee Contract, Government Contractors, Inc., Department of Commerce Building, Washington, D.C., Contract No. GS-11C-00013	06/30/81
2J-10893-05-05	Preaward Evaluation of Pricing Proposal, JOWA Security Services, Inc., Solicitation No. GS-05B-42129	07/02/81

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
2B-10626-00-03	Preaward Evaluation of Pricing Proposal, Remington Rand Corporation, FCGE-Y9-75160-N-4-1-81	07/06/81
2J-10666-10-10	Preaward Evaluation of Pricing Proposal, Decor Maintenance Company, Inc., Contract No. GS-10B-50676-01	07/09/81
2J-10646-06-06	Preaward Evaluation of Pricing Proposal, Professional Technical Services, Inc., St. Louis, Missouri	07/13/81
2S-10091-00-07	Letter Report - Price Reduction and Defective Pricing Review, Rockwell International Corporation, Contract No. GS-OOS-66631	07/14/81
1L-10729-11-11	Lease Escalation Proposal, Samuel Zell, Trustee, Lease No. GS-03B-5711	07/14/81
2A-10858-04-04	Preaward Evaluation of Cost and Pricing Data for Security Padlocks, Sargent & Greenleaf, Inc., Solicitation No. AT/TC 19121	07/14/81
1L-10845-02-02	Operating Costs for Calendar Year 1980 for the Peace Bridge, Buffalo, New York, Buffalo and Fort Erie Public Bridge Authority, Lease No. GS-02B-18660	07/15/81
1A-10712-11-09-R	Preaward Evaluation of an Architectural-Engineering (A-E) Proposal Submitted by Gruen Associates, Architects	07/16/81
1B-10444-07-07	Preaward Evaluation of Supplemental A-E Proposal, Olivo and Associates, Supplemental A-E Services, State of Oklahoma	07/17/81
2K-10555-04-04	Final (Second and Third Year) Audit of Cost Plus Award Fee Contract, Scientific Industries, Inc., U.S. Post Office - Courthouse, Huntsville, Alabama, Contract GS-04B-16709	07/17/81
2A-10824-07-11-D	Preaward Evaluation of Pricing Proposal, Household Data Services, Inc., Solicitation No. 7CF-52098/X5/7FC	07/17/81

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2C-00263-00-04	Letter Report - Price Reduction and Defective Pricing, EMR Telemetry, Inc.	07/22/81
2J-10913-02-02-D	Preaward Evaluation of Pricing Proposal for Guard Services, City Wide Security Services, Inc., RFP # 2PPB-TCH-19,709 (NEG)	07/22/81
2C-10491-00-04	Price Reduction and Defective Pricing, Racal-Milgo Information Systems, Inc., Contract GS-00C-01764	07/23/81
2B-10669-00-11	Letter Report - Preaward Evaluation of Pricing Proposal, IBM Corp.	07/23/81
1A-10864-11-02	Preaward Evaluation of Pricing Proposal for Structural and Geotechnical Engineering Services, Ewell Finley, P.C., Subcontractor to Shepley, Bulfinch, Richardson and Abbott, Inc., Under Prime Contract No. GS-11B-09007	07/23/81
1B-10987-11-11	Preaward Evaluation of A-E Pricing Proposal, Harrison Associates, Inc., Contract No. GS-11B-19027	07/23/81
2J-12002-06-06	Preaward Evaluation of Pricing Proposal, Ridley Southside Janitorial Service, Inc., Kansas City, Missouri, Contract No. GS-06B-70172-01	07/23/81
1J-10438-05-05	Preaward Evaluation of Proposed Rental Costs, Detroit & Canada Tunnel Corporation, Lease No. GS-05B-12863	07/24/81
1D-10145-04-04	Claim for Increased Costs, Federal Building - Jackson, Mississippi North Landing Line Construction Company, Inc., Contract GS-04B-16571	07/27/81
2G-10500-00-11	Price Reduction Refund, ACME Visible Records, Inc., Contract Nos. GS-00S-92262 and GS-00S-92730	07/27/81
23-8008-113-F	Letter Report - Price Reduction and Defective Pricing Audit, ACME Visible Records, Inc., Contract Nos. GS-00S-33044, 06815, and 66124	07/29/81

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1L-00731-11-11	Lease Escalation Proposal, Northwestern Development Company, Lease No. GS-03B-6521	07/29/81
2A-10814-00-07	Preaward Evaluation of Pricing Proposal, Delta Manufacturing and Sales, Inc., Contract GS-OOS-20139	07/29/81
2A-10875-00-26-D	Evaluation of Price Proposal, Bernsten Cast Products, Inc., RFP FCGS-B-36387-N-3-23-81	07/29/81
1D-10881-06-06	Evaluation of Contractor's Claim for Increased Costs, Central Industrial Electric Company, Contract No. GS-06B-81010	07/29/81
2K-10636-04-04	Final (Six Months) Audit of Cost Plus Award Fee Contract, American Masters Cleaning Systems, IRS Center, Chamblee, Georgia, Contract No. GS-04B-16870	07/29/81
2J-12001-02-02-D	Preaward Evaluation of Pricing Proposal for Guard Services, City Wide Security Services, Inc., RFP # 2PPB-ED-19,714 (NEG)	07/29/81
1S-10838-11-11	Preaward Evaluation of SBA(8a) Pricing Proposal, Keith & Pickett, Inc., Contract No. GS-03B-88358	07/30/81
1L-10880-08-08	Lease Escalation Proposal, Forest Service Building, Libby, Montana, Lease No. GS-08B-19037	07/30/81
1D-10741-11-11	Claim for Increased Costs, William F. Klingensmith, Inc., Contract No. GS-03B-78037	07/31/81
2W-10665-10-10	Letter Report - Continuous Maintenance of Appliances in Alaska, Gull's Incorporated, Contract No. GS-10DPR-95625	07/31/81
2J-11009-04-04	Price Proposal for Cleaning Services Various Buildings, Miami, Florida, A&B Maintenance Corp.	07/31/81
2C-00769-00-01	Price Reduction and Defective Pricing, Kendall Company, Contract No. GS-00S-64291 (Renewal)	08/05/81

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2E-10831-00-03	Evaluation of Progress Payment Submissions, Commuter Vehicles, Inc., Contract No. GS-00S-15122, Payment Nos. 5 through 11	08/05/81
2A-10903-00-01	Preaward Evaluation of Pricing Proposal, Sunsav, Inc., Solicitation FCGE-B5-75181	08/05/81
1L-10981-09-09	Letter Report - Lease Escalation Proposal, Torrey Pines Bruno Inc., 1250 Bayhill, San Bruno, California Lease No. GS-09B-76442	08/05/81
2Z-12007-00-26-D	Review of Contractor's Accounting System, 3D-Fire Apparatus, Inc., Solicitation TCPH-H7-20351-N-5-28-81	08/05/81
1A-10701-11-07-R	Preaward Evaluation of Pricing Proposal, Bernard Johnson, Inc., Civil Engineering Services	08/06/81
1D-10713-09-09	Evaluation of Pre-Contract Utility Billings, Southern California Edison and Camrosa Water District	08/06/81
1A-10790-11-11R	Preaward Evaluation of A-E Pricing Proposal, Bernard Johnson, Inc./ District Engineering Services, Inc., Joint Venture	08/06/81
1B-10941-01-01	Preaward Evaluation of Pricing Proposal, Alonzo B. Reed, Inc. - Architects, Boston, Massachusetts	08/06/81
1L-10976-09-09	Lease Escalation Proposal, Murdock Management Company, 33 North Stone Avenue, Tucson, Arizona, Lease No. GS-09B-78446	08/06/81
1L-10939-01-01	Lease Escalation Proposal, Finard Auburn Trust, Lease No. GS-01B(PRA)-02947 NEG.	08/07/81
1L-10954-04-04	Letter Report - Lease Escalation Review, Adler Developers, Hollywood, Florida, Contract No. GS-04B-20221	08/10/81
1A-00442-10-10	Preaward Evaluation of A-E Pricing Proposal, Hewitt/Daly, Architects, Project Number IWA 98500	08/13/81

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2B-10493-00-07-F	Letter Report - Preaward Evaluation of Revised Pricing Proposal, Abbott Laboratories, Solicitation No. FCGS-P-36385-N-2-3-81	08/13/81
1L-10953-04-04	Letter Report - Lease Escalation Review, Bertram Goldsmith, Jr. Company, FBI Building, 3801 Biscayne Blvd., Miami, Florida, Lease No. GS-04B-15075	08/13/81
1D-10138-02-02	Claim for Increased Costs Due to Delay, Jacobson & Co. Inc., Sub-contractor to Carlin-Atlas Co. under Prime Contract No. GS-02B-16835	08/14/81
1C-10693-05-05	Letter Report - Evaluation of Change Order Proposals, Holbrook Waterproofing Company, Contract No. GS-05BC-81883	08/14/81
1C-10885-05-05	Evaluation of Change Order Proposal, Rand Construction Company, Contract No. GS-05BC-82096A, Change Order No. 5002	08/17/81
1A-00441-10-10	Preaward Evaluation of A-E Pricing Proposal, Zimmer, Gunsul, Frasca Partnership, Project No. IOR 96215	08/18/81
2C-10478-01-02	Letter Report - Price Reduction and Defective Pricing, Prentice-Hall, Inc., Contract No. GS-01S-07095	08/18/81
1D-10907-11-11	Claim for Increased Costs, John H. Hampshire, Inc., Contract No. GS-00B-02753	08/18/81
2B-12027-00-01	Preaward Evaluation of Price Proposal, Acoustical Screens Corp., Longmeadow, Massachusetts, Solicitation FNM-F5-1029-N-4-16-81	08/19/81
2A-12034-00-26-D	Preaward Evaluation of FFP Proposal, Mechanical Mirror Works, Inc., RFP No. FNM-F4-1033-N-318-81	08/19/81
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1D-12005-04-02	Claim for Increased Costs, Capital Sheet Metal Company, Subcontractor to Frank Briscoe Company, Inc., under Prime Contract No. GS-04B-16375	08/20/81
2P-12016-10-10	Defective Pricing Review, Decor Maintenance Company, Inc., Contract No. GS-10-B-50479-01	08/20/81
1T-12021-11-11	Termination Settlement Proposal, BRA Contractors Company, Contract No. GS-03B-98190	08/20/81
1L-10958-05-05	Lease Escalation Proposal, Terry- dale Management Corporation, Lease No. GS-05BR-11527	08/21/81
1C-12013-07-07	Preaward Evaluation of Change Order No. 18, Algernon Blair, Inc., Contract No. GS-07B-30855	08/21/81
1C-10900-06-06	Evaluation of Change Order Proposal (P-65), C. Rallo Contracting Company, Inc., St. Louis, Missouri, Contract No. GS-06B-81001	08/24/81
1C-10901-06-06	Evaluation of Change Order Proposal (P-64), C. Rallo Contracting Company, Inc., St. Louis, Missouri, Contract No. GS-06B-81001	08/24/81
2A-12017-00-26-D	Evaluation of Price Proposal to Definitize Letter Contract GS-00S-22058, CACI, Inc., - Federal	08/24/81
1K-10704-07-07	Preaward Evaluation of Pricing Proposal, Victor Palmieri and Company, Inc., (Agent for Lessor), Lease No. GS-07B-7029	08/25/81
1J-10173-05-05	Claim for Increased Costs, Ohio State University, Solicitation No. GS-05B-12797	08/26/81
2H-10568-07-07(a)	Defective Pricing Review, American Hospital Supply Corporation, Scientific Products Division, Contract No. V797P-5576d	08/26/81

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2H-10568-07-07(c)	Defective Pricing Review, American Hospital Supply Corporation, Scientific Products Division, Contract No. V797P-5871e	08/26/81
2J-10654-09-09-D	Price Proposal for Armed Guard Services, Stovall Security Services, Inc., Request for Proposal No. PBS-9PPB-81-0051	08/26/81
2C-10642-00-05	Price Reductions and Defective Pricing, Tracor Northern, Inc., Contract No. GS-00S-04914	08/27/81
1K-10736-11-11	Preaward Evaluation of Lease Alteration Pricing Proposal, Sylvan C. Herman, Lease No. GS-03B-70111	08/27/81
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1L-10696-05-05	Lease Escalation Proposal, Exchange National Bank of Chicago, Trustee, Lease No. GS-05BR-9612	08/31/81
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1L-10990-11-11	Lease Escalation Proposal, 2025 M Associates, Lease No. GS-03B-90012	08/31/81
2B-12028-00-01	Preaward Evaluation of Pricing Proposal, Nashua Corporation, Solicitation No. FCGE-M6-75186	08/31/81
2J-12087-07-07	Preaward Evaluation of Pricing Proposal, Guard Services, Texas Security Police, Solicitation No. GS-07B-21403	08/31/81
2B-11001-10-01	Preaward Evaluation of Pricing Proposal, Boston Whaler, Inc., Solicitation No. 10-PN-HRS-0001	09/01/81
1A-10125-02-02	Preaward Evaluation of Pricing Proposal for Architect-Engineering Services, Gruzen & Partners, The Ehrenkrantz Group, Syska & Hennessy, A Joint Venture, Contract No. GS-02B-23092	09/02/81
1L-10818-02-02	Lease Escalation Proposal, Calvi Electric Company, 11 South Iowa Avenue, Atlantic City, New Jersey, Lease No. GS-02B-18015	09/02/81
2J-12008-02-02	Letter Report - Preaward Evaluation of Pricing Proposal, Vigilantes, Inc., Solicitation No. 2PPB-JG-19710 (NEG)	09/02/81
2Q-12032-00-26-D	Preaward Evaluation of Price Proposal, Omnitek, Inc., Solicitation No. GSC-CDPCE-K-00006-N-3-7-80	09/02/81

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1S-10988-11-11	Preaward Evaluation of A-E Pricing Proposal, James Posey Associates, Inc., Contract No. GS-11B-19026	09/03/81
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1B-12072-05-05	Letter Report - Preaward Evaluation of Proposed Overhead Rates and Salary Rates, Belli & Belli Co., Proposal No. GS-05BC-90458	09/04/81
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1F-00186-04-04	Overhead and Data Processing Costs, Construction Data Control, Inc., Tucker, Georgia, Contract No. GS-04B-79732 (NEG)	09/09/81
2J-11036-10-10	Coast Janitorial Service, Inc., Contract No. GS-10-B-50699-01	09/11/81
1L-12061-08-08	Lease Escalation - Lea Company, Water Laboratory Building, Arvada, Colorado, Lease No. GS-08B-09806	09/11/81
1W-10801-02-02	Preaward Evaluation of Pricing Proposal (CPFF), Lasker-Goldman Corporation/Goldman Associates, USDA Contract No. 50-3K06-0-23	09/14/81
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2J-11012-04-04	Preaward Evaluation of Pricing Proposal, Mr. Klean's Janitor & Maintenance Service, Inc., Internal Revenue Service Center, Covington, Kentucky, Contract No. GS-04B-81696	09/14/81

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2J-12086-04-04	Preaward Evaluation of Pricing Proposal, De Marion Janitorial Services, Walnut Tower Building, Vicksburg, Mississippi	09/15/81
2Q-11038-00-11	Preaward Evaluation of Pricing Proposal, Automated Datatron, Inc., Solicitation No. GSC-CDPXE-81-0003	09/16/81
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2C-10106-00-10	Letter Report - Price Reduction and Defective Pricing, Information International, Inc.	09/17/81
1T-12019-11-11	Termination Settlement Proposal, The Olympic Corp., Contract No. GS-03B-98157	09/17/81
1L-12105-09-09	Letter Report - Property Tax Escalation Proposal, Shane Realty Co., Contract No. GS-09B-08456	09/18/81

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2Z-12067-00-26-D	Progress Payment Request #1, Electric Vehicles Associates, Inc., Contract No. GS-00S-33232	09/30/81
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